

## **Service Learning Application and Agreement**

*By completing the Service Learning Application and Agreement, you are committing to integrating the exploration of your studies with applied experience. Through your Service Learning project, you will learn how your studies and their application can positively affect individuals within your community.*

**To participate in the program, you must complete the attached application form and submit it to the BU Community Outreach Service (address below). Your application will be forwarded to the Service Learning Committee (SLC) for review and approval.**

### **Service Learning Projects must meet the following guidelines:**

- Service should take place in a non-profit organization, government agency or school
- Service should meet the needs of the community organization and the education goals set by the student
- Service should be performed over the course of the school year
- A minimum time commitment of twenty (20) hours\* is necessary to receive a Service Learning annotation.

*\*Service hours (20 minimum) can be counted from the date the application form is submitted to the Community Outreach office. Past volunteer services do not apply for Service Learning Recognition.*

Once your experience provider (organization for which you volunteer) authorizes the completion of the minimum required hours, your *Service Learning Annotation*, along with the title of your project, will be included on your transcript.

**Note that Service Learning does not count towards the completion of a degree.**

The Brandon University SLC may use project information for promotional purposes. Participants may be contacted during or after the project period for project updates and outcomes.

### ***Ethics***

Implementation of the service project is dependent on awareness and application of Brandon University ethical guidelines for research. Issues related to informed consent, data collection, handling and retention of confidentiality must conform to the guidelines developed by the Brandon University Research Ethics Committee (BUREC).

*Please mail, fax, or bring the completed form to **Brandon University Community Outreach Service**,  
c/o Rural Development Institute, Lower Concourse, McMaster Hall, 270-18<sup>th</sup> Street, Brandon, MB R7A 6A9.  
FAX: (204)725-0364    Phone: (204)571-8585    E-mail: [outreach@brandonu.ca](mailto:outreach@brandonu.ca)    <http://outreach.brandonu.ca/>*

**Service Learning  
Application and Agreement**

**STUDENT NAME:**

**Student #:** \_\_\_\_\_ **Program Year:** \_\_\_\_\_

**Major(s):** \_\_\_\_\_ **Minor(s):** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**EXPERIENCE PROVIDER:**

**Supervisor:**

**Experience Provider Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Prov.:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Provider Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**PROJECT TITLE:**

**\*Service Starting Date:** \_\_\_\_\_ **Approx. End Date:** \_\_\_\_\_

*\*cannot be earlier than the application date*

**Please indicate total hours of service to be completed during this period:** \_\_\_\_\_

*Brief description of the Service Learning project:*

