

**Workplace Safety & Health Committee**  
**Thursday, February 10, 2022**  
**10:00 am - 12:00 pm**  
**Zoom Meeting**

**AGENDA**

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- 1.0 Call to Order** (Co-Chair – Susan Smale)
- 2.0 Committee Membership**
  - 2.1 Committee Membership Document Review (M Augustyn)
- 3.0 Approval of Agenda/Minutes**
  - 3.1 February 10, 2022 Agenda
  - 3.2 January 20, 2022 Minutes
- 4.0 Continuing Business**
  - 4.1 Update on Committee work for the SAFEWork Manitoba Gap Analysis Audit (M. McCormick)
  - 4.2 BU Safety Mapping update (M. Augustyn)
  - 4.3 Committee Training (M. Augustyn)
  - 4.4 COVID-19 Update
  - 4.5 WSH Committee Self-Assessment Checklist (S. Smale/M. Augustyn)
    - 4.5.1 Are the committee minutes signed by the co-chairs or designates who attended in their absence
    - 4.5.2 Are the committee minutes posted on the safety and health bulletin board
    - 4.5.3 Are committee minutes forwarded to MB Workplace Safety and Health
  - 4.6 WSH Bulletin Boards (M. Augustyn)
  - 4.7 AED Detailed Information (M. Augustyn)
  - 4.8 Communication – Committee Recruitment (S Lamont)
  - 4.9 Draft Violence Prevention Policy update (S. Lamont)
  - 4.10 Bio-Safety Committee update (B. Ardelli)
- 5.0 New Business**
  - 5.1 Incident Report Form (New) (M. Augustyn)
  - 5.2 Reporting a Workplace Safety & Health Serious Incident (New) (M. Augustyn)
  - 5.3 Library Building Smudging (G Maltais Lapointe)
  - 5.4 First Aid Policy (Updated) (M. Augustyn)
  - 5.5 New Safety webpage overview (M. Augustyn)
  - 5.6 Relocation of Mackenzie AED – Feedback review (M. Augustyn)
- 6.0 Incident Summary Reports** (M. Augustyn/M. McCormick)
  - 6.1 2022 Q1 Incident Report Summary
  - 6.2 Glycol Spill Brodie Building
  - 6.3 Student in Elevator
  - 6.4 Student in Brodie Building
- 7.0 Building Inspections** (M. Augustyn)
  - 7.1 Building Assignments to be completed – 2022 meeting
  - 7.2 Detailed WSH Inspection Checklist 2021
  - 7.3 WPSH Committee Inspection Items

## **8.0 Upcoming Meetings**

Thursday, March 17, 2022 @ 10:00 a.m.

Thursday, April 21, 2022 @ 10:00 a.m.

Thursday, May 19, 2022 @ 10:00 a.m.

Thursday, June 23, 2022 @ 10:00 a.m.

Thursday, August 18, 2022 @ 10:00 a.m.

Thursday, November 17, 2022 @ 10:00 a.m.

## **9.0 Adjournment**

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