



**BRANDON
UNIVERSITY**

Founded 1899

Service Learning Application and Agreement Process

By completing the Service Learning Application and Agreement, you are committing to integrating the exploration of your studies with applied experience. Through your Service Learning project, you will learn how your studies and their application can positively affect individuals within your community.

To participate in the program, you must complete this application form and submit it to the Service Learning Committee (SLC). The SLC will review the application and approve or reject the proposed project.

Service Learning projects should follow these guidelines:

- Service should take place in a government agency, non-profit organization or school
- Service should meet the needs of the community organization and the education goals set by the student
- Service should be performed over the course of the school year
- A minimum time commitment of twenty (20) hours is necessary to receive a service-learning annotation.

If approved, you will begin work on the project. Upon completion, you must apply to the SLC to have the Service Learning annotation appear on your transcript.

The SLC will determine whether or not approval is granted for this annotation. If granted, the SLC will ensure the Service Learning annotation, together with the title of the project, will be included on your transcript.

Note: Service Learning does not count towards the completion of a degree.

The Brandon University SLC may use project information for promotional purposes. Participants may be contacted during the project period for updates on project progress and after project completion for project outcomes and evaluation purposes.

Ethics

Implementation of the service project is dependent on awareness and application of Brandon University ethical guidelines for research. Issues related to informed consent, data collection, handling and retention and confidentiality must conform to the guidelines developed by BUREC for research involving humans.

Application available at:

<http://www.brandonu.ca/senate-office/files/2010/11/Service-Learning-Application-and-Agreement-Form.pdf>