

Brandon University School of Music
Professional Collaborative Pianists' Policy and Guidelines
May 30, 2018 - revised September 12, 2022

1. Under this policy, “professional collaborative pianists” means a qualified collaborative pianist who is approved by the Applied Department (or designated sub-group thereof) and who is neither a student nor a full-time faculty member of the University.
2. Requests for subsidized professional collaborative services are to be made on behalf of students by their School of Music Applied Instructor. These requests are to be made through the Professional Collaborative Pianist Request Form, submitted online via Teams and/or provided link. A subsidized professional collaborative pianist will be granted to students at the discretion of the Dean normally upon the recommendation of and in consultation with the Piano-Voice-Strings Area Coordinator or Applied Department Chair. Recommended students will be prioritized in the following order:
 - a. Graduate students performing credit recitals (63:613, 614, or 615 registration);
 - b. Fourth year undergraduate students performing recitals (65:403 registration);
 - c. Third year undergraduate students performing recitals (65:303 registration);
 - d. Graduate students performing juries (63:626, 627, 628, or 629 registration);
 - e. Undergraduate students performing juries.

Other considerations in approving requests for subsidized professional collaborative pianists will include, but not be limited to, repertoire and schedule.

3. After the deadline for receiving Professional Collaborative Pianist requests has past, specific assignments will be made by the Piano-Strings-Voice Area Coordinator (or Applied Department Chair, if the Area Coordinator role is not in place or otherwise available). In making specific assignments, considerations will include equitable distribution of workload, repertoire, and schedule.
4. Approved students will be eligible to begin working with their assigned professional collaborative pianist only after completing the “Professional Collaborative Pianist Agreement” and making the appropriate payment to the School of the Music.
5. Rates and total subsidized hours for professional collaborative pianists will be allocated according to the grid below.

Courses	Contact Hours*	Student Fee	Total Hours**
65:100, 101, 200, 201, 300, 301, 400, 401, 406, 407, 506	5	\$175	10
65:202, 203, 302, 303, 402, 403 (jury)	5	\$175	10
65:303, 403 (full recital)	10	\$350	30
63:613, 63:614, 63:615 (full recital)	14	\$490	40
63:626, 627, 628, 629 (jury)	8	\$280	20

*It is understood that contact hours are per course, per semester.

**It is understood that the total hours are an estimate. Professional collaborative pianists will work with the Piano-Strings-Voice Area Coordinator to ensure that workloads are manageable, equitably distributed, and sustainable.

The grid lists categories of students by Applied Music course and details the maximum number of hours for which the School of Music will subsidize the professional collaborative pianist. The fee includes payment for rehearsals, lessons, studio classes, performances, dress rehearsals, recitals, and juries. All of these must be scheduled in advance and in consultation with the assigned professional collaborative pianist, as per the Professional Collaborative Pianists Agreement referenced in bullet #3 (above). In some circumstances, such as requests for partial recitals, students be allotted a higher or lower number of hours than indicated in the grid.

6. A jury will be paid as a HALF HOUR; half of a shared recital will be paid as ONE HOUR; a full recital will be paid as TWO HOURS
7. Should the student exceed the maximum number of collaborative hours subsidized by the School of Music, the student will be responsible for paying any additional hours directly to the professional collaborative pianist at their professional rate.
8. The professional collaborative pianist is responsible for keeping track of the actual number of rehearsal and performance hours worked (rounded up to the nearest quarter-hour).