

**OPEN MINUTES
FOR THE SECOND REGULAR MEETING OF THE 55th SENATE
HELD TUESDAY, SEPTEMBER 13, 2022 @ 2:00 PM
LOUIS RIEL ROOM, MCMASTER CONCOURSE**

Present: David Docherty (Chair); Bernadette Ardelli; Kathryn Chachula;
Kofi Campbell; Alysha Farrell; Greg Gatien; Jan Marie Graham; Katie Gross;
Scott Lamont; Rory Lucyshyn-Wright; Michelle Magnusson;
Mary Jane McCallum (by Zoom; left at 2:35); Andrea McDaniel;
Kurt Noll; Simon Pattison; Lisa Robson; Linda Ross; Curt Shoultz;
Balfour Spence; Melanie Sucha; Olufunke Adeleye (BUSU); Jeff Li (BUSU);
Similoluwa Omotoye (BUSU);
Kim Fallis (Recording Secretary).

Regrets: Edward Bach; Heather Duncan; Breanna Lawrence; Eftihia Mihelakis; Grant Prairie

1. Approval of Agenda

2. Closed Session

3. Open Session

3.1. Approval of Minutes of June 14, 2022

3.2. Business Arising

3.2.1. Retroactive Student Record Correction on Graduated Degrees (*for information only*)

Ms. McDaniel noted that three students graduated in May 2022 whose student records needed retroactive adjustment to correct errors related to their declared majors.

3.2.2. Motion Passed by Senate Executive on Behalf of the Senate (*for information only*)

The Senate received the following motion passed by Senate Executive on behalf of the Senate for information:

MOTION Campbell/Adeleye

THAT the Senate delegate to Deans the authority to change a course from in-person to online delivery, in circumstances where the Department is unable to recruit a sessional instructor to teach in-person, and where the Department determines that the course must nevertheless be taught in that semester, and on the recommendation of the Department to the Dean. Decisions will be based on the guidelines listed below.

Guidelines for changing a course from in-person to remote delivery

- Department recommends to Dean – this recommendation will detail that the Department is:

- satisfied that the course is being taught online (synchronous/ asynchronous/ blended) for reasons rooted in pedagogy (best meeting student learning outcomes) and/ or for reasons rooted in providing greater accessibility for students who would otherwise be unable to take the course;
- satisfied that service and research obligations are being met equitably;
- satisfied that students in online course offerings will have access to regular office hours with the instructor.
- Dean makes decision.

Friendly amendments made to the motion – final version below:

THAT the Senate Executive, acting on behalf of the Senate, delegate to Deans the authority to change a course from in-person to online delivery for the Fall 2022 term, in circumstances where the Department is unable to recruit a sessional instructor to teach in-person, and where the Department determines that the course must nevertheless be taught in that semester, and on the recommendation of the Department to the Dean. Decisions will be based on the guidelines listed below.

Guidelines for changing a course from in-person to remote delivery

- Department recommends to Dean – this recommendation will detail that the Department is:
 - satisfied that the course is being taught online (synchronous/ asynchronous/ blended) for reasons rooted in pedagogy (best meeting student learning outcomes) and/ or for reasons rooted in providing greater accessibility for students who would otherwise be unable to take the course;
 - satisfied that students in online course offerings will have access to regular office hours with the instructor.
- Dean makes decision.

CARRIED

MOTION 000.SEPT22 Campbell/Shoultz

THAT the Senate delegate to Deans the authority to change a course from in-person to online delivery for the remainder of the 2022-23 academic year (through August 2023), in circumstances where the Department is unable to recruit a sessional instructor to teach in-person, and where the Department determines that the course must nevertheless be taught in that semester, and on the recommendation of the Department to the Dean. Decisions will be based on the guidelines listed below.

Guidelines for changing a course from in-person to remote delivery

- Department recommends to Dean – this recommendation will detail that the Department is:
 - satisfied that the course is being taught online (synchronous/ asynchronous/ blended) for reasons rooted in pedagogy (best meeting student learning outcomes) and/ or for reasons rooted in providing greater accessibility for students who would otherwise be unable to take the course;
 - satisfied that students in online course offerings will have access to regular office hours with the instructor.
- Dean makes decision.

CARRIED

3.3. Continuing Business

3.4. New Business

3.4.1. Elections

3.4.1.1. Election of the 2022- 2023 Senate Executive Committee

- Faculty of Education

Senator Farrell volunteered to be the Education representative on Senate Executive.

ELECTED BY ACCLAMATION

3.4.1.2. Election of Senate Representative to the Library Committee

Senator Gross volunteered to be the Senate Representative to the Library Committee.

ELECTED BY ACCLAMATION

3.4.1.3. Election of a Student Senator to the Committee to Administer the Knowles Distinguished Visiting Professorship

Jeffery Li volunteered to be the Student Senate Representative to the Knowles Distinguished Visiting Professorship Committee

ELECTED BY ACCLAMATION

3.4.1.4. Senate Appointment for the Faculty of Education After Degree External Review

- One person from outside the unit/program appointed by Senate

Senator Ardelli volunteered to be the Senate appointed individual on the Faculty of Education After Degree External Review Committee

ELECTED BY ACCLAMATION

3.4.2. Curriculum & Academic Planning Committee (Sen. Campbell)

3.4.2.1. Faculty of Education

Bachelor of Education (BED) Courses & Programs

MOTION 025.SEPT22 Campbell/Chachula

THAT the Senate approve the title change to 01:351 Integrated Program Capstone Course to Reflective Practice for Emerging Educators and description change as submitted by the Department of Leadership, Faculty of Education.

CARRIED

3.4.3. Graduate Studies Committee (Sen. Campbell)

3.4.3.1. Faculty of Education – Master of Education

- Graduate Education Course Revisions

MOTION 026.SEPT22 Campbell/Adeleye

THAT the Senate approve title revisions for the courses on the attached list, changing the term “Aboriginal” to “Indigenous”, as submitted by the Master of Education, Faculty of Education.

CARRIED

3.4.4. Scholarships, Bursaries, Medals, and Awards Committee of Senate (Sen. Gatien)

3.4.4.1. New Awards

MOTION 027.SEPT22 Gatien/Adeleye

THAT the Senate approve the Terms of Reference for the following new awards as presented:

- The Manitoba Association of Watersheds Scholarship-Bursary
- Carole Paintin Dence Award

CARRIED

3.4.4.2. Award Revisions

MOTION 028.SEPT22 Gatien/Gross

THAT the Senate approve revision of the Terms of Reference for the following awards as presented:

- A. L. Dulmage Scholarship
- J. Irving Bateman and B. Scott Bateman Memorial Scholarships
- Peter Dobson Memorial Scholarship
- Manitoba Association of Resource Recovery Corp. (MARRC) Environmental Science Scholarship-Bursary
- A. E. McKenzie Scholarship-Bursary in Plant Science
- G. F. Macdowell Scholarship in Labour Economics
- Red Ray Scholarship
- Louis Riel Bursary

CARRIED

3.4.5. Ad-Hoc Committee on Certificates and For-Credit, Non-Degree Programming (Sen. Campbell)

Senator Campbell gave a brief overview of the rationale for the formation of an ad-hoc committee. By offering these types of programs, members from the community who do not wish to receive a 4-Year degree would have the opportunity to receive a certificate in a number of disciplines. The committee would recommend to Senate parameters for certificates, such as how many courses would be needed for a particular certificate, how and what group should administer the programs, whether courses can be double-counted between degrees and certificates.

Any Senators who are interested in sitting on the committee can reach out to the Provost's Office prior to the October Senate meeting.

3.4.6. Contact Hours

The Prime Minister announced that Monday, September 19, 2022 would be a Federal Holiday to recognize the funeral of Queen Elizabeth II. Due to this announcement, the University will be closed and all classes cancelled. This will reduce student contact hours by up to three hours for courses scheduled that day (possibly more for clinical/other placements). After discussion and after confirming that it was not reasonably possible to adjust the term dates to replace these lost hours for all courses, the following motion was proposed and carried.

MOTION 000.SEPT22 Chachula/Adeleye

THAT the Senate grant a one-time special dispensation allowing courses scheduled for September 19, 2022, which has recently been declared a one-time federal holiday in recognition of Queen Elizabeth II's funeral, to complete the term with fewer than the minimum required contact hours (normally 36 contact hours per 3 credit hour course)

AND

THAT academic programs regulated by professional bodies be empowered to reschedule hours lost on September 19, 2022 elsewhere in the term to maintain compliance with regulated requirements.

CARRIED

3.4.7. Report from the Brandon University Students' Union (BUSU) President
(Sen. Olufunke Adeleye)

Senator Adeleye reported on the following:

- BUSU representatives attended CAP, BoG, Student Appeals, Senate, and Senate Executive meetings during the summer.
- BUSU met with the Faculty of Health Studies' Dean to discuss student concerns regarding bullying & discrimination. Discussions will continue in the fall.
- BUSU assisted with student appeals during the summer.
- Orientation/Welcome week: BUSU welcome week events include Bouncy games, BUGA game night, Trivia night, BUSU BBQ, services day, and the amazing race. Events will run from Sept 6th-sept 17th, 2022.
- BUSU submitted a proposal to amend the tuition refund policy to PEC.
- BUSU participated in Possibility Seeds action plan for Government and post-secondary institutions to help combat sexual violence on campus. A press conference on the action plan took place Aug 29th, 2022. A copy of the action plan will be presented to Brandon University soon.
- BUSU attended orientation for new PENT students & Master of Psychiatric Nursing students.
- BUSU made changes to their food bank and have now revamped it into a grocery program where they hand out gift certificates instead of food. They are partnering with Samaritan House so BU students can access their food bank similarly to ACCSA.

3.4.8. Reports from the Members of Deans' Council

Arts – Senator Spence

- 2022-23 academic year is off to a reasonable start although emergent challenges meant that the Arts Faculty scrambled a bit in the final weeks before the start of the term to have requisite staffing in place. Authorization for approval of online course delivery by Deans where local sessionals cannot be identified came at an

opportune time for several Departments in Arts. It is hoped that this approval will extend beyond the Fall Term.

- The Arts Faculty welcomed 3 new faculty members:
 - Dr. Shirin Khayambashi joins the Sociology Department as an Assistant Professor in a 1-year term position as a temporary replacement for Dr. Corinne Mason who resigned in the Spring. Dr. Khayambashi has previously taught as a sessional in Sociology.
 - Dr. Keith Edmunds joins the Business Administration Department as an Assistant Professor in a 3-year term position to take on courses previously taught by Prof Michael Malazdrewicz who passed away last Fall. Dr. Edmunds is not a stranger to BU having been engaged with the Business Department as a sessional for several years.
 - Mostafa Torabi who served in a term appointment in Business Administration was appointed to a tenure track position following the resignation of Dr Hanna Liu last Spring.
- Business Administration is moving forward with the reinstatement and revision of the Certificate in Business Administration which was suspended in 2019. The program intent was presented at our September AFC meeting and the anticipation is that approval will be obtained by CAP and Senate by December.
- Finally, congratulations are in order for:
 - Dale Lakevold and Darrel Racine on being recipients of the 'best full-length play award' in Theatre BC's 2021 National Playwriting Competition for their play IAP – Independent Assessment Process.
 - Dr Kurt Noll on his book Chapter "The Patron God in the Ancient Near East," in "Patronage in Ancient Palestine and in the Hebrew Bible," which was published in May by Sheffield Phoenix Press in Sheffield, England.

Science – Senator Ardelli

- There are a number of new faculty members:
 - Dr. Nekvi Rashad in a tenure track position in Mathematics and Computer Science will be contributing to the Computer Science side of the program as well.
 - Dr. Zeshan Alam in a one year term position in Mathematics and Computer Science will be contributing to the Computer Science side of the program as well.
 - Dr. Shuo Sun in a two-year term position in Geology
 - Dr. Gregory Ballantine in a one-year term in Physics and Astronomy.
- Congratulations to Dr. Gautam Srivastava on being named to the Chair of the evaluation group for NSERC.

School of Music – Senator Gatien

- Megumi Masaki has been named to the Order of Manitoba. She has also been elected to the Royal Society of Canada, the highest honour an individual can receive in the Arts, Social Sciences and Sciences in Canada.
- Aaron Wilson received a significant Canada Council Grant and is collaborating with Peter Morin on several activities.
- Over the summer, a number of faculty and students were able to participate and attend various festivals and events.
- Jason Young has been hired into a one-year term position. This search completed in a short period of time with strong engagement from all involved.
- The School continues to look at identifying barriers encountered by Indigenous former students and community members.
- The School will be working on strategic planning.

Dean of Students – Senator Gross

- Student Services held four pre-orientation sessions for students and families.
- They are participating in Welcome Week with BUSU and the Library.
- Leanne Barcellona is emailing all students weekly inviting them to planned events. These communications have been well received.
- Due to some staffing issues in the IPC, email regarding when the Knowledge Keepers will be on campus should be sent shortly.
- There are 21 students in the Al & Bee Wagner program. The students in the program had 10 days of pre-orientation.
- There is one student on campus from the Ukraine; they received a \$10,000 grant from the University's special fund to help with their education.
- There are still a number of searches ongoing:
 - Leanne Barcellona is the new Director, Recruitment and Retention.
 - Michelle Bessette is the new Student Engagement Officer.
 - There are ongoing searches for the Indigenous Student Success Officer and Mathematics Specialist.
- The Library and Student Services will be hosting the first Academic Integrity Day on Sept. 28th. There will be online and in-person workshops explaining the importance of Academic Integrity. Thanks to Library staff Rainer Schira, Laura Jacyna, and Melanie Sucha.
- They will continue the hybrid model for counselling and advising sessions. This will give more flexibility to students who are working and have family commitments that may hinder them from accessing services.

CIO – Senator Sucha

- The Library is open at full scale this semester, offering services to student, faculty, staff, and the broader community.
- Through the summer, the Library welcomed PENT students, with some PENT instructors opting to integrate Library research into their course delivery and utilize Convergys Lab for class delivery.
- The unit participated in Orientation Events and into the Fall, the Library has been welcoming back a number of events and activities. They will be collaborating with Student Services on Academic Integrity programming. Please reach out to Rainer Schira for Convergys Lab bookings, Laura Jacyna for Music Library bookings, and Becky Lane for all other events.
- The Indigenous Services Librarian recruitment has been extended through the Fall term; this is a specialized position that requires demonstrated knowledge or experience of Indigenous scholarship, Indigenous research, and Indigenous information resources. I encourage all members of Senate to share the job advertisement through their networks.
- Network performance has remained strong with students returning to campus and onboarding their devices. The improvements to outdoor wifi have been well received with many users accessing wifi service from the courtyard. Further improvements to network stability are underway as IT Services seek to replace the primary link to Winnipeg. Improvements to network security are continuing through rollout of multi-factor authentication tools in tandem with cybersecurity awareness.
- Over the course of the summer the SJ McKee Archives acquired the photographic negatives of *The Brandon Sun* (1970-2000). This is a major acquisition of more than 50,000 negatives and represents a significant visual history of the city and the region in the later decades of the 20th century. The collection is currently unavailable to researchers.

University Registrar – Ms. McDaniel

- The search for the Director of Admissions should be completed shortly and an announcement to the community will follow.
- Barbara Harpe will be retiring at the end of December; with her departure, a large piece of historical memory will be gone.

3.4.9. Report from the Provost & Vice-President (Academic) (Sen. Campbell)

Senator Campbell reported on the following:

- There will be searches for the Dean of Arts and Education; calls for selection committee members will be going out shortly.
- There have been revisions to the Appointment and Review of Academic Administrators policy and the revised draft will be going to the Board at its next meeting for approval.
- The review of the Dean of Science will begin shortly; Dr. Ardelli will be taking a year of administrative leave beginning in January.
- The Academic Plan will need to be reviewed and a new version created now that the Strategic Plan has been distributed.
- Sen. Campbell continues to focus on several emerging EDI initiatives, including establishment of a queer caucus that includes a number of BU community members.

3.4.10. Report from the President (Sen. Docherty)

Senator Docherty reported on the following:

- There is now a photo of Louis Riel hung in the Louis Riel room.
- Louise Moss has been hired as the Manager, Executive & Board Operations, and she will begin her position on October 3. She comes to BU from Assiniboine Community College where she was the Registrar.
- Sen. Docherty sent a copy of the Strategic Plan document to a number of individuals and has received very positive feedback. He received a long email from Ken Steele, a higher education consultant, who was very impressed with the document and the reference to BU as the “finest regional university”.
- There will soon be a search for a new position: Vice-President (Research and Graduate Studies).

4. Other Business

5. Correspondence

6. Adjournment

MOTION 029.SEPT22 Shoultz/Omotoye

THAT the Senate adjourn at 4:02.

CARRIED

Senate Minutes (Open)

Sept. 13, 2022

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