



BRANDON UNIVERSITY

Risk Assessment for First Aid Requirements

WORKPLACE SAFETY & HEALTH FIRST AID POLICY

Location: Clark Hall

Part 1: First Aid Kits - Select the correct response in each of the tables below as appropriate:

Determine the risk level in the workplace based on the history of workplace incidents, first aid logbook review, and discussion amongst the WSH Committee. Review, at a minimum, the last 12-month incident history. Students may be included as workers as appropriate.

Consider the hazards of the workplace and answer the below:

1. What is the potential severity of harm (choose one): LOW / MODERATE / HIGH
2. What is the likelihood of harm (choose one): UNLIKELY / LIKELY / VERY LIKELY

TYPE OF FIRST AID KIT			
LIKELIHOOD OF HARM	POTENTIAL SEVERITY OF		
	LOW	MODERATE	HIGH
UNLIKELY	Type 2: Basic First Aid Kit	Type 2: Basic First Aid Kit	Type 3: Intermediate First Aid Kit
LIKELY	Type 2: Basic First Aid Kit	Type 3: Intermediate First Aid Kit	Type 3: Intermediate First Aid Kit
VERY LIKELY	Type 2: Basic First Aid Kit	Type 3: Intermediate First Aid Kit	Type 3: Intermediate First Aid Kit

NUMBER OF FIRST AID KIT*			
Type First Aid Kit	2 – 25 Workers <input type="radio"/>	26 – 50 workers <input type="radio"/>	51 – 100 workers <input checked="" type="radio"/>
Type 2: Basic <input checked="" type="radio"/>	1 small	2 small or 1 medium	4 small; or 2 medium; or 2 small and 1 medium; or 1 large
Type 3: Intermediate <input type="radio"/>	1 small	2 small or 1 medium	4 small; or 2 medium; or 2 small and 1 medium; or 1 large

Does the location require specialized first aid supplies? No

RECORD THE RESULTS BELOW FROM THE RESPONSES FROM THE THREE OPTIONS ABOVE
OF KITS: <u>3</u> Size: <u>1 Medium + 2 Small</u> Type: <u>Type 2: Basic</u>
WSH Committee’s recommendation for optimal placement of First Aid Kit(s) in the workplace: 1 Medium: Beside Financial & Registration where the AED is located for access at any time. 1 Small: Inside Human Resources for access during regular work hours 1 Small: Inside Arts Office for access during regular work hours

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Addendum 4

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**WORKPLACE SAFETY &
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FIRST AID POLICY**

Location: Clark Hall

Part 2: Trained First Aiders

of trained first aiders that must be present based on the maximum number of workers per shift:

# of Workers per Shift	Close Workplace – Low Hazard Work	Close Workplace – Other Work
1 to 10	-	-
11 to 40	FA1 <input type="radio"/>	FA2 <input type="radio"/>
41 to 100	FA1 <input type="radio"/>	FA2 x 2 <input type="radio"/>
101 to 199	FA1 x 2 <input checked="" type="radio"/>	FA2 x 2 <input type="radio"/>
200+	FA1 x 3 <input type="radio"/>	FA2 x 3 <input type="radio"/>

*Workers trained in First Aid for other legislated purposes (e.g., Confined Space) may be included in the number of First Aiders.

WSH Committee's recommendation for number and type of First Aiders required in the workplace:

Number: 2 Type: First Aider 1

WSH Committee's recommendation for specific individuals for First Aid training: