

**BRANDON UNIVERSITY
FACULTY OF HEALTH STUDIES**

Subject:	E-mail Communication	Date:	November 21, 2016
Program:	Master of Psychiatric Nursing	Revised:	August 27, 2026
		Reviewed:	August 27, 2026
		Approved at Faculty	
		Council:	March 4, 2019

PURPOSE:

Students and faculty have a responsibility to adhere to the regulations set out in Manitoba's Freedom of Information and Protection of Privacy Act (FIPPA), provincial legislation enacted to guide and direct how personal information is collected, used and disclosed.

POLICY:

To ensure the safety and security of student information, only Brandon University e-mail addresses will be used for correspondence between Brandon University faculty and students. E-mail sent between faculty and students may be included as part of a student's record.