

Service Learning Application and Agreement

By completing the Service Learning Application and Agreement, you are committing to integrating the exploration of your studies with applied experience. Through your Service Learning project, you will learn how your studies and their application can positively affect individuals within your community.

To participate in the program, you must complete the attached application form and submit it to the BU Community Outreach Service (address below). Your application will be forwarded to the Service Learning Committee (SLC) for review and approval.

Service Learning Projects must meet the following guidelines:

- Service should take place in a non-profit organization, government agency or school
- Service should meet the needs of the community organization and the education goals set by the student
- Service should be performed over the course of the school year
- A minimum time commitment of twenty (20) hours* is necessary to receive a Service Learning annotation.

**Service hours (20 minimum) can be counted from the date the application form is submitted to the Community Outreach office. Past volunteer services do not apply for Service Learning Recognition.*

Once your experience provider (organization for which you volunteer) authorizes the completion of the minimum required hours, your *Service Learning Annotation*, along with the title of your project, will be included on your transcript.

Note that Service Learning does not count towards the completion of a degree.

The Brandon University SLC may use project information for promotional purposes. Participants may be contacted during or after the project period for project updates and outcomes.

Ethics

Implementation of the service project is dependent on awareness and application of Brandon University ethical guidelines for research. Issues related to informed consent, data collection, handling and retention of confidentiality must conform to the guidelines developed by the Brandon University Research Ethics Committee (BUREC).

**Please complete and e-mail form to sajjadm@brandonu.ca OR return to:
Lower Concourse, McMaster Hall Complex, 270-18th St. Brandon, MB R7A6A9**

Service Learning Application & Agreement

Student Name: _____ Student Number: _____

Program Year: _____ Major: _____ Minor: _____

Phone Number: _____ Email: _____

Please check the faculty that applies to you:

Arts ___ Education ___ Science ___ Health Studies ___ Music ___ Graduate Studies ___

Experience Provider: _____

Supervisor Name: _____

Experience Provider Address: _____

City: _____ **Province:** _____ **Postal Code:** _____

Provider Phone #: _____ **Provider Fax #:** _____

Provider Email: _____

PROJECT TITLE: _____

***Service Starting Date:** _____ **Approx. End Date:** _____

**cannot be earlier than the application date*

Please indicate total hours of service to be completed during this period: _____

(Must complete a minimum of 20 Hours)

Brief description of the Service Learning project (duties, responsibilities, etc.)

What do you have to offer this project (knowledge, skills, etc.) and what do you hope to learn from it? How does the Service Learning project compliment your academic and career goals?

Please describe project outcomes, products or services that will result from this service.

Please indicate if you will receive a wage, tuition waiver, or other forms of compensation for the work to be completed:

Yes

No

If YES, please describe: _____

The undersigned has read and agreed to the information regarding the Service Learning program included with this application:

Student signature: _____ Date: _____

Experience Provider signature: _____ Date: _____

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