
 BRANDON UNIVERSITY	AED (Automated External Defibrillator) Monthly Maintenance Checklist	Approved by: Vice President Administration & Finance Administered by: Health & Safety Department Author: Al Trotz
		CHK-PP-002

Location:		Date:	
Inspected By:		Signature:	

CRITERIA	STATUS		CORRECTIVE ACTIONS/COMMENTS
	✓ Yes	X No	
AED:			
Serial Number:			
Placement visible, unobstructed.			
Verify battery installation.			
Check green LED status indicator light (found on right side of case).			
Clean, no dirt/contamination, no damage noted on AED or accessories.			
SUPPLIES:			
AED electrode pads in AED.			
Check expiration date of electrode pads.			
Pediatric cartridge (if applicable)			
FAST RESPONSE KIT:			
Pocket mask with one-way valve			
Examination gloves			
Scissors			
Razors			
Absorbent gauze or hand towels			
WALL MOUNTED ALARMED SECURITY BOX:			
9V battery is functional and alarms when box is opened.			The 9V battery that works the box alarm must be changed yearly.

**Please refer to the Manufacturer's User Manual for more information and proper annual maintenance procedures.*

								
Manufacturer	HeartSine	Philips	Cardiac Science	Cardiac Science	Zoll	Physio Control	Defibtech	Defibtech
Model	350 P	Onsite	Powerheart G3	Powerheart G5	AED Plus	CR Plus	Lifeline	Lifeline View
Battery Life/Yrs	4	4	4	4	5	2	5	4
Pads Life/Yrs	4	2	2	2	5	2	2	2
Warranty/yrs	8	8	7	8	7	8	8	8
CPR Support	Yes	Yes	Yes	Yes	Yes	No	No	Yes- Video

Complete online at <https://www.brandonu.ca/safety/aed-locations/aed-monthly-maintenance-checklist/> or complete manually and scan/email to BUSafety@BrandonU.ca