

Workplace Safety & Health Committee Risk Assessment – Duty to Assess - Response from Workplace Safety & Health Committee Co-chairs and Corrective Action Implementation Plan

Brandon University will assess all information that is reasonable, practicable, and available respecting safety and health concerns in the workplace to determine if task/process noted below creates or may create a risk to the safety or health of a worker(s)/student(s) in the workplace. The assessment will take place in consultation with the workers at the University.

Potential Hazards	Which Department / Who is at risk?	Existing Control Measures	Risk Rating	Preventative Measures	Correction Action(s)	Completed By / Date
Describe safety and health hazards	List affected area, groups, faculty, department etc.	e.g., Staff receive training in e.g., Safe work procedure for	EXTREME / HIGH / MEDIUM LOW	What is currently in place??	What could be done to make things better??	Who is responsible? For when?

RISK ASSESSMENT MATRIX

	MAJOR	MEDIUM	HIGH	EXTREME
Impact of Risk (Consequence)	MODERATE	MEDIUM	MEDIUM	HIGH
	MINOR	LOW	MEDIUM	MEDIUM
Seriousness of Risk = Probability x Impact	UNLIKELY (0% - 33%)	MODERATE (34% - 66%)	VERY LIKELY (67% - 100%)	
	PROBABILITY OF RISK = (LIKELIHOOD)			

Describe the specific workplace safety and health concern.

Describe the specific workplace safety and health process concern.
