

**MINUTES
FOR THE FIRST REGULAR MEETING OF THE 53rd SENATE
HELD TUESDAY, JUNE 16, 2020 @ 2:00 P.M.
BY ZOOM**

Present: Dr. David Docherty (Chair); Dr. Bernadette Ardelli; Dr. Edward Bach
Dr. Heather Duncan; Dr. Derrek Eberts; Dr. Scott Forbes; Mr. Greg Gatien;
Dr. Breanna Lawrence; Ms. Katie Gross; Mr. Scott Lamont; Ms. Stacey Lee;
Dr. Lynn MacKay; Ms. Andrea McDaniel; Ms. Susan Medd; Dr. Serena Petrella;
Dr. Doug Ramsey; Dr. Lisa Robson; Dr. Steve Robinson; Dr. Linda Ross;
Dr. Candy Skyhar; Ms. Melanie Sucha; Ms. Olufunke Adeleye (BUSU);
Ms. Jennifer Omoregie (BUSU); Ms. Sophia Rivera (BUSU);
Ms. Alexia Walters (BUSU);
Ms. Kim Fallis (Recording Secretary)

Regrets: Dr. Kurt Noll; Mr. Grant Prairie; Dr. Gautam Srivastava; Mr. Derrick Stewart

As this was the first meeting of the 53rd Senate, introductions were conducted.

1. Approval of Agenda

MOTION 001.JUN20 Skyhar/Bach

THAT the agenda be approved as distributed.

CARRIED

2. Closed Session

MOTION 002.JUN20 Robinson/Gross

THAT the committee move into CLOSED session.

CARRIED

3. Open Session

3.1. Approval of Minutes of May 19, 2020(Attached)

MOTION 006.JUN20 Skyhar/Gatien

THAT the minutes of May 19, 2020 be approved as distributed.

CARRIED

3.2 Appointments of Committees

3.2.1 Election of the 2020 – 2021 Senate Executive Committee
(Requires a Senator from each faculty and a student Senator)

Arts – Senator Ramsey nominated Senator MacKay, seconded by Senator Robson.

ELECTED BY ACCLAMATION

Science – Senator Ardelli nominated Senator Eberts, seconded by Senator Gross.

ELECTED BY ACCLAMATION

Education – Senator Duncan nominated Senator Skyhar, seconded by Senator Ross.

ELECTED BY ACCLAMATION

Music – Senator Gatien nominated Senator Bach, seconded by Senator Ross .

ELECTED BY ACCLAMATION

Health Studies – There were no representatives from the Faculty of Health Studies. The election of a member to the Senate Executive will be conducted at the next Senate meeting.

Student Senator – Senator Walters nominated Senator Adeleye, seconded by Senator Duncan.

ELECTED BY ACCLAMATION

3.2.2 Election of a Senate Representative to the Library Committee

Senator Sucha nominated Senator Lee, seconded by Senator Medd.

ELECTED BY ACCLAMATION

3.2.3 Election of a Senate Representative to the Scholarships Committee

Senator Robinson nominated Senator Gatien, seconded by Senator Bach.

ELECTED BY ACCLAMATION

3.2.4 Election of a Senate Representative to the International Activities Committee
(According to the Bylaws, this representative is the Chair of the Committee)

Senator Robinson nominated Senator Ardelli, seconded by Senator Gatien.

ELECTED BY ACCLAMATION

3.2.5 Election of a Student Senator to the Knowles Visiting Professorship Committee

This item was Tabled until the September 15, 2020 meeting of Senate.

3.2.6 Election of a Senator to the Senate Research Committee

Senator MacKay nominated Senator Ramsey, seconded by Senator Medd.

ELECTED BY ACCLAMATION

3.2.7 Election of two Senators to the Board of Governors for a 2-year term

The Senate Representatives to the Board of Governors shall be elected by and from the Senators elected under the BU Act, S.14.1, (k), (l), (m), and (n).

- (k) one representative from each Faculty or School who has been on the staff of the University for at least two years, elected by and from the staff of that faculty or school;
- (l) six professors or associate professors of the University, elected by the professors, associate professors, assistant professors and lecturers;
- (m) two assistant professors or lecturers of the University who have been on the staff of the University for at least two years elected by the professors, associate professors, assistant professors and lecturers;

- (n) one member of the rank of professional associate of the University elected by the members of that rank;

Article 27.2 (Seniority) of the BUFA Collective Agreement states:

27.2 An academic administrator and the Senate representatives on the Board of Governors who are excluded from the bargaining unit by virtue of holding such an appointment and who would otherwise fall within the scope of the bargaining unit described by Certificate No. MLB 3976 shall, at the termination of that appointment, immediately be a member as if he/she had been a member continuously throughout the duration of such appointment.

Senator Skyhar nominated Senator Lawrence, seconded by Senator Duncan.
Senator Gatien nominated Senator Bach, seconded by Senator Robinson.

ELECTED BY ACCLAMATION

3.3 Business Arising

3.3.1 Dean of Music Review (Sen. Robinson)

- **One Student Senator - normally from the Faculty/School concerned**

Senator Bach nominated Senator Rivera, seconded by Senator Medd.

ELECTED BY ACCLAMATION

3.4 New Business

3.4.1 Curriculum & Academic Planning Committee (Sen. Robinson)

3.4.1.1 Co-operative Education: Work Experience Stream

MOTION007.JUN20 CAP Robinson/Robson

THAT the Senate approve the Work Experience Stream as part of the Co-operative Education Program as attached.

Friendly amendment to revise the proposed wording of Section 5.1.2.4 in the Undergraduate Calendar.

Proposed wording:

5.1.2.4 TRANSFER STUDENTS

Students who have transferred to Brandon University from an accredited post-secondary institution are eligible to apply to the Co-operative Education Program (including the Work Experience Stream and the Co-op Stream). Students who have successfully completed at least one work term or equivalent at the institution from which they transferred may be exempt from their first work term semester at Brandon University with permission from the Co-op Office. Students transferring into the Co-op program from another institution are required to complete the Professional Development Series prior to enrolling in a work term at Brandon University.

Note: Business Administration students who transfer in block credit transfers containing more than three credit hours of co-op courses are not eligible to receive further co-op credit towards the completion of their degree.

Amended wording:

5.1.2.4 TRANSFER STUDENTS

Students transferring into the Co-operative Education Program (Co-op Stream and Work Experience Stream) from another institution are required to complete the Professional Development Series prior to enrolling in a work term at Brandon University.

Co-op Stream: Students who have transferred to Brandon University from an accredited post-secondary institution are eligible to apply to the Co-operative Education Program: Co-op Stream. Students who have successfully completed at least one work term or equivalent at the institution from which they transferred may be exempt from their first work term semester at Brandon University with permission from the Co-op Office.

Work Experience Stream: Students who have transferred to Brandon University from an accredited post-secondary institution and who have not successfully completed at least one work term or equivalent at the institution from which they transferred are eligible to apply to the Co-operative Education Program: Work Experience Stream.

CARRIED

3.4.2 Scholarships, Bursaries, Medals, and Awards Committee of Senate (Sen. Gatien)

3.4.2.1 New Awards

MOTION 008.JUN20 Gatien/Gross

THAT Senate approve the new Terms of Reference for the following awards:

- Guru Tegh Bahadur Scholarship for Human Rights
- Esther Serfaty Kamhi Memorial Scholarship in Microbiology
- Esther Serfaty Kamhi Memorial Scholarship-Bursary in Nursing
- Daryle McCannell Physical Education Scholarship
- Donald Hodgson Award in Voice

CARRIED

3.4.2.2 Revised Awards

MOTION 009.JUN20 Gatien/Ardelli

THAT Senate approve the revised Terms of Reference for the following Awards:

- The Brandon College Class of '51 Scholarship
- The Patricia A. Coleman Scholarship in Music
- Dr. Charles Whitfield Clark Memorial Scholarship in Human Geography
- Dr. Charles Whitfield Clark Memorial Scholarship in Physical Geography
- Geography Endowment Scholarship in Resource Management
- George Thorman Scholarship in Geography

CARRIED

Note: The Dr. A Clark Memorial Book Prize in Geography was withdrawn from this list prior to the motion so that the Terms of Reference could be further reviewed.

3.4.3 In-Person Course Requests – Summer 2020

MOTION 010.JUN20 Robinson/Petrella

THAT the Senate grant the Faculty of Health Studies, Department of Nursing, exceptional authorization to offer the following in-person during the Summer 2020 term:

- Remaining Winter 2020 requirements of 71:264 Nursing Applications II
- 71:269 Nursing Foundations IV
- 71:356 Gender & Lifespan Health I

CARRIED

3.4.4 Summer Approval Process for Senate Matters

MOTION Robinson/Bach

THAT the Brandon University Senate authorize the Senate Executive to make academic decisions on behalf of the Senate between June 17, 2020 and September 14, 2020 in relation to academic impacts resulting from the rapidly evolving COVID-19 situation.

CARRIED

3.4.3 Report from the Brandon University Students' Union (BUSU)

There was no report from BUSU at this time.

3.4.4 Report from the Board of Governors Representative to the Senate

Dr. Docherty reported on this item.

The Board of Governors did meet on June 20, 2020DATE. It approved upcoming Sabbaticals and engaged in planning for the fall term.

3.4.5 Reports from Members of Deans' Council

Arts – Senator Robson

- There have been three hires in the last month:
 - Lindsey McLaughlin has been hired into a tenure track position in Business Administration (Accounting Stream).
 - Dominique Hetu has been hired for a two-year replacement in French.
 - Haley Murphy has been hired into a one-year term in Political Science.

Science – Senator Ardelli

- The Faculty has hired a one-year sabbatical replacement in Chemistry: Dr. Kristen Sogi Kim
- Two more searches will be beginning:
 - Term replacement in Chemistry
 - Geography CRC to replace current CRC term replacement who is moving to Queens University

Chief Information Officer – Senator Sucha

- Senator Sucha is new in her role as of May 1, and the role itself is new, combining the University Librarian and Director of IT Services positions.
- In coming onboard, she has been balancing two streams of work, both the COVID-19 response and the long-term planning aspects for Library and IT Services.
 - **COVID-19 response**
 - Library and IT Services have kicked off planning for the Fall. Services have been delivered fully online since March and will remain “mostly online” in keeping with BU’s approach. However, they are working to prioritize what services can be offered in-person for the fall and working with partners in Physical Plant on how to do this safely.
 - **Long-term planning and strategic work**
 - Senator Sucha is getting to know the team and their processes.
 - They are finding ways to bring together Library and IT Services processes and to do things more efficiently.
 - They are examining processes that require attention, such as the collection management lifecycle. They want to right-size how they manage the library space and how they allocate the library budget.
 - The Library acquisition budget model is new. They are ready to review year 1 findings. Results of the 2-year pilot of this budget allocation model will be examined in March 2021.
 - It will be necessary to report back through Senate and through the Senate Library Committee because the Library, as an academic unit, is accountable to Senate on how collection management supports academic strategy.

Registrar’s Office – Ms. McDaniel

- Admission applications are significantly up, primarily from international candidates
- Registration numbers are lower than at the same point in previous years, largely due to lack of clarity for students around which specific courses/academic activities will be online and which will be in person
- Course Scheduling Working Group hopes to complete making most recommendations by the end of this week for approval by Senate Executive
 - Goal is to clarify the Registration Guide by the end of the month so that students can plan their fall term with complete information

School of Music – Senator Gatten

- The School will be interviewing candidates for a Theory position in Music
- 8 faculty members are volunteering to curate streamed performances for a BUilt in Brandon pro-series
- They are searching for software and technical items to help with the streaming process.
- The Applied department, ensemble directors, and chamber music coaches are looking at their programs to determine what pieces of their hands-on instruction can be converted to remote delivery and what parts have to be delivered in-person.

Dean of Students – Senator Gross

- McMaster Hall is in the process of replacing its furniture. There will now be queen size beds on the 9th and 10th floors.

- Changes to these two floors will accommodate the faculty who rent rooms during the academic year and create hotel-style accommodation to encourage students and others to stay on campus for short periods.
- Student Services has advised 293 students in Arts/Science/Physical Education/Business Administration.
- BU will continue to work with Prairie Mountain Health to have a nurse practitioner available to students at no cost.
- There are two searches ongoing for sabbatical replacements for Joan Garbutt and Sheilagh Grills.
- Students are looking at starting a Black Student Collective. Senator Gross will be directing the interested students to BUSU and the Diversity and Human Rights Advisor, Cheryl Fleming.

Faculty of Education – Senator Duncan

- Education is busy planning for the fall: how to deliver courses by distance and how to facilitate student practicums that need to be undertaken face to face.
- Senator Duncan commended her faculty and all faculty members for their hard work during these trying times.

3.4.6 Report from the Vice-President (Academic & Provost) (Sen. Robinson)

- Despite the significant work that was invested in the first search for a Dean of Arts, that effort failed, and a second search will begin soon.

3.4.7 Report from the President (Dr. Docherty)

- The first meeting of the search committee for the Vice-President (Academic & Provost) will be happening next week.
- The search committee for the Chief Human Resources Officer met earlier this week.
- The University has hired a search firm to help in these two searches at a very reasonable price.
- President Docherty had a second meeting with the Premier's Economic Opportunities Advisory Board. This group has just started meeting, so there was not much to report.
- The budget will be forwarded to the Board of Governors for approval this week. The Budget Advisory Committee will begin working on next year's budget.
- The University will also begin the process of electing a new Chancellor to replace Mr. Michael Decter.

4. Other Business

5. Correspondence

6. Adjournment

MOTION Gross/Gatien

THAT the Senate adjourn at 3:50 pm.

CARRIED