

**REFERENCE FORM FOR ADMISSIONS INTO MELS**

Completed reference letters must be sent directly to the Brandon University Admissions (admissions@BrandonU.CA).

**Name of Applicant:**

How long have you known the applicant and in what capacity?

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If the applicant has taken course(s) from you, please provide the applicant’s rank in the class. If the applicant has taken more than four courses, please provide the most recent.

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| --- | --- | --- | --- | --- | --- |
| **Course Name:** |  | **Course Number/Level:** |  | **Percentile Rank in Class (0-100):** |  |
| **Course Name:** |  | **Course Number/Level:** |  | **Percentile Rank in Class (0-100) :** |  |
| **Course Name:** |  | **Course Number/Level:** |  | **Percentile Rank in Class (0-100) :** |  |
| **Course Name:** |  | **Course Number/Level:** |  | **Percentile Rank in Class (0-100) :** |  |

Please rank the applicant (0-5) using the categories below (where possible to assess):

Scoring: 5 = Excellent. 4 = Very Good. 3 = Good. 2 = Fair. 1 = Poor.

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|  | **Score** | **Remarks** |
| **Academic Preparation** |  |  |
| **Professionalism** |  |  |
| **Oral Communication** |  |  |
| **Written Communication** |  |  |
| **Critical Thinking** |  |  |
| **Motivation** |  |  |
| **Suitability to Conduct Research** |  |  |

Please provide any additional comments on the applicant’s academic/research strengths and weaknesses, and potential for completing a M.Sc. program. If additional space is needed, please include as an appendix.

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**Referee Contact Information:**

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| **Name:** |  |
| **Institution:** |  |
| **Email:** |  |
| **Signature:** |  |