

**MINUTES  
OF THE FIRST MEETING OF THE 44<sup>th</sup> SENATE  
HELD TUESDAY, JUNE 14, 2011 @ 2:00 P.M.  
LOUIS RIEL ROOM, McMASTER CONCOURSE**

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**Present:** Dr. Dean Care (Chair); Dr. Helen Armstrong; Dr. Ann Bowman; Dr. Di Brandt;  
Dr. Patrick Carrabré; Mr. Greg Coates; Dr. Robin Enns; Dr. Austin Gulliver; Mr. Chris Hurst;  
Dr. Patrick Jackson; Ms. Bea Jolly; Dr. Michael Kim; Mr. Scott Lamont; Ms. Michelle  
Magnusson; Mr. David Rowland; Ms. Kimberly Ryan-Nicholls; Dr. Bruce Strang;  
Dr. Cam Symons; Dr. Etsuko Yasui;  
Student Senators; Mr. Jonathan Keen; Ms. Carissa Taylor (by conference call);  
Ms. Deandra Tousignant (by conference call); Ms. Kim Fallis (Recording Secretary).

**Regrets:** Dr. Deborah Poff (Chair); Dr. Scott Grills; Dr. Glenn Cockerline; Dr. Jacqueline Kirk;  
Mr. Alan Levy; Dr. Susan Roddy; Dr. Linda Ross; Ms. Jenna Clinton; Ms. Sara Hallikas;  
Mr. Mustafa Hussain; Ms. Natalie Ore; ; Ms. Krista Weir;

This was the first meeting of the 44<sup>th</sup> Senate; introductions were conducted.

1.0 **Approval of Agenda**

**MOTION 001.JUN11 Symons/Carrabré**

THAT the agenda be approved as amended.  
Item number 3.2.8 was deleted

**CARRIED**

2.0 **Closed Session**

**MOTION 002.JUN11 Jolly/Strang**

THAT the committee move into CLOSED session.

**CARRIED**

3.0 **Open Session**

3.1 **Approval of Minutes of March 15, 2011** (Attached)

**MOTION 005.JUN11 Lamont/Enns**

THAT the minutes of March 15, 2011, be approved as circulated.

**CARRIED**

3.2 **Appointment of Committees**

3.2.1 Report of the Senate Office regarding membership of Senate Committees. (Sen. Coates)

Senator Coates reported that the Senate Office has received the names of faculty elected to the Senate sub committees.

3.2.2 Election of the 2011-2012 Senate Executive Committee  
(Require a Senator from each faculty and a student Senator)

Arts Elected - Sen. Bruce Strang was Nominated by Sen. Austin Gulliver Seconded by  
Sen. Michael Kim **Elected BY ACCLAMATION**

Science Elected - Sen. Patrick Jackson was Nominated by Sen. Austin Gulliver Seconded  
by Sen. Cam Symons **ELECTED BY ACCLAMATION**

Education - Sen. Helen Armstrong was Nominated by Sen. Robin Enns Seconded by  
Sen. Cam Symons **ELECTED BY ACCLAMATION**

Music - Sen. Patrick Carrabré was Nominated by Sen. Michael Kim Seconded by  
Mr. David Rowland **ELECTED BY ACCLAMATION**

Health Studies - Ms. Kim Ryan-Nichols Volunteered and was Seconded by  
Sen. Patrick Carrabré **ELECTED BY ACCLAMATION**

Student Senator – Mr. Jonathan Keen was Nominated by Ms. Deandra Tousignant and  
Seconded by Ms. Carissa Taylor **ELECTED BY ACCLAMATION**

3.2.3 Election of a Senate Representative to the Library Committee  
(According to the Bylaws, this representative is the Chair of the Committee)

Ms. Michelle Magnusson was Nominated by Sen. Di Brandt and Seconded by  
Sen. Cam Symons **ELECTED BY ACCLAMATION**

3.2.4 Election of a Senate Representative and Alternate to the Scholarship Committee

Mr. David Rowland was Nominated by Sen. Michael Kim Seconded by  
Sen. Patrick Carrabré **ELECTED BY ACCLAMATION**

3.2.5 Election of a 4-Yr Honours student (in 4<sup>th</sup> Year) to the Senate Research Committee  
(Senate Office will conduct an election in September)

3.2.6 Election of a Graduate Student elected by Senate to the Senate Research Committee  
(Senate Office will conduct an election in September)

3.2.7 Election of a Student Senator to the Committee to Administer the Knowles Distinguished  
Visiting Professorship

Ms. Carissa Taylor was Nominated by Mr. Jonathan Keen and Seconded by  
Ms. Deandra Tousignant **ELECTED BY ACCLAMATION**

3.2.8 ~~Election of a Senate Representative to the International Activities Committee~~

3.2.9 Election of 2(two) Senate Representatives to the Board of Governors

Nominations for Sen. Di Brandt, Sen. Robin Enns and Sen. Alan Levy had been received  
by the Senate Office prior to June 13, 2011. Sen. Dean Care (Chair) called for  
nominations from the floor. Sen. Patrick Carrabré was nominated by Sen. Michael Kim  
and seconded by Mr. David Rowland.

A vote by secret ballot resulted in Sen. Patrick Carrabré and Sen. Robin Enns elected as  
the two Senate representatives to the Board of Governors.

**MOTION Jackson/Strang**

THAT the ballots be destroyed.

**CARRIED**

4.0 **Business Arising**

5.0 **New Business**

## 5.1 Committee Reports

### 5.1.1 Graduate Studies Committee (Sen. Care)

As chair of the Graduate Studies Committee, Sen. Care turned the chair to Sen. Bruce Strang so that he could present the report.

#### **MOTION 006.JUN11 GS Care/Kim**

THAT Senate approve the Annual Progress Report. Each Faculty/School will determine whether or not it plans to implement the Annual Progress Report. (A copy of the report is available for viewing in the Senate Office).

**CARRIED**

#### **MOTION 007.JUN11 GS Care/Kim**

THAT Senate approve the Criteria for Membership in the Faculty of Graduate Studies.

### **Membership in the Faculty of Graduate Studies**

#### **1.0 Criteria and Procedures**

1.1 Only members of the Faculty of Graduate Studies may be involved in graduate student supervision and teaching.

1.2 Members of the Faculty of Graduate Studies (FGS) will be those faculty duly appointed by the Senate Graduate Studies Committee. Members will normally be at the rank of Lecturer, Assistant Professor, Associate Professor, or Professor; possess a PhD degree or other terminal degree appropriate to the discipline; and will be of such academic achievement and distinction as to enable them to undertake the instruction or supervision of students registered in a specified graduate program. Adjunct Professors, Research Chairs, Professor Emeritus, or Dean Emeritus may hold membership in the FGS.

#### **2.0 Membership Categories**

##### **2.1 Associate Membership**

Associate Members provide partial graduate educational activities for limited periods of time (up to three year appointments).

Qualifications: Appropriate scholarly, creative work, performance, and/or professional qualifications commensurate with program needs.

Responsibilities may include:

- Participating as an internal or external member of a Thesis Committee;
- Teaching a graduate course;
- Participating as a reader on a research project or comprehensive examination;
- Participating as a juror for a recital;
- Organizing/conducting/evaluating graduate colloquia, presentations, exhibitions, seminars, and/or practicum/field experiences.

## 2.2 Full Membership

Full Members **in the FGS** provide graduate educational activities on a continuing and substantial basis. Full membership in the FGS will be for a five year term (renewable) unless otherwise specified (e.g. for term appointments and Adjunct Professors).

Qualifications: Appropriate scholarly, creative work, performance, and/or professional qualifications commensurate with program needs including:

- PhD degree or other terminal degree appropriate to the discipline.
- An appropriate track record of peer-reviewed research publications or other evidence of peer-reviewed scholarly productivity appropriate to the discipline.
- A program of research, scholarship, and/or performance.

Responsibilities may include:

- Participating as an advisor on a Thesis Committee;
- Participating as an internal or external member of a Thesis Committee;
- Supervising a research project;
- Teaching a graduate course;
- Participating as a reader on a research project and/or comprehensive examination;
- Participating as a juror for a recital;
- Organizing/conducting/evaluating graduate colloquia, presentations, exhibitions, seminars, and/or practicum/ field experiences;
- Serving as a general advisor for a graduate student (e.g. general mentoring; program counseling for students regarding course selection or career path).
- Chairing or participating as a member of a graduate department or program committee.

## 3.0 Application and Review Process

3.1 Faculty seeking membership in the FGS will submit a letter of application to the Dean of their Faculty/School. This application will specify the membership category requested and how the applicant meets the qualifications and intends to fulfill the responsibilities as outlined above.

3.2 The Dean will forward the application to the Faculty/School based Graduate Studies Committee and seek a recommendation. If supported, the Dean shall then recommend membership appointment and length of term to the Senate Graduate Studies Committee for individuals meeting the above criteria. The Senate Graduate Studies Committee will review the applications and approve or not approve membership in the FGS.

3.3 The Dean of the Faculty of Graduate Studies will be responsible for notifying faculty of their appointment to the FGS; maintaining a list of the members; and for notifying faculty when their membership is about to expire.

**CARRIED**

**MOTION 008.JUN11 GS Care/Enns**

THAT Senate approve School of Health Studies new course as listed below.

75:654 Quantitative Health Research Methods (3 cr hrs)

**CARRIED**

**MOTION 009.JUN11 GS Care/Kim**

THAT Senate approve the Thesis “With Distinction” designation for the Master of Rural Development.

**CARRIED**

Senator Strang returned the Chair to Senator Care

5.1.2 **Curriculum & Academic Planning Committee (Sen. Coates)**

**MOTION 010.JUN11 CAP Coates/Magnusson**

THAT the Senate approve the School of Music changes as listed below.

- |                        |  |
|------------------------|--|
| • 65:202 Applied Major | Prerequisite Change and Calendar Description |
| • 65:203 Applied Major | Prerequisite Change and Calendar Description |
| • 65:302 Applied Major | Prerequisite Change and Calendar Description |
| • 65:303 Applied Major | Prerequisite Change and Calendar Description |
| • 65:402 Applied Major | Prerequisite Change and Calendar Description |
| • 65:403 Applied Major | Prerequisite Change and Calendar Description |
| • 65:313 Recital I     | Delete Course                                |
| • 65:416 Recital II    | Delete Course                                |

**CARRIED**

**MOTION 011.JUN11 CAP Coates/Symons**

THAT Senate approve the changes as noted below to the “English Language Requirement Waiver” section of the undergraduate calendar.

“Students may request a waiver of the English language proficiency requirement. Students must provide supporting documents indicating that they have met the requirements of one of the 7 options indicated below:

1. Successful completion of a three year secondary school program in North America, or successful completion of an accredited three year post- secondary program in North America, or any combination of three successful years of secondary and post- secondary education in North America. Overall post-secondary cumulative GPA must be a minimum of 2.0.
2. Graduation from a Manitoba high school with at least one Grade 12 40S English credit with a minimum grade of 70% or better.
3. Graduation from a Canadian high school (outside Manitoba) with at least one Grade 12 English credit equivalent to Manitoba 40S with a minimum grade of 70%.

4. Completion of the International Baccalaureate (IB) Higher Level (HL) English course with a score of four or greater.
5. Completion of Advanced Placement (AP) English, Literature and Composition or Language and Composition with a score of four (4) or greater.
6. Completion of an accredited first undergraduate degree from an English- speaking institution.
7. Residence in Canada for a minimum of 10 consecutive years. The period of residency will be the time between the “Landed On” date on the Record of Landing document and the first day of classes in the term the applicant intends to register. The Record of Landing Document must be presented to the Admissions Office.”

Note: Where high school English courses are referenced in the foregoing, courses with an “E” designation or any equivalent designation, are not acceptable. Also, any “EAP ” “EAL”, “ESL”, or equivalent courses or programs completed at another post-secondary institution are not acceptable for the purpose of being granted a waiver of the English Language Requirement.

**CARRIED**

**MOTION 012..JUN11 CAP Coates/Strang**

THAT Senate approve the Faculty of Arts, Native Studies and Rural Development changes as listed below.

- 68:226 Evolutionary Self Government I      New Course
- 68:227 Evolutionary Self Government II      New Course
- 68:275 Métis      Cross-list with History 54:275
- 68:458 Indigenous Perspective On Law      Change of Level from 68:358
- 88:491 Research Methodology      Change of Level from 88:391
- 4 Year Major in Digital Media and Design      Calendar Description

**CARRIED**

**MOTION 013.JUN11 CAP Coates/Rowland**

THAT Senate approve the Calendar changes to 3.1.2. for Admission of Home Schooled Students as stated below.

**Admission of Home Schooled Students**

Manitoba students who have been home schooled are eligible for admission with regular student status provided they supply written confirmation from the Home Schooling Coordinator for Manitoba that they have completed Grade 12 under the home schooling provisions for Manitoba.

Students who have been home schooled in other provinces or states also may be eligible for admission provided their application is accompanied by written confirmation from a duly authorized representative of the provincial or state department of education stating that they have completed Grade 12 under the home schooling provisions in that province or state.

Students who have completed Manitoba Grade 12 by taking distance education courses offered by the Manitoba Department of Education will receive a certificate of high school graduation and are thus classified as Manitoba high school graduates.

**CARRIED**

**MOTION 014.JUN11 CAP Coates/Enns**

THAT Senate approve the Academic dates for September 2012 – August 2013 (dates can be viewed by contacting the Senate Office)

**CARRIED**

**MOTION 015.JUN11 CAP Coates/Strang**

THAT Senate approve the Faculty of Arts, changes as listed below.

- 12:256 Introduction to Forensic Anthropology From Experimental to Regular
- 32:271 Anatomy of the Human Form Prerequisite Change
- 56/90:256 Restorative Justice Prerequisite Change
- 56:280 The Development of Policing: from 600 A.D. to Present Prerequisite Change
- 56:352 Policing and Society Prerequisite Change
- 86:289 Chinese Canadian Experience Cross-list with 54(History)

**CARRIED**

**MOTION 016.JUN11 CAP Coates/Symons**

THAT Senate approve the School of Health Studies, Psychiatric Nursing changes as listed below.

- 69:161 Introduction to Interpersonal Communications Prerequisite Change and Deletion of Lab
- 69:253 Fundamentals of Psychiatric Prerequisite Change
- Nursing III Addition of Lab

**CARRIED**

5.1.3 **Scholarship Committee (Sen. Coates)**

**MOTION 017.JUN11 SC Coates/Keen**

THAT Senate recommend that the Board of Governors approve the revised Terms of Reference for the following scholarship.

**Dr. Mieczyslaw Kozakiewicz and Marianne Thomas Kozakiewicz Scholarship** – to be awarded to a student in the following programs of study: a) a student at Brandon University who has been accepted into a graduate program in environmental studies at any Canadian University; b) a Brandon University student who has been accepted into first-year Medicine at any Canadian University; c) a student pursuing a Bachelor of Nursing degree at Brandon University; or d) a third year student proceeding to the Honours year in History at Brandon University.

This scholarship will be awarded on the basis of academic excellence by application with preference in any given year to a student in one of the fields other than that of the previous recipient. Award value: Use income allocation, approximately \$1200.

**CARRIED**

**MOTION 018.JUN11 GS Coates/Strang**

THAT Senate recommend that the Board of Governors approve the revised Terms of Reference for the following bursary.

**The Boom and Ellie Cristall Bursary** – to be awarded to full-time or part-time undergraduate or graduate students in financial need. Preference will be given firstly to single custodial parents, secondly to mature students and thirdly to any student in financial need. Applicants must complete the financial section of the Scholarship/Bursary application form, and submit a letter describing their circumstances as they relate to the criteria for the award. This bursary may be renewed a maximum of two times. Re-application is not required, although if students' financial or personal circumstances change, the Scholarship Office must be notified so that a decision can be made regarding continuing eligibility. Students receiving this bursary may interrupt their studies for a year if their personal circumstances so require, and have the bursary renewed upon their return, provided the total number of renewals does not exceed two. Students needing to exercise this option must contact the Scholarship Office in advance of any such leave so that the required funding arrangements can be made. Value: 1 x \$2000 (\$6000 over 3 years to one student, one new recipient chosen each year)

**CARRIED**

**MOTION 019.JUN11 GS Coates/Kim**

THAT Senate recommend that the Board of Governors approve the Terms of Reference for the following scholarships.

**The Jack and Evelyn Gabel Memorial Scholarship in Nursing** – to be awarded based on academic merit and upon the recommendation of the Department of Nursing to the students with the highest overall performance in the pre-nursing year who have been accepted into the Bachelor of Nursing degree program. Three scholarships will be awarded annually. These awards may not be divided.

**And**

**The Jack & Evelyn Gabel Memorial Scholarship in Psychiatric Nursing** – to be awarded based on academic merit and upon the recommendation of the Department of Psychiatric Nursing to the student with the highest overall performance in the pre-Psychiatric Nursing year who has been accepted into the Bachelor of Science in Psychiatric Nursing degree program. One scholarship will be awarded annually. This award may not be divided.

Award Value: To be based on the annual gift from Brandon Area Community Foundation, which will be based on endowment earnings less administration costs as established by policy provisions and therefore may vary from year to year. This amount is to be divided equally between four students (3 Bachelor of Nursing students and one Bachelor of Science in Psychiatric Nursing student). The approximate value based on 2011 projected earnings is expected to be \$6000 per scholarship.

**CARRIED**

5.2 **Senate Representatives on the Board of Governors** (Verbal Report)

Next meeting will be next Friday and Saturday June 23/24th. Senator Enns is a member of the BU Foundation. The Foundation will be embarking on a \$22 million campaign to raise funds for the health living, recruitment and Leadership through Excellence Awards Programs (LEAPS) retention of the best and brightest students from Canada and abroad, and Partners in Aboriginal Student Success (PASS).



The Senate thanked the previous Senate representatives to the Board of Governors for their commitment for the last two years.

5.3 **Final List of June 3<sup>rd</sup> & 4<sup>th</sup>, 2011, Graduates** (Attached) (Sen. Coates)

**MOTION 020.JUN11 SO Coates/Brandt**

THAT Senate adopt the Program and Final List of Graduates of the June 3<sup>rd</sup> & 4<sup>th</sup>, 2011 Spring Convocation as constituting the minutes of Brandon University in Convocation .

**AND**

THAT the same be forwarded to the Board of Governors *For Information*.

**CARRIED**

The full list of June 2011 graduates can be viewed by contacting the Senate Office.

5.4 **Questions**

6.0 **Other Business**

6.1 **Announcements** (Not minuted)

7.0 **Correspondence**

Letter from Chancellor Champ

8.0 **Adjournment**

**MOTION 021.JUN11 Jackson/Symons**

THAT the Senate adjourn.

**CARRIED**