

**MINUTES  
OF THE MEETING OF THE 44<sup>th</sup> SENATE  
HELD TUESDAY, JANUARY 17, 2012 @ 2:00 P.M.  
LOUIS RIEL ROOM, McMASTER CONCOURSE**

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**Present:** Dr. Deborah Poff (Chair); Dr. Scott Grills; Dr. Helen Armstrong; Dr. Sal Badali  
Dr. Patrick Carrabré; Mr. Greg Coates; Dr. Glenn Cockerline; Dr. Derrek Eberts;  
Dr. Robin Enns; Dr. Rosanne Gasse; Dr. Phillip Goernert; Mr. Chris Hurst;  
Dr. Patrick Jackson; Ms. Bea Jolly; Dr. Michael Kim; Dr. Jacqueline Kirk;  
Mr. Scott Lamont; Ms. Michelle Magnusson; Dr. Terence McGonigle; Mr. David Rowland;  
Ms. Kimberly Ryan-Nicholls; Dr. Bruce Strang; Dr. Etsuko Yasui;  
Student Senators; Ms. Shannon Darby; Mr. Mustafa Hussain; Mr. Jonathan Keen;  
Ms. Carissa Taylor;  
Ms. Kim Fallis (Recording Secretary).

**Regrets:** Dr. Ann Bowman; Dr. Dean Care; Mr. Alan Levy; Ms. Jenna Clinton; Mr. Joel Springer;  
Ms. Deandra Tousignant; Ms. Krista Weir

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**1.0 Approval of Agenda**

**MOTION 073.JAN12 Kim/Strang**

THAT the agenda be approved as circulated.

**CARRIED**

**2.0 Closed Session**

**MOTION 074.JAN12 Enns/Badali**

THAT the committee move into CLOSED session.

**CARRIED**

**3.0 Open Session**

**3.1 Approval of Minutes of December 20, 2011**

**MOTION 077.JAN12 Jackson/Enns**

THAT the minutes of December 20, 2011, be approved as circulated.

**CARRIED**

**4.0 Business Arising**

**4.1 Motion 070.DEC11 Grad Studies**

This motion was withdrawn with direction to ensure that the wording in the Graduate and Undergraduate Calendar regarding Non-Refundable Fees are the same.

**MOTION 078.JAN12 GS Grills/Enns**

THAT Senate approve the revised calendar description for 4.2.1 Non-Refundable Fee as listed below.

The following fees are not refundable. ~~non-refundable~~ All miscellaneous fees, ~~including course materials and service fees~~, senior citizen registration, application fees, Student Union fee, WUSC fee, CFS fee, ~~Building fund~~, and Student Services fee and ~~Technology fees, ID card fee and Building fund and Quill fee~~. Fees subject to change.

**CARRIED**

5.0 **New Business**

5.1 **Committee Reports**

5.1.1 **Curriculum & Academic Planning Committee (Sen. Grills)**

**MOTION 079.JAN12 CAP Grills/Jackson**

THAT Senate approve the changes to the “Program Approval Process” as noted below.

**PROGRAM APPROVAL PROCESS**

The following procedure applies to the establishment of or significant modifications to programs of study that lead to a degree, diploma or certificate program. It has been developed in consideration of the following:

- The Council on Post-Secondary Education Act (1996)
- The Program Approval Process: Policies and Procedures, Council on Post-Secondary Education, (1998) The Brandon University Act (1998) The Terms of Reference for the Executive Committee of Senate, the Curriculum and Academic Planning Committee, the Graduate Studies Committee, and Faculty/School Councils, By-Laws of the Senate of Brandon University, June, 2011.

The Program Approval Process consists of two stages:

Stage I: Statement of Intent

Stage II: Formal Program Proposal.

**STAGE I: STATEMENT OF INTENT**

1. The originating department or interdisciplinary group drafts a Statement of Intent and forwards it to the appropriate Faculty/School Council(s) for consideration.
2. Where the program proposal is for an undergraduate credential, the Faculty/School Council(s) shall forward the proposal to Curriculum and Academic Planning Committee for consideration. Where the program proposal is for a graduate credential, the Faculty/School Council(s) shall forward the proposal to the Graduate Studies Committee for consideration. The Curriculum and Academic Planning Committee or Senate Graduate Studies Committee solicits input as it reviews the Statement of Intent. Sources of input may include, but shall not be limited to, departments, Faculty/School Councils, Senate committees and external bodies as appropriate.
3. When the Curriculum and Academic Planning Committee or Senate Graduate Studies Committee has completed its initial review, it will either 1) provide the originators of the Statement of Intent with comments and recommendations for consideration in modifying the proposal or 2) forward the Statement of Intent as submitted to Senate along with its recommendation.
4. If 1) above, the originators may then re-submit their proposed Statement of Intent to the Curriculum and Academic Planning Committee or Senate Graduate Studies Committee, which will forward a recommendation to the Senate.

5. Senate considers the Statement of Intent and the comments and recommendations of the Curriculum and Academic Planning Committee or Senate Graduate Studies Committee.
6. If and when Senate approves the Statement of Intent, Senate forwards it to the Board of Governors for consideration of the financial implications.
7. Should the Board of Governors have serious reservations about the Statement of Intent, it may re-direct it to the Senate with comments and questions. Otherwise, the Board approves or rejects the Statement.
8. The President forwards the approved Statement of Intent to the Council on Post-Secondary Education. COPSE will communicate the decision to the President.

#### STAGE II: FORMAL PROGRAM PROPOSAL

1. Upon receipt of approval of the Statement of Intent from COPSE, the President informs Senate and the originating department/Faculty Council or interdisciplinary group of the decision.
2. The originating department or interdisciplinary group may proceed with the preparation of the Formal Program Proposal, and forwards it to the appropriate Faculty/School Council(s) for consideration.
3. The Formal Program Proposal is forwarded to the Curriculum and Academic Planning Committee or Graduate Studies Committee for review and action.
4. The Curriculum and Academic Planning Committee or Graduate Studies Committee forwards the Formal Program Proposal, along with comments and recommendations, to Senate for approval. Senate considers the Formal Program Proposal, taking into consideration the recommendations from the Curriculum and Academic Planning Committee or Graduate Studies Committee.
5. If and when the Senate approves the Formal Program Proposal, Senate forwards it to the Board of Governors for consideration.
6. The Board of Governors considers the financial implications of the program and approves or rejects the Formal Program Proposal on the basis of financial considerations.
7. The President forwards an approved Formal Program Proposal to the Council on Post-Secondary Education.
8. Following approval from COPSE, the President informs Senate, the Board of Governors, the relevant Faculty/School(s) and the originating department or interdisciplinary group of the decision.

#### APPEAL PROCESS \*

1. The President, in consultation with the originating faculty, and acting on behalf of the University, shall have the right to avail her/himself of the appeal processes established by the Council on Post-Secondary Education.

**CARRIED**

#### MOTION 080.JAN12 CAP Grills/Kim

THAT Senate approve the School of Music changes as listed below.

|  |  |
|--|--|
| 06:465 Classroom Music Methods (MY)          | Prerequisite Change  |
| 65:222 String Literature I                   | Level Change 65:350 Change Title to "String Literature" & 3 Cr Hr. |
| Requirement for Classical Performance Majors | <i>To complete 9 credit hours of Music History</i>                 |

**CARRIED**

**MOTION 081.JAN12 CAP Grills/Badali**

THAT Senate approve 05:264 Motor Development level change to 05:364 Motor Development.

**CARRIED**

**MOTION 082.JAN12 CAP Grills/Strang**

THAT Senate approve the Faculty of Arts, Business Administration changes as listed below.

|                                   |  |
|-----------------------------------|--|
| 16:160 Business Communications I  | Change Title to “Business Communications” and Description Change |
| 16:260 Business Communications II | Delete Course  |
| 16:352 Cost Accounting            | Prerequisite Change  |

**CARRIED**

**MOTION 083.JAN12 CAP Grills/Strang**

THAT Senate approve the Faculty of Arts, English 30/32/70:388 Aesthetics: The Philosophy of Art & Literature change to 30/32/70:388 Aesthetics & Literary Theory” and description change.

**CARRIED**

**MOTION 084.JAN12 CAP Grills/Strang**

THAT Senate approve the Faculty of Arts, Native Studies/Languages changes as listed below.

|   |   |
|---|---|
| 68/58:157 Introduction to the Saulteaux Language I  | Change Title to “Introduction to the Ojibway Language I”  |
| 68/58:158 Introduction to the Saulteaux Language II | Change Title to “Introduction to the Ojibway Language II” |
| 68/58:171 Introduction to the Sioux Language I      | Change Title to “Introduction to the Dakota Language I”   |
| 68/58:172 Introduction to the Sioux Language II     | Change Title to “Introduction to the Dakota Language II”  |
| 68/58:259 Structure of Sioux                        | Change Title to “Structure of Dakota”                     |
| 68/58:262 Intermediate Saulteaux                    | Change title to “Intermediate Ojibway”                    |

**CARRIED**

**MOTION 085.JAN12 CAP Grills/Strang**

THAT Senate approve the Faculty of Arts, Religion Delete course 86:286 Traditional Native Religions.

**CARRIED**

**MOTION 086.JAN12 CAP Grills/Strang**

THAT Senate approve the Faculty of Arts, Sociology course changes as listed below.

|  |  |
|--|--|
| 90:360 Sociology of Religion: Classical Approaches | Change Title to “Sociology of Religion” and Cross-listing with 86 Religion and Prerequisite Change |
| 90/36/56:353 Women in the Criminal Justice System  | Cross-listing with 36 Gender & Women’s Studies, 56 Justice Studies and Prerequisite Change         |
| 90:355 The Sociology of Sexuality                  | Cross-listing with 36 Gender & Women’s Studies and Prerequisite Change                             |
| 90/36:364 Sociology of Emotions                    | New Course   |
| 90:499 Topics in Sociology                         | New Course   |

**CARRIED**

**5.2.1 Decanal Search Committee – Dean of Science (Sen. Grills)**

2 (two) Faculty member Senators, elected by Senate, and who are not members of the Faculty/School/Unit Concerned.

1(one) Student Senator elected by Senate, normally from the Faculty Concerned.

Senator Kim Ryan-Nichols volunteered – **Elected by Acclamation**

Senator Rosanne Gasse volunteered - **Elected by Acclamation**

Senator Carissa Taylor volunteered – **Elected by Acclamation**

**5.2 Deans’ Reports (Dr. Poff will call on Deans for verbal reports) (Not minuted)**

**5.3 Vice-President’s (Academic & Provost) Report (Sen. Grills)**

- The new director of Campus Manitoba is Dave Neel
- The External reviews for Business Administration and Music/Education are moving forward. The Psychology review will begin when the external member is available
- Dr. Grills is BU’s representative on the Student Mobility Taskforce. The report from this committee should be available in four weeks.
- January 24, 2012 is the date set for budget consultations. Research dollars will be announced on January 30, 2012

**5.4 President’s Report (Dr. Poff)**

Dr. Poff distributed a written report

**5.5 Questions**

**6.0 Other Business**

**6.1 Announcements**

7.0 **Correspondence**

8.0 **Adjournment**

**MOTION 087.JAN12 Carrabré/Jolly**

THAT to Senate adjourn.

**CARRIED**

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**Dr. D. Poff, Chair, Senate**