

**MINUTES
OF THE SECOND REGULAR MEETING OF THE 53rd SENATE
HELD TUESDAY, SEPTEMBER 15, 2020 @ 2:00 PM
BY ZOOM**

Present: Dr. David Docherty (Chair); Dr. Bernadette Ardelli; Dr. Edward Bach;
Dr. Heather Duncan; Dr. Derrek Eberts; Dr. Scott Forbes; Mr. Greg Gatien;
Ms. Jane Karpa; Ms. Katie Gross; Mr. Scott Lamont; Ms. Andrea McDaniel;
Ms. Nancy McPherson; Ms. Susan Medd; Dr. Serena Petrella; Mr. Grant Prairie;
Dr. Doug Ramsey; Dr. Lisa Robson; Dr. Steve Robinson; Dr. Linda Ross;
Ms. Melanie Sucha; Dr. Candy Skyhar; Dr. Gautam Srivastava;
Ms. Olufunke Adeleye (BUSU); Ms. Valentina Eigbiremonien (BUSU);
Ms. Jennifer Omoregie (BUSU); Ms. Sophia Rivera (BUSU);
Ms. Alexia Walters (BUSU);
Ms. Kim Fallis (Recording Secretary)

Regrets: Dr. Breanna Lawrence; Ms. Stacey Lee; Dr. Lynn MacKay; Mr. Max Kemp (BUSU);
Ms. Christina Keshane (BUSU)

1. Approval of Agenda

MOTION 030.SEPT20 Forbes/Skyhar

THAT the agenda be approved as distributed.

CARRIED

2. Closed Session

MOTION 031.SEPT20 Bach/Gross

THAT the committee move into CLOSED session.

CARRIED

3. Open Session

3.1. Approval of Minutes of June 16, 2020

MOTION 034.SEPT20 Robson/Medd

THAT the minutes of June 16, 2020 be approved as distributed.

CARRIED

3.2. Business Arising

3.2.1. Special Motions Passed by Senate Executive on Behalf of Senate *for information*

The Senate received the summary of special Motions passed by the Senate Executive on behalf of Senate for information.

3.3. Continuing Business

3.3.1. Election of a Student Senator to the Committee to Administer the Knowles Distinguished Visiting Professorship

Senator Gross nominated Senator Rivera, seconded by Senator Ardelli.

ELECTED BY ACCLAMATION

3.3.2. Bylaws Revision Committee

- 3.3.2.1. The committee shall consist of one representative from each Faculty/School **two of whom must be Senators; one Student Senator elected by Senate**, the President, who shall Chair and the Secretary of Senate who shall serve as Secretary. Where Faculty/School positions are not filled by Senators, the respective Faculty/School council shall elect their representatives.

The following Senators volunteered to the committee

- Music – Senator Gatien
- Science – Senator Ardelli
- Arts – Senator Robson
- Health Studies – Senator Karpa
- Student Senator – Senator Rivera

3.4. New Business

3.3.1 Scholarships, Bursaries, Medals, and Awards Committee of Senate (Sen. Gatien)

3.4.1.1. Revised Awards

MOTION 035. SEPT20 Gatien/Medd

THAT Senate approve revision to the following awards as proposed:

- Helen Hill Memorial Prize
- Dr. Doreen (Rowse) Pachal Bursary
- The J.A. McGinn Fellowship
- The John Warkentin Scholarship
- Daniel and Jane McNeill Memorial Scholarship
- Dr. A. Clark Memorial Book Prize in Geography

3.4.2. Academic Integrity Policy

3.4.2.1. Notice of Motion – Establishment of the Academic Integrity Committee

The Senate received this notice of motion.

3.4.3. Report from the Brandon University Students' Union (BUSU)

There was no report from the Student Union at this time.

3.4.4. Report from the Board of Governors Representative

The new Board of Governors representative to Senate will be elected at the Board's next meeting on September 26th.

3.4.5. Reports from Members of Deans' Council

Faculty of Education – Senator Duncan

- Orientation was held by Zoom.
- So far, everything has been going reasonably and students are doing well.
- Enrollment is up in the Faculty.

Faculty of Arts – Senator Robson

- Since the June Senate meeting, Arts has hired Dr. Marta Massi for a one-year term in Business Administration.
- For the last few months, the focus has been on getting ready for classes. The Faculty has received all of the necessary equipment and Zoom licences.
- For the most part, the beginning of the year has gone well with no significant issues arising.
- Senator Robson and two other faculty members participated in orientation by Zoom and approximately 60 students participated.
- The new Deputy Minister of Finance for the province is a Brandon University graduate from Economics: Richard Groen.

Faculty of Science – Senator Ardelli

- There are a number of new members in the Faculty of Science –
 - Chemistry – Dr. Sam Sul Gi Kim,
 - Geography and Environment – Dr. Julie Chamberlain,
 - Psychology – Dr. Gabriel Schnerch.
- She also noted that Mr. Peter Adamo from Geology has retired after many years of making significant contributions to the University.
- Science has received a number of grants from NSERC, SSHRC, CHIR, and Public Health.
- Graduate students have received scholarships from NSERC, CHIR, and Research Manitoba.
- Faculty have been appointed to NSERC to adjudicate Discovery Grants, the Vanier Scholarship as well as the new Frontiers in Research funds.
- One of our graduates who is enrolled in medicine at the University of Toronto reported that Dr. Anthony Fauci gave the keynote address at their opening day of class.

Chief Information Officer – Senator Sucha

- Following from the June 16 CIO report to Senate, there have been two major streams of activity this summer: COVID-19 response and long-term planning and strategic work for Library and IT Services.
 - COVID-19 Response: This summer focused on identifying, prioritizing and mobilizing services to support the Fall semester.
 - This work was informed by Technology Planning for Fall 2020 PAC Working Group and Brandon University COVID-19 Campus Operational Guidelines.
 - IT HelpDesk is delivering its services virtually.
 - We have partnered with CTLT to offer training on Moodle, MS Teams, and Zoom.
 - We evaluated and entered a license agreement with Top Hat, for use of Active Learning Platform at a discounted price to students, and for use of online proctoring solution with costs covered by BU.
 - Updates to wireless infrastructure in residence in 2019 has been beneficial for the 109 students engaged in online learning from the residence hall.

- To support students' access to technology, we procured 30 additional loaner laptops. Uptake of this service has been lower than expected and we are considering alternative uses.
 - We reopened access to the Convergys Lab and study spots in the library. Appointment booking software was put in place to ensure adherence to capacity limits and to enable contact tracing if required by public health.
 - Library Services continues virtually with online reference chat and librarian consultation services. The library is promoting use of electronic resources where possible. Stacks are closed, but catalogue was configured to allow users to request physical items for pick up. Reserves and Interlibrary Loan are limited to electronic resources.
 - Updated communications were sent to students on use of technology and library services were issued via email, on the website and at new student orientation on Sept 8.
- Long-term planning and strategic work.
 - Onboarding of Shared Chief Information Security Officer in December. This is a two-year pilot project with University of Winnipeg and Université de Saint-Boniface, administered by MRNet, to improve cybersecurity practices in the institutions and across the Manitoba PSI landscape.
 - Continued to focus on collection management processes through the summer: Increased acquisition of videostreaming licenses to meet immediate COVID needs and to explore use of this format going forward. OCLC Greenglass project underway to identify rare and unique materials in our collection. Deselection of print periodicals from main floor creating increased study space – both for social distancing in near term, and capacity for collaborative and programming space in longer term. Shifting work has consolidated educational curriculum and juvenile literature collections. Deselected monographs and shifting work on second level to create accessibility corridor and increase study space in Solarium (south-facing windows above Gathering Space) when the campus is open to Phase Gold status.
 - Review of online subscriptions to right size the budget to allow for new subscription requests.
 - Upgrade to Archives database will enable cataloguing of BU fine art collection.
 - BU student and faculty concert and recital tape digitization project in Music Library will be featured in the July-September edition of *Fontes Artes Musicae*: Bressan and Hess “Non-Standard Track Configuration in Historical Audio Recordings: Technical and Philological Consequences for Preservation” page 229, with BU’s project highlighted as Case Study 2.
- Ms. Sucha encourages Faculty Councils to elect appointments to the Senate Library Committee, to examine pilot budget model year 1 findings, and prepare for review of year 2 results in FY2021-22.

Dean of Music – Senator Gatien

- Music-making has returned to the School, which is wonderful to hear. Students, staff, and faculty have been admirably following all protocols and demonstrating incredible patience and understanding as we work through numerous the numerous details involved with getting blended delivery underway.

- The School of Music has 2 faculty members beginning tenure track appointments: Professor Sarah Hall, Professor of Voice in the Applied Department, and Dr. Gretta Sayers, Professor of Music Theory in the Music Research Department.
- Plug for the first ever streamed Eckhardt-Gramatté Competition this Saturday – 6 brilliant young singers have made the finals, and their performances will be streamed live this weekend, with this year's winner being announced on Sunday.
- Stay tuned for information about this year's pro series and Out of Bounds lecture series – streamed as well – both of which will be curated in their entirety by BU School of Music faculty members and will prominently feature our faculty.

University Registrar – Ms. McDaniel

- The 2020-21 Regular Session registration is lower than at the same point last year, but not by as much as we thought it might be
 - Head count is down approximately 1.5%
 - Overall credit hours are down 3.5-4%
 - Domestic student registration is down, but international student registration is up quite significantly
- Add/drop deadline for most Fall 2020 courses is September 23, 2020
- CampusNexus (ERP) project implementation is ongoing:
 - Current process to convert course codes from two-digit departmental prefix with three-digit course number to four-letter subject prefix with four-digit course number
 - This increases flexibility and volume of available course numbers
 - It also creates opportunities to configure specific program requirements in the system accurately
 - Within a few months, several ERP project related items will be coming to the Senate for review and approval

Dean of Students – Senator Gross

- Laurie Shewchuk, Academic Advisor, is retiring from BU on September 30th after 40 years of service.
- Additional online supports such as Live Chat and Therapy Assistance Online have been added to ease the transition to online learning for students.
- A summer student was hired who focused on updating daily the BU Student Life social media pages and the creation of virtual tours.
- New student orientation was done virtually on September 8th. Thanks to everyone who assisted.
- There are 107 students currently residing in residence.
- Deidre Gregory and Chris Lagimodiere have successfully welcomed 14 students into the Al and Bee Wagner Indigenous Transition Program.
- The University will continue its partnership with Prairie Mountain Regional Health Authority to offer a virtual walk-in clinic on Wednesdays.
- Student Services continues to modify and adapt Covid-19 procedures and policies for students.

3.4.6. Report from the Vice-President (Academic & Provost) – Sen. Robinson

- The CTLT staff have been busy helping faculty members to get ready for the Fall
- Glenn Gross has created over 220 new Moodle sites and is helping people who have never used Moodle to navigate it.
- Feedback from students through the CTLT are happy with the efforts by the instructors to encourage learning.

- Co-op program grew considerably in the 2nd year, and 25 job-seeking students all received positions. There were two co-op students in the program who left Brandon prior to seeking a position. This gave us a 92% placement rate. The average salary was \$18.50 per hour. The deadline for this year's Co-op program application is September 25th.

3.4.7. Report from the President – Dr. Docherty

- The University has released its COVID-19 phases ad is currently in the Blue phase, the most restricted phase.
- The strategic plan has been on hold since the pandemic began; it is likely more critical to have a strategic plan in place at this time. There is a lot of data available that was collected pre-COVID that reveals what faculty and staff were thinking at that time about the identity and future of BU.
- The Board of Governors is what life on campus will look like in the next few years and the Provincial Government is looking at post-secondary institutions to help with economic recovery.
- He has been considering an appropriate time to hold a General Faculty Council (GFC). He felt that September was not an option since faculty were busy getting ready for the beginning of classes. October is likely a good time for a GFC, and some likely agenda items include the strategic plan and ongoing COVID response.
- There may be a special Senate meeting before the next regularly scheduled Senate meeting to make a decision regarding the way in which academic activities will take place in the Winter term.
- We will be sending out a call for a new Chancellor as Michael Decter's term will be ending. Nominations will go through Senators and the names collected will be forwarded to Senate Executive for a decision. Senate Executive will bring the name/names forward to a Closed session of Senate for a final decision.

4. Other Business

There was no other business.

5. Correspondence

There was no correspondence.

6. Adjournment

MOTION 036.SEPT20 Petrella/Gross

THAT the Senate adjourn at 3:10 pm.

CARRIED