

**MINUTES  
OF THE THIRD REGULAR MEETING OF THE 53rd SENATE  
HELD TUESDAY, OCTOBER 13, 2020 @ 2:00 PM  
BY ZOOM**

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Present: Dr. David Docherty (Chair); Dr. Bernadette Ardelli; Dr. Edward Bach;  
Dr. Heather Duncan; Dr. Derrek Eberts; Dr. Scott Forbes; Mr. Greg Gatién;  
Ms. Jane Karpa; Ms. Katie Gross; Mr. Scott Lamont; Ms. Stacey Lee;  
Dr. Lynn MacKay; Ms. Andrea McDaniel; Ms. Nancy McPherson;  
Ms. Susan Medd; Dr. Serena Petrella; Mr. Grant Prairie; Dr. Doug Ramsey;  
Dr. Lisa Robson; Dr. Steve Robinson; Dr. Linda Ross; Ms. Tami Rourke;  
Ms. Melanie Sucha; Dr. Candy Skyhar; Dr. Gautam Srivastava;  
Ms. Valentina Eigbiremonien (BUSU); Ms. Olufunke Adeleye (BUSU);  
Ms. Sophia Rivera (BUSU);  
Ms. Kim Fallis (Recording Secretary)

Regrets: Dr. Breanna Lawrence; Mr. Max Kemp (BUSU); Ms. Christina Keshane (BUSU);  
Ms. Jennifer Omoregie (BUSU); Ms. Alexia Walters (BUSU)

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**1. Approval of Agenda**

**MOTION 040.OCT20 Gross/Skyhar**

THAT the agenda be approved as distributed.

**CARRIED**

Before moving the committee into Closed Session, Dr. Docherty welcomed Ms. Tami Rourke as the representative to Senate from the Board of Governors.

**2. Closed Session**

**MOTION 041.OCT20 Petrella/Forbes**

THAT the committee move into CLOSED session.

**CARRIED**

At this time, Dr. Docherty turned the Chair over to Senator Robinson.

**3. Open Session**

3.1. Approval of Minutes of September 15, 2020

**046.OCT20 Gatién/Skyhar**

THAT the minutes of September 15, 2020 be approved as distributed.

**CARRIED**

3.2. Business Arising

3.2.1. Winter 2021 Term Start Date

Dr. Docherty resumed the Chair.

The committee discussed moving the first day of classes for the Winter 2021 term from January 5 to January 12.

Such a delay would not be possible for the Faculties of Education and Health Studies if required field experience and clinical hours are to be completed in time for May 2021 graduation. After a lengthy discussion during which various Senators shared concerns about or support for moving the start date, no motion was made to change the term start date and so first day of classes for the Winter 2021 term remains as January 5, 2021.

### 3.3. Continuing Business

### 3.4. New Business

#### 3.4.1. Joint Senate/Board of Governors Meeting

The joint meeting of the Board of Governors (BoG) and Senate will be held November 12, 2020. The agenda may include a presentation by Dr. Docherty and Ms. Kristen Fisher on bicameral governance. Following this presentation, the members of Senate and BoG will be broken into groups with members of both committees in each group. The groups will be presented with scenarios related to items that the provincial government is considering changing with regard to postsecondary funding. Each group will be given time to discuss the scenarios and then report back with their suggestions/concerns.

#### 3.4.2. Curriculum & Academic Planning Committee

##### 3.4.2.1. Faculty of Arts

##### Visual & Aboriginal Art

##### 3.4.2.1.1. Curriculum & Program Changes

#### **MOTION 047.OCT20 Robinson/Robson**

THAT the Senate approve the name change of the Department of Visual and Aboriginal Art to Ishkabatens Waasa Gaa Inabateg Department of Visual Art as submitted by the Faculty of Arts.

**CARRIED**

##### 3.4.2.2. Registrar's Office

##### 3.4.2.2.1. Undergraduate Policy/Regulation Revisions

#### **MOTION 048.OCT20 Robinson/Forbes**

THAT the Senate, further to approval of the Academic Integrity Policy, taking effect in September 2020, approve an amendment to Section 3.14 of the 2020-2021 Undergraduate Calendar, as attached.

**CARRIED**

**MOTION 049.OCT20 Robinson/Skyhar**

THAT the Senate, further to approval of the Academic Integrity Policy, taking effect in September 2020, approve revision to the text concerning academic integrity that is to be included in undergraduate course outlines, as attached.

**CARRIED**

3.4.3. Graduate Studies Committee

3.4.3.1. Faculty of Education – Master of Education

3.4.3.1.1. Graduate Education New Courses

**MOTION 050.OCT20 Robinson/Skyhar**

THAT the Senate approve new course 07:789 Advanced Research Methods as submitted by the Faculty of Education, Department of Graduate Education.

**CARRIED**

3.4.3.1.2. Graduate Education Course Revisions

**MOTION 051.OCT20 Robinson/Forbes**

THAT the Senate approve the course description change to 07:714 Introduction to Educational Research Methodologies as submitted by the Faculty of Education, Department of Graduate Studies.

**CARRIED**

3.4.3.2. Registrar's Office

3.4.3.2.1. Graduate Policy/Regulation Revisions

**MOTION 052.OCT20 Robinson/Bach**

THAT the Senate, further to approval of the Academic Integrity Policy, taking effect in September 2020, approve an amendment to Section 3.10 of the 2020-21 Graduate Calendar, as attached.

**CARRIED**

**MOTION 053.OCT20 Robinson/Forbes**

THAT the Senate, further to approval of the Academic Integrity Policy, taking effect in September 2020, approve revision to the text concerning academic integrity that is to be included in graduate course outlines, as attached.

**CARRIED**

3.4.4. Scholarships, Bursaries, Medals, and Awards Committee

3.4.4.1. Award Revisions

**MOTION 54.OCT20 Gatién/Gross**

THAT the Senate approve the revised award value for the Brandon University College Class of '55 Award as attached.

**CARRIED**

3.4.5. Ad-Hoc Committee for Revision of Senate Awards for Excellence Policies

3.4.5.1. Policy Revisions

**MOTION 055.OCT20 Robinson/Gatién**

THAT the Senate approve the revised Senate Awards for Excellence in Research policy as attached.

**RULED OUT OF ORDER BY CHAIR**

**MOTION 056.OCT20 Robinson/**

THAT the Senate approve the revised Senate Awards for Excellence in Teaching policy as attached.

**RULED OUT OF ORDER BY CHAIR**

The Chair ruled these two motions out of order after a lengthy discussion. The primary issue pertained to inclusion of wording in the policy related to monetary matters that are not in the purview of Senate. Senators would prefer to see a policy that includes no financial promise and a side rationale/memo that includes a recommendation that the administration consider a financial component for the awards. By having the recommendation for a monetary award separate from the policy, Senate then would be able to approve the policy in accordance with its authority.

3.4.6. Senate Research Committee

3.4.6.1. Undergraduate Student Representative for the Senate Research Committee

**MOTION 057.OCT20 Duncan/Skyhar**

THAT the Senate appoint Ms. Madeleine Kruth as the undergraduate representative on the Senate Research Committee for the 2020/2021 academic year.

**CARRIED**

3.4.6.2. Graduate Student Representative for the Senate Research Committee

**MOTION 058.OCT20 Duncan/Rourke**

THAT the Senate appoint Ms. Linda Muir as the graduate representative on the Senate Research Committee for the 2020/2021 academic year.

**CARRIED**

3.4.7. Brandon University Research Ethics Committee (BUREC)

3.4.7.1. Revised Policy on Research Involving Humans

**MOTION 059.OCT20 Duncan/Forbes**

THAT the Senate approve the revised Brandon University Policy on Research Involving Humans as attached.

**CARRIED**

3.4.7.2. Revised BUREC Policies and Procedures

**MOTION 060.OCT20 Duncan/Karpa**

THAT the Senate approve the revised Brandon University Research Ethics Committee (BUREC) Policies and Procedures as attached.

**Tabled**

In tabling this motion, Senators expressed concern regarding the following sections –

- 3.5 Children - there was no reference to the age of consent and members of Senate wanted to see the TCPS2 document that was referred to in the policy. The committee also wanted clarification on parents/guardians being notified that their child was taking part in a research project
- 5.3.2 Delegated Review – what happens to items that are sent back from either the delegated review or full review? Senate members suggested that if the items that are to be sent back are substantial, they should go back to the group that forwarded the document. If the changes are substantial they should be reviewed by the committee that has original received the review.
- 8.3 BUREC Composition – the same line exists in both the members listing and requirements listing: “One community representative who has no affiliation with Brandon University and One member who is knowledgeable in relevant law, who is not the institution’s legal council or risk manager”

3.4.8. Brandon University Animal Care Committee (BUACC)

3.4.8.1. Revised BUACC Policy for Animal-Based Projects Involving Two or More Institutions

**MOTION 061.OCT20 - 065.OCT20 Duncan/Rourke**

THAT the Senate approve motions 061.OCT20 – 065.OCT20 as an omnibus motion:

- Revised Brandon University Animal Care Policy for Animal-Based Projects Involving Two or More Institutions as attached;
- Revised BUACC Non-Compliance Policy and Procedures as attached;
- Revised Policy on Independent Scientific Merit and Pedagogical Peer Review of Animal Based Research, Teaching, and Testing as attached;
- Revised Policy on Alternative Housing of Experimental Animals as attached;
- Revised BUACC Quality Assurance Policy and Procedures as attached.

**CARRIED**

3.4.8.2. BUACC *For Information*

The committee received the following policy and procedure documents for information:

- Adoption of Animals
- Allergy Policy
- BUACC Terms of Reference
- Training of Personnel Policy

3.4.9. Registrar's Office

3.4.9.1. Academic Policy/Regulation Revisions

**MOTION 066.OCT20 Gross/Robinson**

THAT Senate extend the temporary acceptance of the Duolingo Online English Test (minimum score of 115) and the TOEFL iBT Special Home Edition (same scoring threshold as the regular TOEFL iBT test) as fulfilling the English Language Proficiency requirement for undergraduate and graduate programs for the 2021-22 admissions cycle;

AND

THAT Senate accept the CAEL Online English Language Test with the same minimum score as the regular CAEL English Language Test as fulfilling the English Language Proficiency requirement for undergraduate and graduate programs during the 2021-22 admissions cycle;

AND

THAT Senate accept the IELTS Indicator English Language Test with a minimum score of 7.0 overall as fulfilling the English Language Proficiency requirement for undergraduate and graduate programs during the 2021-22 admissions cycle.

**CARRIED**

3.4.10. Bylaws Revision – Establishment of Academic Integrity Committee

**MOTION 067.OCT20 Robinson/Duncan**

THAT, pursuant to approval of the new Academic Integrity Policy, the Senate establish a new standing committee, the Academic Integrity Committee, with Terms of Reference as noted below:

1. There shall be an Academic Integrity Committee consisting of:
  - a. the Vice-President (Academic & Provost), who shall be Chair;
  - b. the University Registrar, who shall be Secretary (ex officio, non-voting);
  - c. the Dean of Students;
  - d. one Faculty/School Dean elected by the Senate;
  - e. one alternate Faculty/School Dean elected by the Senate, with the alternate serving only when a case coming before the Committee relates to an academic

- activity in the regular Dean's Faculty/School or when the regular Dean is unavailable to participate in the Committee's proceedings;
- f. one faculty representative elected by and from each Faculty or School for a two-year term (multiple sequential terms permitted);
  - g. one alternate faculty representative elected by and from each Faculty or School for a two-year term (multiple sequential terms permitted), with alternates serving only when the regular faculty representative has a conflict of interest related to a case coming before the Committee or when the regular faculty representative is unavailable to participate in the Committee's proceedings;
  - h. one undergraduate student appointed by the BUSU Council (see Section VIII.1.c); and
  - i. one graduate student appointed by the BUSU Council (see Section VIII.1.c).
2. The committee shall:
- a. review and make final decisions on academic integrity related appeals; and
  - b. make recommendations to Senate on academic integrity related matters.

Friendly amendment:

Add item j to the committee membership list as follows:

- j. one alternate undergraduate student and one alternate graduate student appointed by the BUSU Council (see Section VIII.1.c), with alternates serving only when the regular student representative has a conflict of interest related to a case coming before the Committee or when the regular student representative is unavailable to participate in the Committee's proceedings.

**CARRIED**

3.4.11. New Chancellor Selection Process

The call for nominations of a new Chancellor of Brandon University will be sent out soon. Section IV of the Senate Bylaws states that Senators may submit nominations to the Senate Office. The Senate Executive will review nominations received and make a recommendation to the Senate.

3.4.12. Report from the Brandon University Students' Union (BUSU) President

There was no report from BUSU at this time.

3.4.13. Report from the Board of Governors Representative

Senator Rourke reported on the following:

- The Board of Governors met on Saturday, September 26, 2020.
- The Board considered and approved a number of motions including:
  - BU's audited financial statements
  - Revisions to the Student Non-Academic Misconduct Policy (Addition of an Appendix B - Protocol for Handling Student Violations of Brandon University Covid-19 Procedures)
  - An adjustment to the Approved University Budget for 2020/21
  - The 2021-2022 Budget Estimates
  - The 2021 Board of Governors Meeting Schedule

- The Board held their annual nominations and elections for Board Committee Representatives and held nominations and elections for the Executive Officers the upcoming year.
- Executive Officers for the 2020-21 year are:
  - Shawn Chambers – Chair
  - Trudy Corbett – Vice-Chair
  - Kerry Auriat – Treasurer
  - Katie Kerkowich – Secretary
- Adjustment for the Approved Budget
  - An added adjustment was required to the approved 2020-21 budget to reflect the fact that the additional amortization of \$705,000 was inaccurately included in the approved budget in June. This needed to be adjusted out, offset by a reduction in tuition revenue that we decided to make in July, when we learned of the program and learned of the reduced domestic enrolment projections.

#### 3.4.14. Reports from the Members of Deans' Council

##### School of Music – Senator Gatien

- Music continues to work towards implementing the necessary changes required to offer activities such as juries and recitals and to work with collaborative pianists.
- He thanked the Music faculty and students for continuing to work together during this challenging time.

##### Faculty of Science – Senator Ardelli

- The next installment of the Science Seminar Series on Zoom is coming up:  
Dr. Rachel Herron, Associate Professor and Canada Research Chair in Rural and Remote Mental Health, Department of Geography and Environment  
Date: Thursday, October 15th  
Time: 3:30p.m. via Zoom  
'What have we learned about social isolation and loneliness from rural older adults during COVID-19?'
- Three New Post-Doctoral fellows have joined the Faculty of Science:
  - Dr. Jason Parker working with Dr. Rory Lucyshyn-Wright, Mathematics and Computer Science
  - Dr. Samira Safarieskandari working with Drs. Bryan Cassone and Chris LeMoine, Department of Biology
  - Dr. Marcelo Rubio working with Dr. Meg Carrington, Department of Physics and Astronomy
- Dr. Chris Malcolm, Dr. Derrek Eberts and Dr. Doug Ramsey received a SSHRC grant to study the effects of COVID-19 on local tourism.
- Publication: Effects of MP Polyethylene Microparticles on Microbiome and Inflammatory Response of Larval Zebrafish by Nicholas Kurchaba, Bryan J. Cassone, Caleb Northam, Bernadette F. Ardelli and Christophe M. R. LeMoine is on the cover of the journal, *Toxics*.

##### University Registrar – Ms. McDaniel



- 2021-22 admission cycle opened October 13, 2020, and the first report for that intake will be available in December.
- ERP implementation is ongoing:
  - Course code conversion documents will be going to faculty councils and then coming to Senate shortly.
  - Academic performance assessment policy will be under review in the coming months as our current policy is complex and quite different than what is in place at peer institutions; there is an opportunity to streamline this during CampusNexus implementation.

#### Chief Information Officer – Senator Sucha

As per past CIO reports to Senate, there are two major streams of activity: COVID-19 Response and Long-term Planning and Strategic work for Library and IT Services.

- COVID-19 Response:
  - Continue to operate virtual library and IT services with restricted physical access, in line with University Phase Blue COVID response operations.
  - With public health shift from Code Orange to Code Yellow, we were able to open additional study spots and computer workstations.
  - With return of Student Assistants, we have extended Library operating hours to 8 pm Mon-Thurs.
  - Lack of student group study space is a recognized problem. For now, we are recommending students use Microsoft Teams to create virtual group spaces. This accommodates both distancing and is inclusive of students outside Brandon.
- Long-term planning and strategic work.
  - Offered Orange Shirt Day programming in collaboration with IPC and Organizational Learning. BU's recognition of Orange Shirt Day through virtual means was highlighted in Academica Group's daily "Top Ten".
  - Continued to focus on collection management, progressing through review of print and electronic periodicals.
  - Phone system upgrades will allow greater flexibility in phone use, particularly for soft calling from remote work locations/home offices.
  - Working in collaboration with Student Services and Dean's Council to provide advice on mitigating problematic behaviours and ensuring privacy in online teaching and learning platforms. There is no "one right solution" – for example, an instructor can disable private chat functions if this is being misused to pester other students. However, this takes away the ability for students to make wanted one-on-one connections (for example, to set up a study group). Broad guidance is available through IT's Privacy Guide and CTLT's Rules of the Road documentation, but individual situations will likely need to be managed on a case-by-case basis.

#### Faculty of Health Studies – Senator Ross

- The Faculty is facing a challenge with students who are currently in labs or participating in clinical placements. Students who have shown symptoms, have tested positive, or have been in contact with someone who has tested positive for COVID-19 have to isolate for two weeks. Currently, the Faculty is allowing students to makeup their time missed, but it may occur that a student misses so much time that they cannot meet the minimum required hours to complete the course.

#### Faculty of Education – Senator Duncan

- Students are preparing to begin practicum next week. The hope is that the schools will stay open so that they can continue through to completion.
- Students seem to be coping with online instruction but are stating that five hours a day on Zoom is getting very tiring.
- Some students are having mental health issues because of isolation; faculty members are trying to help when they can.
- AVP (Research) notes:
  - In February 2020, the Strategic Research Plan 2020-2025 was approved by Senate for one year. At that time, Senators highlighted four areas that they wanted to see addressed. The Strategic Research sub-committee addressed these concerns, and the report has been sent to faculty with a request for feedback. The sub-committee will review the concerns and make revisions as required. The amended plan will be presented to Senators at the November 17<sup>th</sup> Senate meeting.

#### Dean of Students – Senator Gross

- The university's Virtual Open House for grade 12 students will be on October 14<sup>th</sup>. Students will be able to apply for admission at no charge as part of this event.
- BUSU and the University have signed an agreement with Places 4 Students. This will help students in both Brandon and Winnipeg to connect with potential landlords.
- Mental health of students is a big priority right now; the university has signed an agreement with Therapy Assistance OnLine. Students can access up to 150 different modules about mental health. This is another virtual way to reach out to students who may not be comfortable approaching a counselor.
- The Mental Health Commission of Canada (MHCC), in collaboration with CSA Group, has championed the development of the CSA Z2003:20 Mental health and well-being for post-secondary students standards, has released the national standers for mental health of post-secondary students. Senator Gross will research the information and use it to seek help for students.

#### Faculty of Arts – Senator Robson

- Most Arts courses are in the first round of assessing learning (through tests and assignments), and she has asked for feedback from faculty members on how they believe their effort in teaching online has translated to student learning. Feedback received will be shared with Senate.
- The Communications Office has highlighted several Faculty of Arts researchers and award winners, including Cathy Mattes, Chris Schneider, Allison McCulloch, Serena Petrella, and Doug Ramsey.
- The next instalment of the Arts Speaker Series will be Oct 23<sup>rd</sup>; Dr. Katherine Rossy, a sessional instructor in History, will present “Children Under Fire: The United Nations, Emergency Aid and Human Rights on the Post-World War II Stage”.
- Arts created a visioning committee of faculty members from different departments. This group is reviewing all programs and department structures with the goal of coming up with creative ways of re-envisioning the faculty.
- Dr. Heather Gillander from Business Administration retired in August. Dr. Gillander was a great asset to the department, and she continues as a sessional instructor.

#### 3.4.15. Report from the Vice-President (Academic & Provost)

Senator Robinson reported on the following:

- The Co-op program continues to grow with 68 new student applications to join the program. The new applications are from 15 different areas including four areas that are not currently part of the Co-operative Education program.
- The University participated in a successful site review from Canadian Council of Animal Care. This was a very thorough review and several members of the University received positive commendations from their preliminary comments.
- A call for the nominations for the Stanley Knowles Distinguished Professorship has been issued. The recipient will teach and participate in the academic community of the University for a term. Many past recipients are scholars who have an international reputation for excellence in research/scholarship in their discipline.

3.4.16. Report from the President

Dr. Docherty reported on the following:

- General Faculty Council will take place on October 29<sup>th</sup>. He will be discussing the Strategic Plan how post-secondary education will look like coming out of COVID, and government expectations for the future of post-secondary education in Manitoba. This discussion will continue at the joint Board of Governors/Senate meeting on November 12<sup>th</sup>.

**4. Other Business**

**5. Correspondence**

**6. Adjournment**

**MOTION 068.OCT20 Ross/Rourke**

THAT the Senate adjourn at 4:27 pm.

**CARRIED**