

Workplace Safety & Health Committee
Thursday, January 20, 2022
10:00 am - 12:00 pm
Zoom Meeting

AGENDA

- 1.0 Call to Order** (Co-Chair – Genevieve Maltais Lapointe)
- 2.0 Committee Membership**
 - 2.1 Committee Membership Review (S. Lamont)
- 3.0 Approval of Agenda**
 - 3.1 January 20, 2022 Agenda
 - 3.2 November 18, 2021 Minutes
- 4.0 Continuing Business**
 - 4.1 Update on Committee work for the SAFEWork Manitoba Gap Analysis Audit (M. McCormick)
 - 4.2 Water Filling Stations (M. McCormick)
 - 4.2.1 Update on Informational signs
 - 4.2.2 Archives Water Filling Station Shutdown
 - 4.3 Committee Training (M. Augustyn)
 - 4.4 COVID-19 Update
 - 4.5 Committee Terms of Reference (M. Augustyn)
 - 4.6 WSH Committee Self-Assessment Checklist (S. Smale)
 - 4.6.1 Employees don't know the duties & responsibilities of the Committee
 - 4.6.2 Committee members unsure if/how they would be involved in the development of the workplace inspection program
 - 4.6.3 Committee members don't know if the Co-Chairs or their alternates investigate serious incidents, accidents, or dangerous occurrences
 - 4.7 WSH Bulletin Boards (M. Augustyn)
 - 4.8 AED Assessment Required (M. Augustyn/M. McCormick)
 - 4.9 Draft Violence Prevention Policy (M. Augustyn)
- 5.0 New Business** (M. Augustyn)
 - 5.1 Manitoba Workplace Safety & Health Officer Report
 - 5.2 Safe Work Procedure Template (New)
 - 5.3 Incident Report Form (New)
 - 5.4 Serious Incident Report (New)
 - 5.5 **First Aid Policy (Updated)**
- 6.0 Incident Summary Reports** (M. Augustyn/M. McCormick)
 - 6.1 Glycol Spill Brodie Building
 - 6.2 Student in Elevator
 - 6.3 Student in Brodie Building
- 7.0 Building Inspections** (M. Augustyn)
 - 7.1 Building Assignments to be completed – 2022 meeting
 - 7.2 Detailed WSH Inspection Checklist 2021
 - 7.3 WPSH Committee Inspection Items

8.0 Upcoming Meetings

Thursday, February 10, 2022 @ 10:00 a.m.

Thursday, March 17, 2022 @ 10:00 a.m.

Thursday, April 21, 2022 @ 10:00 a.m.

Thursday, May 19, 2022 @ 10:00 a.m.

Thursday, June 23, 2022 @ 10:00 a.m.

Thursday, August 18, 2022 @ 10:00 a.m.

Thursday, November 17, 2022 @ 10:00 a.m.

9.0 Adjournment
