



**BRANDON
UNIVERSITY**
Founded 1899

Senate Awards for Excellence in Research (Effective June 15, 2010)

A. Purpose

The Senate Awards for Excellence in Research has been established to emphasize the importance of research at Brandon University and to recognize and honour those individuals who excel in scholarship and research. There are two award categories: Tier I and Tier II.

B. The Award

A maximum of two awards will be presented annually at Spring Convocation – one Tier I and one Tier II award. The recipient(s) will be presented with a framed certificate signed by the President of the University, as Chair of Senate. A master plaque containing the names and department or Faculty/School affiliation of all recipients will be displayed in the Louis Riel Room.

C. Eligibility

Nominees for Tier II awards must

- Have completed a minimum of 3 years of employment at Brandon University
- Hold the rank of assistant professor, associate professor, PA II or PA III
- Normally, be considered no later than 10 years after the completion of the terminal degree.

Nominees for Tier I awards must

- Have completed a minimum of 3 years employment at Brandon University
- Hold the rank of associate professor, full professor, PA III or PA IV.
- Shall be considered for the award no earlier than 10 years after the completion of the terminal degree.

Individuals may hold both awards over the duration of their career. A minimum of 10 years must have elapsed between awards. Additional significant research accomplishments are anticipated to have occurred in the interval between awards. For the purpose of determining eligibility, prior award winners of the Senate Research Award shall be deemed to have been awarded the equivalent of the Tier II award where the award was bestowed 10 years or less after the completion of the terminal degree.

D. Criteria

While excellence in research/scholarship should not be narrowly defined, recipients of the award will be expected to have gained national and/or international recognition through their research and scholarship. Quality and originality of published or creative work will be deemed as more important than quantity.

E. Call for Nominations - November 1st

- The Vice-President (Academic & Research) shall notify the University community that nominations are being sought.
- The Deans/Directors shall consult with their faculty and department chairs and, if appropriate, receive, solicit and initiate nominations of suitable candidates.
- Nominees must give their consent to being nominated.

F. Advisory Committee – December 1st

Each Dean/Director of a unit in which there are nominations shall appoint by December 1st an Advisory Committee consisting of:

- Dean/Director — Chair
- At least two members representing at least two departments. If possible, the two members should be active researchers and should include a former recipient of the Senate Award for Excellence in Research.

The Committee will be responsible for selecting the faculty/school/unit nominee.

The Committee will be responsible for ensuring that the dossier of the nominee is complete and in accordance with the following list (in no particular order of priority):

- a curriculum vitae addressing the criteria specified for the award, including a list of publications and research/scholarship;
- a summary statement, not to exceed two pages, describing how the nominee satisfies the selection criteria;
- any other documentary evidence such as previous recognitions, awards, or grants that demonstrates entitlement to the award, samples of peer reviewed articles, citation data for articles;
- at least three, but no more than five, one or two-page letters from colleagues (both at BU and elsewhere) and others supporting the nomination.

If there is a nominee, the Advisory Committee shall forward the completed dossier to the Office of the Vice-President (Academic and Provost) by **February 1st**.

G. Senate Research Committee

The Senate Research Committee shall serve as the selection committee.

Note: With the exception of the chairs of the Advisory Committees, members of the Senate Research Committee may not serve on the Advisory Committees.

The Committee shall review the nominations forwarded by the Advisory Committees and, by applying the criteria to the information submitted for each nominee, may recommend one candidate. With the consent of the nominee, the Committee may choose to carry forward a nominee to the next competition. The recommendation to Senate is to be forwarded to the Senate Executive Committee by **March 1st**.