

MINUTES
FOR THE THIRD REGULAR MEETING OF THE 46TH SENATE
HELD TUESDAY OCTOBER 15, 2013 @2:00 P.M.
LOUIS RIEL ROOM, MCMASTER CONCOURSE

Present Dr. Deborah Poff (Chair); Ms. Betty Braaksma; Dr. Derek Brown;
Mr. Tom Brophy; Dr. Dean Care; Dr. Patrick Carrabré; Mr. Greg Coates;
Dr. Heather Duncan; Dr. Derrek Eberts; Dr. Andrew Egan; Dr. Gervan Fearon;
Ms. Joan Garbutt; Dr. Rosanne Gasse; Mr. William Gordon; Ms. Taryn Jackson;
Ms. Bea Jolly; Mr. Abraham Kuot; Mr. Scott Lamont; Dr. Allison McCulloch
Mr. Matthew May; Mr. Michael Nantais; Dr. James Naylor; Dr. Serena Petrella;
Dr. Doug Ramsey; Dr. Bruce Strang; Ms. Carissa Taylor;
Ms. Kim Fallis (Recording Secretary)

Regrets Mr. Jeff Boychuk; Dr. Bryan Hill; Ms. Kim Ryan-Nicholls; Dr. Dion Wiseman;
Ms. Brittani Enns; Mr. Manuel Godoy; Mr. Greg Monias;

1. Approval of Agenda

2. Closed Session

3. Open Session

3.1. Approval of Minutes of September 17, 2013

3.2 Appointment of Committees

3.2.1 Review of Academic Units

Appointment by Senate of ONE (1) person from outside the unit/program.

Master of Rural Development (review scheduled for fall 2013)

Senator Eberts nominated Senator Allison McCulloch Seconded by Senator Naylor

Master of Education (review scheduled for winter 2014)

No Senator was elected for the Master of Education review. This item will be added to the agenda of the Senate meeting of November 19, 2013

3.2.2 Dean of Arts Search Committee

Elected by Senate Two (2) Faculty member Senators, elected by Senate, who are not members of the Faculty/School concerned

Senator Naylor nominated Senator Bryan Hill Seconded by Senator McCulloch

ELECTED BY ACCLAMATION

Senator Hill was not in attendance at the meeting. The office of the Vice-President (Academic and Provost) will contact Dr. Hill to confirm if he will sit on the committee

Senator Gasse nominated Senator Garbutt Seconded by Senator Eberts

ELECTED BY ACCLAMATION

Elected by Senate One (1) Student Senator, normally from the Faculty/School concerned

Senator May nominated Student Senator Carissa Taylor Seconded by Senator Jackson

ELECTED BY ACCLAMATION

4. **Business Arising**

4.1 **Statement of Intent for the Academic Success Program (Sen. Fearon)**

This item was tabled and referred back to the Curriculum & Academic Planning Committee at the Senate meeting of June 18, 2013. It was reviewed by the Curriculum & Academic Planning Committee at the meeting of September 26, 2013

MOTION 032.OCT13 CAP Fearon/Care

THAT Senate recommend that the Board of Governors approve the Statement of Intent for the Academic Success Program.

AND

THAT the Board of Governors forward the Statement of Intent for the Academic Success Program to the Council on Post-Secondary Education (COPSE) for appropriate action.

CARRIED

4.2 **Distribution of Senate Packages**

There was a discussion in regard to the distribution of the Senate packages to Senators.

5. **New Business**

5.1. **Committee Reports**

5.1.1. **Curriculum & Academic Planning Committee (Sen. Fearon)**

MOTION 033.OCT13 CAP Fearon/Egan

THAT Senate approve the Faculty of Arts, department of Religion, changes as listed below

- | | |
|---|--|
| • 86:261 Religion & Politics in the Chinese Cultural Sphere | Delete Course |
| • 86:272 Religions of India | Delete Course |
| • 86:366 Religious Pluralism in a Secular World | Prerequisite Change |
| • 86:369 Jesus | Prerequisite Change |
| • 86:373 Biblical Prophets | Prerequisite Change |
| • 86:375 The Study of Myth | Prerequisite Change |
| • 86:389 Theories & Methods in the Study of Religion A | Delete Course |
| • 86:489 Theories & Methods in the Study of Religion B | Change Title to “Theories & Methods in the Study of Religion |

CARRIED

MOTION 034.OCT13 CAP Fearon/Care

THAT Senate approve the Proposed important academic dates for 2014 – 2015, with the friendly amendment that Friday December 5, 2013 be added and read “Last day of classes except for Monday only classes, and that Monday December 8, 2013 be changed to read Last Day of Classes for first term Monday only courses (except Education)

CARRIED

(To view a complete copy of the important academic dates for 2014-2015 contact the Senate office)

MOTION 035.OCT13 CAP Fearon/Egan

THAT Senate approve the Faculty of Science, department of Mathematics & Computer Science, changes as listed below

- 62:330 Real Analysis Prerequisite Change
- 62:331 Modern Algebra Prerequisite Change
- 62:370 Information Systems Delete Course
- 62:371 Data Base Systems Prerequisite Change

CARRIED

5.1.2. Senate Research Committee (Sen. Fearon)

MOTION 036.OCT13 SR Fearon/Eberts

THAT Senate require that it be mandatory for BUREC members to demonstrate completion of the TCPS2 CORE tutorial within the first month of appointment.

CARRIED

MOTION 037.OCT13 SR Fearon/Eberts

THAT Senate require that graduate and undergraduate student applicants provide, with their application to BUREC, a certificate of completion of the TCPS2 CORE tutorial. (As of January 1, 2014)

CARRIED

MOTION 038.OCT13 SR Fearon/Eberts

THAT Senate only endorse Brandon University undergraduate and graduate student principal investigators conducting research with a course advisor and within the jurisdiction of an academic program,
AND

THAT BUREC only consider such applications and not those conducted outside the jurisdiction of an academic program.

CARRIED

MOTION 039.OCT13 SR Fearon/Eberts

THAT Senate approve the revised section 2.2 and new section 2.3 in both the BU Policy on Research Involving Humans and the BUREC Policies and Procedures.

CARRIED

MOTION 040.OCT13 SR Fearon/Brown

THAT Senate approve the revised Brandon University Animal Care Committee (BUACC) Terms of Reference as revised.

CARRIED

(the complete policy can be viewed at: <http://www.brandonu.ca/senate-office/files/2010/11/Animal-Care-Committee-Terms-of-Reference-revised-Oct-15-13.pdf>)

MOTION 041.OCT13 SR Fearon/Eberts

THAT Senate approve the Quality Assurance Policy (formerly known as the Post-Approval Monitoring Program).

CARRIED

(the complete policy can be viewed at: <http://www.brandonu.ca/senate-office/files/2010/11/Quality-Assurance-Policy.pdf>)

MOTION 042.OCT13 SR Fearon/Eberts

THAT Senate approve the revised Brandon University Policy on Independent Peer Review and Pedagogical Peer Review of the Scientific Merit of Animal Based Research, Teaching, and Testing.

CARRIED

(the complete policy can be viewed at: <http://www.brandonu.ca/senate-office/files/2010/11/Peer-Pedagogical-Review-Policy-BUACC.pdf>)

MOTION 043.OCT SR Fearon/Eberts

THAT Senate approve the Policy for the Adoption of Animals Used in Research and Teaching.

CARRIED

(the complete policy can be viewed at: <http://www.brandonu.ca/senate-office/files/2010/11/Adoption-of-Animals-BUACC.pdf>)

5.1.3. Senate Scholarship Committee (Sen. Gasse)

MOTION 044.OCT SC Gasse/Petrella

THAT Senate recommend that the Board of Governors approve the new awards and revised terms of reference for the following 21 Scholarships

- I. That Senate approve the new Terms of Reference for the Caroline Kennedy Scholarship in Education as follows:

*To be awarded on the recommendation of the Faculty of Education to an Early Years Education Student entering his or her certification year who has obtained a high standing in 04.255 Child Development and Learning (or its equivalent) and successfully completed a practicum in an Early Years Classroom.
This award may not be divided.*

Value: 1 X \$3,000

2. That Senate approve the new Terms of Reference for the Connor, Clark & Lunn Financial Group Scholarship-Bursary in Business Administration as follows:

To be awarded on the basis of academic merit and financial need to a full-time returning student in any year of the Bachelor of Business Administration Program or in any year of a Business Administration major.

Value: Use income allocation, approximately \$900 initially, then up to \$4,500.

3. That Senate approve the new Terms of Reference for the Heathbridge Capital Management Ltd. Scholarship in Jazz Studies as follows:

To be awarded on the recommendation of the School of Music Scholarship Committee to an entering or returning student with outstanding promise in the area of jazz performance. This award may not be divided.

Value: Annual income allocation, initially approximately \$1,000

4. That Senate approve the revised Terms of Reference for the Louis Riel Bursaries as follows:

These bursaries will be awarded to entering or returning students of Brandon University who are Manitoba residents of Metis status and who demonstrate financial need, ~~and strong academic potential. Applicants must provide a letter of support from the Louis Riel Institute.~~ Applicants who are offered a [full](#) bursary must register in a minimum of 18 credit hours at Brandon University. ~~Students may defer taking up the award for up to 12 months upon written request to the Senate Scholarship Committee. Students may apply and be considered for this award more than once. *PLEASE NOTE: A supplemental application is required to qualify for this award. You may request this form from the Scholarship Office.~~ Students may apply and be considered for this award more than once. Bursaries may also be available to part time students on a pro-rated basis.

Value: ~~25-35~~ X \$3000

5. That Senate approve the new Terms of Reference for the Manitoba Society of Artists: Barbara Cook Endres Award as follows:

This scholarship is provided by The Manitoba Society of Artists. It is awarded on the recommendation of the Department of Visual and Aboriginal Art to a third or fourth year student in a Bachelor of Fine Arts Degree program who has the intention of becoming an art professional (studio artist, curator or historian). Preference will be given to a student who graduated from a Manitoba high school outside of Winnipeg and/or Brandon. This award will be given out for the first time in 2014 and every second year thereafter.

Value: To be based on the annual gift from The Manitoba Society of Artists, which will be based on fund earnings and therefore may vary from year to year. The approximate value based on projected earnings is expected to be \$300 - \$375.

6. That Senate approve the new Terms of Reference for the Michael Czuboka Quill Editor Scholarship as follows:

To be awarded to an editor of The Quill on the recommendation of The Quill Board of Directors. The recipient must have a minimum c.g.p.a of 3.0. Preference will be given to the Editor-in-Chief. This award may not be divided.

Value: 1 X \$500

7. That Senate approve the new Terms of Reference for the Shahna Bronwen Rice Memorial Scholarship in Physics and Astronomy as follows:

To be awarded, on the recommendation of the Department, to an outstanding student who is majoring or minoring in Physics and entering the third or fourth year. Preference will be given to a student who has shown leadership in public relations and student social activities in the Department of Physics and Astronomy. Normally this scholarship is awarded to one student.

Value: Use income allocation, approximately \$2,700

8. That Senate approve the new Terms of Reference for the St. Andrews Presbyterian Church Centennial Piano Bursary as follows:

To be awarded based on financial need to a student in any year of the piano program with preference to a pianist in the collaborative stream. This award may not be divided.

Value: Use income allocation, approximately \$450

9. That Senate approve the revised Terms of Reference for The Certified General Accountants of Manitoba Scholarship as follows:

To be awarded to a Bachelor of Arts student who is majoring in on the recommendation of the Department of Business Administration to the graduating student with a minimum of 24 credit hours in accounting courses at Brandon University who achieved the highest cumulative grade point average. . The student must complete the Intermediate Financial Accounting-Assets and the Intermediate Equities courses. This Scholarship will be awarded to the student with the highest overall gpa who has fulfilled the above requirements. ~~If the recipient continues~~ chooses to enroll in courses with the Certified General Accountants Association; he or she then the ~~Brandon University recipient~~ will receive an additional \$500 credit toward fees ~~upon providing proof of registration in the C.G.A. program~~ from the Certified General Accountants Association.

Value: 1 X \$500

10. That Senate approve the revised name and Terms of Reference for the D.B. Stewart Scholarship in Zoology as follows:

D. B. Stewart Scholarship in Human Anatomy and Physiology —Funded by donations from friends, students and staff of Brandon University to honour Dr. Stewart's contributions as a teacher and scholar.—The scholarship is awarded on the recommendation of the Biology Department to the student with highest academic standing in ~~Zoology 04:132~~ Biology 15:132 —Human Anatomy and Physiology or equivalent.—

Value: Use income allocation, approximately \$115

11. That Senate approve the revised Terms of Reference for the Dr. James A. McLeod Memorial Scholarship as follows:

To be awarded annually on the recommendation of the Department of Biology to a student who is completing the third year of a ~~Zoology~~ any Biology major who is proceeding to a fourth year program in Zoology at Brandon University. If no suitable candidates apply then students who are proceeding to graduate studies in Zoology at a recognized university, or who have been accepted for degree courses in Medicine, Dentistry, or Veterinary Medicine will be considered. Selection will be based on a candidate's academic record and contributions to academic and student activities in the Department of Zoology. Preference will be given to the student whose program of study focuses on zoological subjects.

Value: Use income allocation, approximately \$350

12. That Senate approve the revised Terms of Reference for The Esuke Toke Memorial Scholarship as follows:

To be awarded to an international student based on academic merit after his/her first year of studies at Brandon University. This award is not to be shared.

Value: Use income allocation, approximately 1 X \$3,000

13. That Senate approve the revised name and Terms of Reference for the H. Stewart Perdue Memorial Scholarship in Zoology as follows:

H. Stewart Perdue Memorial Scholarship – Funded by donations from friends, students, staff, and the Grand Masonic Lodge of Manitoba to honour Dr. Perdue for his services to Brandon University. The scholarship is awarded to a Zoology on the recommendation of the Biology Department to a Biology major with a high academic standing in Zoology 94:392, and who does not qualify for an additional award within the Department. 15:466 Conservation Biology. Should no student qualify, the Zoology Biology Department will may recommend a candidate having completed other senior ecology courses (9415:373, 9415:494, or the equivalent) during the year.

Value: Use income allocation, approximately \$350

14. That Senate approve the revised Terms of Reference for the Harold Vidal Memorial Scholarship in the Humanities as follows:

To be awarded on departmental recommendation to students entering their fourth year who have achieved high academic standing (at least 3.0 g.p.a.) in their majors. One of the scholarships will be reserved for students entering the fourth year in English. One of the scholarships will be reserved for a student entering the fourth year in Languages. The remaining scholarship will be given to a student entering the fourth year in either History, Native Studies (~~Native Languages stream, Native Humanities stream or Native Fine Arts stream~~), Philosophy or Religion. In the event that there are no eligible students in English or Languages, the scholarships reserved for these areas will be given to eligible students in other designated areas. These scholarships may not be shared.

Value: 3 X \$1,500

15. That Senate approve the revised name and Terms of Reference for the Joy and Cam Finlay Bursary in Environmental Science as follows:

Joy and Cam Finlay Scholarship-Bursary in Environmental Science – To be awarded on the recommendation of the Environmental Science program, on the basis of financial need and academic merit to an aspiring student who has completed their first, second or third year of the Environmental Science program at Brandon University and is enrolled in the required coursework for the second, third or fourth year of the Environmental Science streams of Biodiversity, Resource Management, or Physical Science. Students in the Land and Water stream will be eligible if they are proceeding into the fourth

year of that stream. ~~with a~~ minimum GPAG.P.A. of 3.0 is required for all applicants. Applicants must submit a minimum 100 word essay and biography which outlines their visions and goals for entering the Environmental Science field of study. Preference will be given to a student who has not previously received this award.

Value: Use income allocation, approximately \$1,400

16. That Senate approve the revised name and Terms of Reference for the Manitoba Innovation, Industry & Mines Bursary in Geology as follows:

Manitoba Innovation, Energy & Mines (MIEM) Scholarship in Geology – To be awarded on the recommendation of the Department of Geology, based on academic merit, to full-time students with financial need, entering the Geology program at Brandon University and registered in 6 credit hours of first year Geology (who have completed 42:160 & and 42:161, (or their equivalent) - Awards will be released upon confirmation of registration as a major in who are entering the second year of the Geology program. Preference will be given to Aboriginal students, as Geology majors at Brandon University.

Value: 3 X \$1,000

17. That Senate approve the revised name for The Nexen Chemicals Scholarship in Environmental Science as follows:

The Canexus Chemicals Scholarship in Environmental Science

18. That Senate approve of revised Terms of Reference for the Peter D. and Una B. Cameron Memorial Scholarship as follows:

To be awarded on the basis of academic record and professional promise to a graduating student proceeding to further full-time studies in professional or graduate work in an approved institution. Whenever feasible, the award should be alternated between Arts, Science, Education, Music and ~~General~~ Health Studies.

Value: Use income allocation, approximately \$1,575

19. That Senate approve the revised name and Terms of Reference for the R.H. Hannah Memorial Award in Zoology as follows:

R.H. Hannah Memorial Scholarship in Zoology - Funded by donations from friends, students, and staff, to honour R.H. Hannah for his service to Brandon University. This award is given on the recommendation of the Biology Department to a Zoology-Biology major who has demonstrated academic excellence in any one of the following courses taken in the pre-award year: 15:267 Animal Diversity, 9415:280 (Comparative Vertebrate Anatomy), 15:363 Animal Physiology I, 15:364 Animal Physiology II, 15:375 Animal Behaviour, or their equivalent, and has contributed to student activities within the Department or within intermural sports. Selection will be made by the Zoology faculty.

Value: Use income allocation, approximately \$365

20. That Senate approve the revised Terms of Reference for the Robert James Lang Memorial Scholarships as follows:

Provided from a bequest by Dr. E.S. Lang for the best grade in to a student in Botany, Biology I and Biology II (1415:162 and 1415:163 (or their equivalent(s)). Awarded by departmental recommendation, with the highest marks and who shows academic excellence.

Value: Use income allocation, approximately \$365

21. That Senate approve the revised Terms of Reference for the Zonta Club Scholarship as follows:

Provided by Dr. V.L. Lobodowsky and awarded on the recommendation of the Department of Chemistry to a female student achieving high academic standing in any year of Chemistry. In the event there is no eligible candidate available, the scholarship may be awarded by departmental recommendation to a female student with high academic standing in a cognate department such as Zoology, Biology, Mathematics, or Physics, ~~Mathematics, or Botany.~~

Value: Use income allocation, approximately 1 X \$475

5.2. **Deans' Reports** (Dr. Poff will call on Deans for verbal reports) (Not minuted)

5.3. **Report from the Board of Governors Representative to Senate** (Sen. Jolly)

Senator Jolly gave a verbal report

5.4. **Vice-President's (Academic & Provost) Report** (Sen. Fearon)

Dr. Fearon thanked Dr. Dean Care for his continued support with the establishing of the Centre for Teaching, Learning and Technology.

Dr. Fearon reminded Senators of the time period for submitting research proposals

The Vice-President's (Academic & Provost) office is working on a document for Strategic Planning Framework that will be coming forward to Senate

5.5. **President's Report** (Dr. Poff)

Dr. Poff gave a verbal report

6. **Other Business**

7. **Correspondence**

8. **Adjournment**

MOTION 045.OCT 13 Naylor/Taylor

THAT the Senate adjourn
Senate adjourned at 3:50

CARRIED