

## Professor Emeritus/Emerita Policy

### Purpose

The designation “Professor Emeritus/Emerita” is conferred upon retired members of an academic community in recognition of service to that community exemplifying the highest traditions of teaching, scholarship and service. This is an honorary and non-remunerative appointment.

### Nomination

Because it is neither appropriate nor desirable that Emeritus/Emerita status be automatically associated with the retirement of a professor, a careful and objective evaluation of all candidates must be conducted by the academic community.

- Faculty members who have retired or who have indicated their intention to retire and whose retirement date has been approved by the Dean/Director may be nominated for Emeritus/Emerita status.
- Retiring professors should be nominated in the year of their retirement or within one year.
- Nominations are submitted to the Dean or Director of the academic unit involved who initiates the evaluation process by notifying the appropriate Department.
  - The Department prepares an appropriate dossier and forwards it with its recommendation and rationale to the Faculty Council
  - The Faculty Council, in turn, forwards the dossier, the Departmental recommendation and the Council’s own recommendation to the Senate for consideration.
  - If the Senate grants Emeritus/Emerita status, notice will be sent by the Chair of Senate to the Board of Governors for information. (If the Senate does not grant Emeritus/Emerita status, no further consideration of the case is undertaken.)
- For faculty members holding appointments jointly in multiple departments or academic units, the respective Dean/s or Director/s will initiate separate Emeritus/Emerita consideration processes.

### Eligibility

- Normally, the retiring faculty member will have served Brandon University in a full-time appointment for a period of at least ten years.
- The faculty member’s teaching qualifications and performance shall have been developed to, and maintained at, a high level throughout the period of service.
- The faculty member's contribution to the academic community through service on University as well as extramural committees, commissions, and panels, shall have been maintained at a high level throughout the period of service. Departmental Chairships and other appointments that contribute to the advancement of the objectives of the University are important components of this criterion.

- The faculty member's contributions to scholarship through publication, performance, exhibitions, curriculum and course development, and research shall have been developed to, and maintained at, a high level throughout the period of service.

### Privileges

Emeritus/Emerita Professors normally retain their status in perpetuity, without the requirement to re-establish the designation at any point. They are not expected to attend the University or to conduct research and they receive no resource allocation or enabling support from the University, but they enjoy the following:

- Continuance of their BU e-mail account,
- The unrestricted right to associate themselves with the University as would any other member of the faculty,
- Inclusion in official lists of faculty members at the University,
- Eligibility for appointment or election to University committees, in an advisory or consultative capacity,
- Eligibility to apply additionally for University Scholar status.

### Responsibilities

Emeritus/Emerita Professors are expected to uphold the dignity of their office and the reputation of Brandon University by means of their association, and in general to serve as ambassadors for the University where possible and appropriate.

### Loss of Status

Emeritus/Emerita status may be revoked by the Senate of Brandon University for failure of the Professor to uphold the responsibilities of the position.

Approved by Senate Executive: January 7, 2020

Approved by Senate: January 14, 2020