

<b>Sexual Assault Advisory Group (SAAG) Meeting Minutes</b>		<b>Members</b>
<b>Meeting Date:</b>	<b>December 15, 2016</b>	Attendees: Steve Robinson (Chair), Sharon Hooper, Carla Navid, Kristin Jette (Admin) Lisa Park, Rachel Herron, Michelle Magnusson, Katie Gross, Paul O’Driscoll, Nick Brown, Sara Provencher, Carolyn Vodon
<b>Meeting Time:</b>	<b>3:00 pm – 4:30 pm</b>	
<b>Meeting Location:</b>	<b>RM 237, HS Building</b>	

Absent/Regrets: Trevor Poole, Aly Cameron, Lee Affleck, Jenna McDonald, Meghan Wrathall, Chris Lagimodiere, Marsha Harris, Sherry Sawatzky-Dyck, Gord Neal, Wendy Lynch, Marion Terry, Jan Chaboyer, Russ Paddock, Nadia LaRosa, Janet Smith

Discussion	Recommended Action	Discussion/Comments/Suggestions	Action Item
<b>Call to Order</b>			
Sharon call to order (3:05 pm)		<i>Steve will be arriving late to the meeting – Sharon and Carla will be chairing in his place.</i>	
<b>Approval of Agenda</b>			
Agenda - circulated.			<b>Approved by Consensus.</b>
<b>Approval of Minutes</b>			
Minutes - circulated.		<i>Katie moved, seconded by Carolyn</i>	<b>Motion was moved, seconded and carried.</b>
<b>Town Hall and Focus Group Feedback</b>			
Agenda Item was led by Carla	<i>Group decided to leave out mention to false reporting.</i>	Both the raw data from the town halls and focus groups were sent to the committee and Carla prepared a feedback document that summarized the findings at the town halls and focus groups. Conversation around false accusations: false accusations are a form of harassment if they are said maliciously and can be handled under the Discrimination and Harassment policy. Question: will sexualized violence be treated differently for false accusations? A: possibly put wording in that speaks to it, and that it will be handled under the appropriate policy. It was suggested that having that stated in the policy creates barriers for the survivors and if the policy is survivor centered, then we should remain bias. Question: Have other Universities added this into their policy? A: No, most policies are also survivor centered and only briefly mention it in their protocols.	

*Group decided to revisit the terms of reference to review the members on the committee.*

Conversation around faculty and community members wanting to be a part of the committee and have not been provided with the opportunity. As we move forward and where we are currently at as a standing committee, we can certainly change the terms of reference to alter the make-up of the standing committee. As we transition into the next phase, we will be looking to a broader group of individuals for input.

Conversation around Article 5, of the BUFA Collective agreement: Carla has met with BUFA and with the Faculty of Arts representatives to talk about the concerns that members of Arts have. (Further follow-up required)

Conversation around the *Parameters of Consent* portion of the policy: the issue is around consensual relationships between professor and student. The main concern is that there never really is consent between a faculty member and their student. It makes both parties vulnerable and it is unfavorable for each party.

Conversations around having mandatory training for all faculty and staff. This is something that will have to note in the education and training methods. Similar to the methods that will be used for the Accessibility training on campus. We also have the ability to use University of Alberta's videos that they have developed for this purpose. We are working with ITS to have them available on Carla's webpage. Suggestion was made to have members of this committee attend faculty council meetings to deliver the message as the training may not be mandatory it will be for the PAC members which make up the deans and directors on campus.

Suggestion to have training done in the first week of classes for all levels, taking up approximately 15 minutes of time in the beginning of each class to capture the majority of the students.

Suggestion to have training specifically for Music students, athletes, etc.

Conversation around BUSU being an advocate and listed under *Roles and Responsibilities* within the policy.

Nick was able to speak to this and commented that BUSU is not willing to take on this role at this time, they will direct students back the SVEPC.

Question: what about volunteers on campus, will they be provided education as well?

A: not usually an issue, as we don't have many volunteers from the community that are not already BU members in some capacity.

Contractors on campus however, will be regulated under the policy.

Conversation around statistical reporting and methods on campus.

This is more of a protocol question but the Act will normally determine how and what we need for statistical reporting purposes.

Carla envisions having a mechanism to allow other members on

	<p><i>Group decided to remove the line in M to be replaced with, "Survivors know their own situation the best"</i></p>	<p>campus to receive disclosures and still notify the SVEPC of the incident for this purpose. A report will be produced annually to VP(A&amp;P). We will not be breaking confidentiality while reporting as well, there will be no mention to any identifiable information in the report.</p> <p>Conversation about <i>M: Safety Plans</i>: to remove the line that speaks to survivors being the experts in their own situation. Instead have a line that reads "survivors know their own situation the best...". Group agreed to the change.</p> <p>Conversation around Due Process, should it be spelled out more clearly: Question was raised if there should be some more clarity on this topic spelled out in the policy. It was recommended that this be listed in the procedure.</p> <p>Conversation around the term <i>Advocate</i>, it is being used it two different spots within the document but are used in what seems, two different definitions. A suggestion was made that although they are being used in two different ways, which it seems to be fairly clear as to what they are referring to. Can be reviewed again at a later time.</p> <p>Conversation around the lack of information for cyber misuse and social media conduct: Suggestion that the policy would be for ITS to produce as it would apply here but potentially should be broader with the inclusion of multiple elements not solely sexualized violence.</p>	
<b>Education and Presentation to the Board</b>			
		<i>Deferred to new year</i>	
<b>Time/Date for Next Meeting(s)</b>			
		Agreed that meeting will happen bi-weekly ongoing for the new year in the same time slot (12:40 – 2:10pm) on Tuesday – location to be confirmed.	
<b>Adjourned</b>			
Adjourned meeting (4:27pm)			