

Student Accessibility Services Final Exam FAQs

1. Where is the Student Accessibility Services office located?

The Student Accessibility Service office is in Room 106, A.E. McKenzie Building. For more information, please refer to the [campus map](#).

2. What time should I arrive for my exam?

Please ensure that you arrive early so we can help you get checked in and settled before your exam begins. You will not be permitted into the examination room if you are more than 30 minutes late. This is in accordance with Brandon University's Final Exam Policy. For a detailed listing of all final exam dates/times, see the University's [Final Exam Timetable](#).

3. Do I need to bring my Brandon University Student ID?

Brandon University's Final Exam Policy requires that you have your Brandon University Student ID ready for the invigilator to view. Even though we might know who you are, we cannot let you write without your ID.

4. What supplies do I need to bring to my exam?

Bring all necessary and pre-authorized materials for your exam (e.g. pens, pencils, calculators, rulers, etc.) as we do not have supplies for you. We will provide scrap paper.

Your belongings, including unauthorized electronics (e.g. cell phones, smart watches, laptops), backpacks/purses, study materials, etc. will be left the communal space during the exam (not in our offices). Do not bring more than is necessary.

5. Am I allowed to bring food or beverages into my exam?

The only beverage containers permitted in testing spaces will be clear water bottles. All other food and beverages will not be allowed in the test rooms, including coffee cups and travel mugs.

If you require food/snacks due to medical reasons it will need to be stored/consumed in the communal office space. Students with longer exams can bring snacks, but these will also need to be stored/consumed in the communal office space under the supervision of the invigilator.

6. Are there additional items I cannot bring into the exam?

All hats/headwear, except for that worn as religious observance, are not permitted in the testing room. All outdoor wear (e.g. coats, gloves, scarves, etc.) will need to be left in the communal space with the rest of your belongings.

7. Are there clocks in the testing room?

There are no clocks in the testing spaces. We will provide time prompts to those who want them. If you require the ability to track your own time, please ensure you bring an analog watch. Invigilators will examine any watches that are taken into the testing space. Smart watches will not be permitted under any circumstances.

8. What happens if I am sick on the day of my exam?

Cold and flu season is once again upon us, combined with surging levels of a virus called RSV, and ongoing Covid infections. If you are sick and unable to attend your final exam it is your responsibility to notify both your professor and the SAS office of your illness. Masks are strongly recommended in all campus buildings campus.