

Brandon University School of Music
Professional Collaborative Pianists' Policy and Guidelines
May 30, 2018 - revised January 24, 2023

1. Under this policy, "professional collaborative pianists" means a qualified collaborative pianist who is approved by the Applied Department (or designated sub-group thereof) and who is neither a student nor a full-time faculty member of the University.
2. Requests for subsidized professional collaborative services are to be made on behalf of students by their School of Music Applied Instructor. These requests are to be made through the Professional Collaborative Pianist Request Form, submitted to the Music Office. A subsidized professional accompanist will be granted to students at the discretion of the Dean normally upon the recommendation of and in consultation with the Piano-Voice-Strings Area Coordinator (or Applied Department Chair, if the Area Coordinator role is not in place or otherwise available). Recommended students will be prioritized in the following order:
 - a. Graduate students performing credit recitals (63:613, 614, or 615 registration);
 - b. Fourth year undergraduate students performing recitals (65:403 registration);
 - c. Third year undergraduate students performing recitals (65:302 registration);
 - d. Graduate students performing juries (63:626, 627, 628, or 629 registration);
 - e. Undergraduate students performing juries.

Other considerations in approving requests for subsidized professional collaborative pianists will include, but not be limited to, repertoire and schedule.

3. After the deadline for receiving Professional Collaborative Pianist requests has past, specific assignments will be made by the Piano-Strings-Voice Area Coordinator (or Applied Department Chair as per #2 above). In making specific assignments, considerations will include equitable distribution of workload, repertoire, and schedule.
4. Approved students will be eligible to begin working with their assigned professional collaborative pianist only after completing the "Professional Collaborative Pianist Agreement" and making the appropriate payment to the School of the Music. Forms and payments are due by September 30th in the Fall term and January 31st in the Winter term.
5. Rates and total subsidized hours for professional collaborative pianists will be allocated according to the grid below, with student fees calculated at approximately 50% of the contract's value. Contracts are calculated using the Course-Based Contract Stipend (Appendix F.4.1) from the BU/BUFA Collective Agreement. This rate is calculated at 1/13 of .5 credit hours (equivalent of one applied lesson), so for 2025-2026 contracts will be issued at \$88.5/ contact hour.

Courses	Contact Hours	Student Fee	Contract Total
65:100, 101, 200, 201, 300, 301, 400, 401, 406, 407, or 506	5	\$221.50	\$442.50
65:202, 203, 302, 303, 402, or 403 (jury)	5	\$221.50	\$442.50
65:303 or 403 (full recital)	10	\$442.50	\$885.00
65:303 or 403 (jury and full recital)	14	\$619.50	\$1,239.00
63:613, 63:614, 63:615 (full recital)	12	\$531	\$1,062.00
63:626, 627, 628 or 629 (jury)	5	\$221.50	\$442.50

Professional collaborative pianists will work with the Piano-Strings-Voice Area Coordinator to ensure that workloads are manageable, equitably distributed, and sustainable.

The grid lists categories of students by Applied Music course and details the maximum number of hours for which the School of Music will subsidize the professional collaborative pianist. The fee includes payment for rehearsals, lessons, studio classes, performances, dress rehearsals, recitals, and juries. All of these must be scheduled in advance and in consultation with the assigned professional collaborative pianist, as per the Professional Collaborative Pianists Agreement referenced in bullet #3 (above). In some circumstances, such as requests for partial recitals and only upon the recommendation of faculty, students may be allotted a higher or lower number of hours than indicated in the grid.

6. A jury will normally be considered ONE HALF HOUR of contact time; a credit recital that includes full participation of the professional collaborative pianist will normally be considered TWO HOURS of contact time. Less than full participation in either a jury or recital may be pro-rated accordingly and in agreement with the professional collaborative pianist, student, and applied instructor.
7. Should the student exceed the maximum number of collaborative hours subsidized by the School of Music, the student will be responsible for paying any additional hours directly to the professional collaborative pianist at their professional rate.
8. The professional collaborative pianist is responsible for keeping track of the actual number of rehearsal and performance hours worked (rounded up to the nearest quarter-hour).