

**MINUTES
OF THE FIRST REGULAR MEETING OF THE 49TH SENATE
HELD TUESDAY, SEPTEMBER 13, 2016, 2016 @ 2:00 P.M.
LOUIS RIEL ROOM, MCMASTER CONCOURSE**

Present: Dr. Gervan Fearon (Chair); Dr. Bernadette Ardelli; Dr. Edward Bach;
Ms. Betty Braaksma; Mr. Michael Cain; Dr. Heather Duncan; Dr. Noreen Ek;
Ms. Cordella Friesen; Ms. Joan Garbutt; Mr. Greg Gatien; Ms. Katie Gross;
Dr. Austin Gulliver; Mr. Scott Lamont; Mr. Jack Lindsay; Ms. Andrea McDaniel;
Mr. Michael Malazdrewicz; Dr. Lorraine Mayer; Dr. Hamid Mumin;
Dr. Burcu Ntelioglou; Ms. Kim Ryan-Nichols; Dr. Steven Robinson;
Dr. David Winter; Ms. Elizabeth Davidson (BUSU); Mr. Trevor Poole BUSU;
Mr. Greg Monias BUSU; Ms. Jillian Vanderheiden (BUSU)

Ms. Kim Fallis (Recording Secretary).

Regrets: Dr. Chris Beeman; Mr. Garnet Boyd; Dr. Dean Care; Dr. Corrin Mason;
Dr. Demetres Tryphonopoulos; Mr. Nicholas Brown (BUSU);
Ms. Krista Charney (BUSU); Ms. Laura Davidson (BUSU)

Guest: Ms. Michelle Magnusson, Student Accessibility Services Coordinator

1. Approval of Agenda

MOTION 012.SEPT16 Malazdrewicz/Lindsey

THAT the agenda be approved as amended.
As noted in the CLOSED session minutes

As this was the first meeting for a number of new Senators, introductions were conducted.

2. Closed Session

MOTION 013.SEPT16 Pool/Duncan

THAT the committee move into CLOSED session.

CARRIED

3. Open Session

3.1. Approval of Minutes of June 14, 2016

MOTION 016.SEPT Gatien/Gulliver

THAT the minutes of June 14, 2016 be approved as circulated.

CARRIED

3.2. Appointments of Committees

3.2.1 Report of the Senate Office regarding membership of Senate Committees. (Attached)
(Ms. McDaniel)

Ms. McDaniel reported that there are only a few positions on the Senate Sub-Committees membership that have not been filled. The list of Sub-Committee members will be added to the Senate website by the end of September.

- 3.2.2 Election of a Senate Representative to the Library Committee
(According to the Bylaws, this representative is the Chair of the Committee)
Senator Braaksma, University Librarian has agreed to chair the Library Committee.

Senator Gatien nominated Senator Garbutt, seconded by Senator Duncan.

ELECTED BY ACCLAMATION

- 3.2.3 Election of a Senate Representative to the Senate Research Committee

Senator Robinson nominated Senator Mumin, seconded by Senator Duncan.

ELECTED BY ACCLAMATION

4. **Business Arising**

5. **New Business**

- 5.1. **Report from the Curriculum and Academic Planning Committee** (Sen. Robinson)

MOTION 017.SEPT16 CAP Duncan/Gross

THAT the Curriculum and Academic Planning Committee recommend that Senate approve effective the 2018 admission cycle, prospective and current/former Brandon University students must submit an application for admission to the University through the central Admissions Office under any of the 8 circumstances as noted on the attached information.

CARRIED

MOTION 018.SEPT16 CAP Lindsay/Gatien

THAT the Curriculum and Academic Planning Committee recommend that Senate approve that readmission decisions for students seeking to return to Brandon University after a 36-month Academic Withdrawal (or a 12-month Academic Suspension in the case of Mature status students) be made as follows:

In the case of students in the Faculties of Arts & Science, requests for readmission will be considered by the Curriculum & Academic Planning (CAP) Committee, the decisions of which are final.
In the case of students in the Faculties of Education, Health Studies, or the School of Music, requests for readmission will be considered jointly by the appropriate Faculty/School Dean, the Registrar (or designate), and the appropriate Faculty/School Brandon University Student Union (BUSU) Senator (or, in the event of a BUSU Senator vacancy, a member of the BUSU Executive). Joint decision may be appealed to the Curriculum and Academic Planning (CAP) Committee, the decisions of which are final.

CARRIED

A Senator had concerns regarding a student who has been absent from the University for three or more years and who has returned to complete their degree. Would it be a deterrent for the student returning if they were required to pay the fee again? Senator Lamont reminded the Senate that all fee decisions fall under the Board of Governors purview. The Registrar's Office will determine the correct procedure for authorizing an application fee exemption for certain cohorts of applicants. Once the procedure is determined the Registrar's Office will consider whether a recommendation should be made to have certain cohorts exempt from pay the central Admissions application fee (i.e., students who have interrupted their studies for three years or more applying to return, Brandon University graduates applying to the BEd (AD) program, etc.)

MOTION 019.SEPT16 CAP Duncan/Gross

THAT the Curriculum & Academic Planning Committee recommend that Senate approve a minimum score of 58 on the Pearson Test of English Academic (PTEA) as valid proof of English proficiency for undergraduate admission purposes beginning with the September 2017 intake.

CARRIED

MOTION 020.SEPT16 CAP Garbutt/Gatien

THAT the Curriculum & Academic Planning Committee recommend that Senate approve a minimum score of C on the Cambridge English Academic (CAE) test as valid proof of English proficiency for undergraduate admission purposes beginning with the September 2017 intake.

CARRIED

MOTION 021.SEPT16 CAP Gross/Mumin

THAT the Curriculum and Academic Planning Committee recommend that Senate approve that the No Credit admission and registration status be eliminated.

CARRIED

MOTION 022.SEPT16 CAP Robinson/Gatien

THAT the Curriculum and Academic Planning Committee recommend that Senate approve the renaming of the Statute of Limitations policy to Grade Relief policy as noted on the attached information.

CARRIED

MOTION 023.SEPT16 CAP Lindsay/Gatien

THAT the Curriculum and Academic Planning Committee recommend that Senate approve the expanded wording of the Repeated Course policy as noted on the attached information.

CARRIED

MOTION 024.SEPT16 CAP Monias/Malazdrewicz

THAT the Curriculum and Academic Planning Committee recommend that Senate approve that all Grade Point Averages (GPAs) published in the Undergraduate Calendar contain two (2) decimal places.

CARRIED

MOTION 025.SEPT16 CAP Gross/Mumin

THAT the Curriculum & Academic Planning (CAP) Committee recommend to Senate that the 090/091 course policy in the Undergraduate Calendar be revised to permit students to take 090/091 courses for credit even if they hold Grade 12 credit in the equivalent subject.

CARRIED

MOTION 026.SEPT SC Duncan/Malazdrewicz

THAT Senate approve the new Terms of Reference for the following three new awards:

Norman MacLeod and Gordon MacLeod Scholarship

To be awarded on academic merit, on an alternating basis and on the recommendation of the Department of Sociology and/or the Department of Economics, to a strong major in either Sociology or Economics. In the event that there is no eligible student in the one department, the other department may recommend the recipient. This award may not be divided.

Award Value: Use income allocation, 1 x approximately \$350.00*

*Award value is subject to change based on market values and the BU Foundation's distribution rate in any given fiscal year.

Len Evans Memorial Scholarship

To be awarded on an alternating basis, and on the recommendation of the Department of Political Science and/or the Department of Economics, to a 3rd or 4th year student majoring in either Political Science or Economics who has a demonstrated interest in seeking solutions to important social problems. In the event that there is no eligible student in the one department, the other department may recommend the recipient. This award may not be divided.

Award Value: Use income allocation, 1 x approximately \$225.00*

*The award value is subject to change based on market values and the BU Foundation's distribution rate

Lim Phaik Keong Memorial Scholarship

To be awarded, by departmental recommendation, to a Geography major on the basis of academic merit. The recipient must have a minimum GPA of 3.0 in Geography courses. Preference will be given to a student with community service. This award may not be divided.

Award Value: 1 x \$200.00

CARRIED

5.3. **Academic Plan** (Sen. Robinson) *(for information only)*

- **School of Music**
- **Student Services**

5.4 **Accessibility Services revised Policy** (Sen. Gross)

MOTION 027.SEOT16 Gross/Lindsay

THAT pending approval of the Brandon University Accessibility Policy, by the Board of Governors, Senate approves the revised Student Accessibility Services Policy, Procedures and Appeals as attached.

CARRIED

5.5 Report from the Board of Governors Representative to Senate (Sen. Boyd)

The Board of Governors representative was absent with regrets.

5.6 Report from the Brandon University Student Union (BUSU) President (Sen. Vanderheiden)

Senator Vanderheiden reported on the following:

- The Student Union held their second annual “Crash the Courtyard” event on Friday, September 9, 2016. There were over 1900 tickets sold.
- Orientation for new students is ongoing with special events every day.
- There are a number of Senator and director positions available, if any Senators are aware of students who may be interested, please direct them to the BUSU office.

5.7 Deans’, University Librarian’s and Registrar’s Reports (Dr. Fearon will call on Deans for verbal reports) (Not minuted)

5.8 Vice-President’s (Academic & Provost) Report (Sen. Robinson)

Senator Robinson reported on the following:

- The first decadal search for the Dean of Science has been extended into the fall. Senator Robinson thanked Senator Gulliver for continuing in the Acting Dean position until such time as a new Dean can be hired.
- He recognized Tom Brophy for his many contributions over his 3 years at Brandon University. He thanked Ms. Andrea McDaniel for taking on the role of Acting Registrar, and Senator Katie Gross, for taking on the role of Acting Dean of Students.
- He reported that the University enrolment numbers have increased by 7.1% and 3.1% in credit hours. The largest growth in enrolment is in the graduate studies area.
- The Sexual Assault Advisory Group has started meeting again after the summer break. They are working on a standalone Sexual Assault and Sexual Violence policy. The policy will be forwarded to the University community for consultation prior to being forwarded to the Board of Governors for approval.
- The enrolment numbers in the Dauphin pilot project are not as high as was expected. This may change as students have until September 21, 2016 to register for classes. The program will be reevaluated at the end of the academic year.

5.9 President’s Report (Dr. Fearon)

Dr. Fearon reported on the following:

- The HLC was almost full with students and parents at the orientation launch ceremony.
- The family/parent session held in the Music building was also full.
- Dr. Fearon spent time talking with first year students and their parents and a number of them commented that small class size is one of the reasons they chose BU.
- He spoke to a number of International students and students from outside of Brandon.
- Dr. Fearon reported that in addition to the increase in enrolment in the masters programs, Business Administration enrolment is up 30% over the last two years.
- The University is increasing our awareness of our role as faculty, staff and administrators for education and prevention pertaining to sexual violence including a session conducted by Brandon University’s Sexual Violence Education and Prevention Coordinator.
- The University is having consultation sessions regarding the master space plan. Senate members are encouraged to attend.
- Dr. Fearon has met with four of five faculty councils and will be sending minutes from the meetings out to the faculty, and he will also update Senate on the meetings.
- When meeting with the faculties councils there are more requests for data demographics for Canada and BU.
- General Faculty council will be held on October 21, 2016.

- Work is continuing on the University Master Plan, the plan will include the enrolment planning, indigenous education, the institutional plan and the faculty academic plans.
- Senator Robinson and Dr. Fearon have been meeting with the other post-secondary institutions in Manitoba. They have been looking at ways that programs can be integrate.
- A second meeting with government ministers has been organized. The university has been notified that the University operating grant will be increased by 2.5% for the next year. The government is continuing it's commitment to postsecondary, building communities and building a prosperous province.
- The teaching and learning conference was well attended by individuals from BU, ACC, UofM, Manitoba Emergency Services College and the Brandon School Division.

6 Other Business

7 Correspondence

8 Adjournment

MOTION 028.SEPT16 Bach/Mumin

THAT the Senate adjourn.
Senate adjourned at 4pm.

CARRIED