Brandon University
Faculty of Education
Master of Education Program

Frequently Asked Questions:

1. Why should teachers enter a Master of Education program?
A Master of Education degree program strengthens the process of continuous professional learning and remains the best way for teachers (in Manitoba) to receive classification increments. Teachers enrolled in a Master of Education program learn critical pedagogical and administrative skills, in addition to academic skills such as scholarly writing and research design.

2. What Graduate program options are available at Brandon University in the Faculty of Education?
Students have the following program options:
i) complete the first Master of Education degree: 36 credit hours.
For teachers in Manitoba: the Professional Certification Unit recognizes this for one classification increment.
ii) complete a second Master of Education degree at Brandon University, for 24 credit hours (this equates to a total of 60 credit hours between 1st & 2nd M.Ed. degrees at BU). Manitoba Teacher Certification recognizes the second M.Ed for one (1) additional increment. (*one's 1st Master of Education degree must be from Brandon University in order to be eligible for our 2nd Master of Education program).*

3. How much time do students have to complete the Master of Education program?
Students must complete all Master of Education program requirements within six (6) years of the commencement date of their 1st graduate course registration. (*Fall term start only*)

4. What areas of specialization are available in the Faculty of Education at Brandon University for the Master of Education program?
Students may choose from the following specialization areas: Inclusive Education, Curriculum and Pedagogy, Educational Administration, or Guidance & Counselling*.
*the Guidance & Counselling program is not available to International applicants at this time.
The Inclusive Education program is currently delivered online.
https://www.brandonu.ca/master-education/graduate-level-programs/

5. What does a typical course schedule look like in the Master of Education program?
While the delivery method may vary from one specialization to another, typically the courses take place as follows (all posted time slots on schedules are in "Central Time"):
● Regular Session (Fall=Term 1, Winter=Term 2): evenings during the week (or weekends, for Guidance & Counselling)
● Spring Session (Both Term): evenings during the week (or weekends, for Guidance & Counselling)
● Summer Session (July=Term 1, August=Term 2): e.g. Monday-Friday during the daytime.

6. Can students take courses through distance delivery?
The Master of Education program continues to increase its focus on alternative course delivery strategies, especially for off-campus students. For distance delivery, courses are offered using a combination of on-line (NET/NT1/NT2/NT3/NT4 = online/distance delivery). In addition, video-conferencing (Zoom or MS Teams) is widely used within our program.
While many courses are available on-line or by distance, some still require face-to-face instruction (A10 or A00), such as those in the Guidance & Counselling Master of Education program.

In these cases, the required courses are generally scheduled during weekends, allowing off-campus students to more conveniently attend classes. Graduate courses offered during the Summer Session may also include daytime on-campus classes.

7. Are students required to write a thesis in the Master of Education program?
In the first Master of Education program, students are admitted initially into the course route, however once 15 credit hours (including the 2 core courses: 07:752, and 07:714) have been successfully completed, the student, in consultation with the department chair, may then begin the process to apply for consideration, into the Thesis route for the Master of Education program (*as per the approved Master of Education Thesis Protocol available on our website*)

8. What is required for Admission to the Master of Education Program?
There is a 2-step process for all applicants, which includes 2 applications as outlined below (and via our website).
The annual application and documents deadline(s) for our Master of Education program:

International applicants only:
December 15th: Central Admissions application & transcripts in by deadline.
January 15th: Master of Education application & documents in by deadline.
International Student Tuition Deposit: please **click here** for important information or visit: www.brandonu.ca/future-students/apply/international/guide

Domestic (Canadian) applicants only:
February 25th: Central Admissions application & transcripts in by deadline.
March 15th: Master of Education application & documents in by deadline.

The Brandon University Central Admissions Office charges an application fee during the 1st application submission:
- $ 80.00 CDN$ for Domestic (Canadian and PR) applicants
- $140.00 CDN$ for International applicants

When completing the secondary online application, for the Master of Education program (*after being cleared by Central Admissions***), you will also need to scan & upload all of the following documents:**
- copy of your valid teaching certificate.
- letter from your employer on letterhead, verifying at least two years of teaching experience.
- original transcript indicating a grade point average of 3.0 or higher in the B.Ed. degree. *(For those that received their B.Ed. degree from Brandon University, this document will upload automatically).*
- Résumé or Curriculum Vitae (CV)
- YouTube Video (optional): if you would like to include a link to a private YouTube video that you have created to support your application, you may insert the URL in the section as is provided on the M.Ed. application.
- Statement of Interest and a Sample of Written Work (*see our website for directions*). These are 2 separate documents.

Master of Education Application Fee:
$100.00 CDN$. This is due at time of submitting your Master of Education online application and is non-refundable.

Confidential Letters of Reference:
Applicants will enter the full names, positions, and email addresses of their 2 referees (1 academic and 1 supervisory) while they are completing our online Master of Education application.
Once the Master of Education application has been submitted online, our Graduate Studies office will then forward a confidential letter of reference form directly to each referee, for them to complete and return to our office via email by:
→ **January 15th** deadline: for International applicants only.
→ **March 15th** deadline: for Canadian applicants only.

Please visit our website for program information, online Master of Education application directions, minimum requirements, and the separate deadlines for International and Domestic (Canadian) applicants at:
https://www.brandonu.ca/master-education/admissions/

Requirement for Internationally Educated Teachers:
(as per the Manitoba Certification Unit, Important Date! October 31st, 2025)
"Pathways to Teach Canada becomes the only application method for Internationally Educated Teachers to obtain teacher certification in Manitoba." Please visit the Manitoba Professional Certification website via their link below, and in advance of applying to Brandon University, for their current provincial Application Requirements for Internationally Educated Teachers, who wish to apply for teacher certification in Manitoba:
Professional Certification | Manitoba Education and Early Childhood Learning

9. Can students transfer previous course work into the Master of Education program?
Students may be eligible to transfer up to a maximum of 6 credit hours of "extra" graduate level course work from another university, providing the courses are current (within 6 years) and not at risk of becoming stale-date in the M.Ed. program, have not been used for credit in a previous program & will not be used in future for credit towards another program outside of Brandon University, are recognized for Brandon University graduate level course equivalency, and are approved for credit within the student's program of study.

10. Can students, once enrolled in the Master of Education program, take graduate level courses from another university for credit towards their Master of Education degree at BU?
Yes, to a maximum of 6 credit hours, via a Letter of Permission (LOP), and in advance of registration with the delivering institution. Please refer to the BU website below for directions on the LOP process:
Letter of Permission | Financial & Registration Services (brandonu.ca)

11. What are the current tuition/fees at Brandon University?
Please visit the registration guide website for current tuition schedules (note: there are separate fee schedules for Domestic and International students) online per session, at:
https://www.brandonu.ca/registration/
For all students: in addition to their tuition/fees, a $350.00 fee is charged annually per student, where applicable, for the BUSU Health and Dental insurance. Contact the B.U.S.U. (Brandon University Student Union) office at 877-469-2509 for information about insurance or for information on their annual "opt-out" or "opt-in" process.

12. Health Insurance for "International" Students only:
International students: Please refer to the following website for Health Insurance information: https://www.brandonu.ca/international-activities/information-for-international-students/health-insurance/

13. What research opportunities are available for graduate students?
With the official launch in November 2008 of the Brandon University Centre for Applied Research in Indigenous, Rural, and Remote Settings (BU CARES), the Graduate Studies program continues to promote and fund field research for graduate students, where available. Visit the BU CARES web site at www.brandonu.ca/bu-cares/ for more information.

14. What graduate scholarships are available?
Visit the Scholarship link: www.brandonu.ca/scholarships/apply/ for information on available scholarships. In addition, there may be opportunities for substantive provincial and federal scholarships for students in a Thesis route, which are communicated via email to our Master of Education students as available.

15. How can students receive additional information about the program at Brandon University?
Our Master of Education program website is located at:
www.brandonu.ca/master-education/
Currently, the following information is available via our website: access to the online Graduate calendar, link to the online registration portal, current registration guides by session, upcoming elective list by stream, tuition payment information link, Moodle, BU Library, Campus Map, BUSU Health & Dental Insurance and International Health Insurance information, Office of International Activities, etc.

Effective October 1st each year, our website provides a list of our scheduled "*Master of Education Application Information*" sessions (via Zoom), to allow those who are interesting in applying to our program for the academic year ahead, to sign up & join a session.
Master of Education Program | Brandon University (open the pdf document under the "Apply Online" section to view the list of available sessions)

Contact the Faculty of Education Graduate Studies Office:

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204-727-7406 or 204-727-7380

Email:
facultyedgrad@brandonu.ca