

## University Scholar Policy

### Purpose

Faculty members who are committed to maintaining an active program of research and/or scholarship during retirement may apply for University Scholar status. This is an enabling and non-remunerative appointment.

### Application

- Faculty members who have retired or who have indicated their intention to retire and whose retirement date has been approved by the Dean/Director may apply for University Scholar status, in writing to their Department Chair, normally to commence in the year following retirement (and not before). The Chair will facilitate the process.
- The application should include a cover letter, a curriculum vitae, a brief description of the proposed research and/or scholarship and any other supporting documentation the applicant wishes to submit. The application must specify what university resources are requested in order to facilitate the appointment (e.g., office, library privileges, etc.)
- The department shall forward the application along with its recommendation to the appropriate Dean/Director. Where the Dean/Director concurs with the recommendation of the Department, this decision is final and the Dean/Director shall inform the Vice-President (Academic and Provost) of the outcome. Where the Dean/Director does not concur with the recommendation of the Department, the Dean/Director shall forward her/his recommendation and that of the Department to the Vice-President (Academic and Provost), for the final decision. Notice of the outcome, either way, will be sent to the applicant by the Vice-President.
- University Scholar status is normally effective September 1 for three years and may be renewed by application, normally during the final year of the appointment.

### Eligibility

Any research-active faculty member retiring from a continuing or tenured appointment at Brandon University is eligible to apply for University Scholar status.

### Privileges

- University Scholars will be provided with an e-mail account and a mail slot in the faculty office.
- University Scholars will normally be assigned work space if needed to conduct their research, provided space is available after staff, faculty members, sessionals, and contract faculty have been accommodated. This may be shared space.
- University Scholars will have access to the University Library and its services.
- University Scholars may maintain full membership in the Faculty of Graduate Studies, by application, insofar as permitted by Senate policy which changes from time to time.

## Responsibilities

- University Scholars are expected to continue research programs and to endeavour to make the results of their work accessible to academics and/or the general public through publications, lectures or other appropriate means.
- University Scholars are encouraged to secure research funding from external sources as appropriate to support their ongoing scholarship and agree to comply with all policies normally relating to that funding.
- University Scholars shall, in their published work(s), indicate their affiliation with Brandon University.
- Like Faculty Members, University Scholars are required to comply with all applicable University policies and procedures including standards for the responsible conduct of research.

## Loss of Status

Any or all privileges associated with University Scholar status may be revoked by the appropriate Dean or Director in consultation with the Vice-President (Academic and Provost) as a result of violations of University policies and procedures or external regulations as applicable.

Approved by Senate Executive: February 11, 2020

Approved by Senate: February 25, 2020