

 <b>BRANDON UNIVERSITY</b>	<b>Course Recording Policy</b>	<b>Approved by:</b> Science Faculty Council Senate (17 Dec 2024)
<b>Undergraduate Graduate</b>	<b>First Approved:</b> 29 October 2024	<b>Revision History</b> <b>Revision Date:</b>

### 1. Policy General Purpose

The Faculty of Science recognizes that students may wish to have access to recorded lectures in support of their learning. Although there are good academic reasons to have access to these recordings, it is imperative to protect the intellectual and privacy rights of faculty and students.

### 2. Definitions (if required)

None

### 3. Policy Guidelines

The instructor and Brandon University hold copyright over the course materials, presentations, and lectures that form part of this course. No unauthorized audio or video recording of any lectures or presentations is allowed in any format, openly or surreptitiously, in whole or in part. However, at their request and the explicit approval of their instructor, students may be granted permission to record course materials.

The material provided are for the participant’s private study and research and shall not be shared or distributed in any ways.

Failure to follow these guidelines may result in disciplinary action under the Student Non-Academic Misconduct Policy and the Academic Integrity Policy.

### 4. Scope of the Policy

This policy applies to all students attending classes and laboratories in the faculty of Science.

### 5. Reference to Other Policies

Student Non-Academic Misconduct Policy  
Academic Integrity Policy

### 6. Appendices

None

Inquiries about this policy may be directed to the Office of the Dean of Science at [science@brandonu.ca](mailto:science@brandonu.ca).