

Faculty of Science – Physical Plant Work Order Request Form

Date: _____

Name: _____

Department: _____

Room number of work request and/or detailed description of location or of work to be done:

Time frame request for the work to be done: _____

This request is for:

Teaching support _____

Research support _____

I would rate this request as: high _____ medium _____ low _____

This is a request for an estimate only: _____

This is a request to move articles only: _____

Budget Code: _____

Budget Code Signature

Date

This form must be signed by the budget code head and sent to the Dean of Science Office or e-mailed directly from that person to Science@brandonu.ca.