# BU EXTERNAL RESEARCH APPLICATION SUBMISSION FLOWCHART

### Researcher

- Complete and prepare final application package
- Complete BU External Research Application Cover Sheet

#### Dean

- Application package review
- Sign BU External Research Application Cover Sheet

## Office of Research Services (ORS)

- Application received by internal deadline
- Vet application package for completeness and adherence to BU and funder policies and guidelines

# Office of the Provost & Vice-President (Academic)

- Application authorization
- Sign BU External Application Cover Sheet
  - Sign application, if applicable
- \*\*\*The Provost & Vice-President (Academic) is the official institutional signing authority for <u>all</u> research applications and agreements\*\*\*

# **External Funding Agency**

- Researcher submits to external funding body, unless otherwise stated