

Sexual Assault Advisory Group (SAAG) Meeting Minutes		Members	
Meeting Date: November 8, 2016 Meeting Time: 12:40 pm – 2:10 pm Meeting Location: RM 237, HS Building		Attendees: Steve Robinson (Chair), Kristin Jette (Admin), Carla Navid, Carolyn Vodon, Janet Smith, Katie Gross, Lisa Park, Meghan Wrathall, Jenna McDonald, Chris Lagimodiere, Aly Cameron, Nick Brown, Trevor Poole, Paul O'Driscoll, Gord Neal, Absent/Regrets: Sharon Hooper, Michelle Magnusson, Russ Paddock, Marion Terry, Jan Chaboyer, Lee Affleck, Marsha Harris, Sherry Sawatzky-Dyck, Rachel Herron, Wendy Lynch, Nadia LaRosa, Sara Provencher,	
Discussion	Recommended Action	Discussion/Comments/Suggestions	Action Item
Call to Order			
Steve call to order (12:45 pm)			
Approval of Agenda			
Agenda - circulated.		<i>Sharon moved, seconded by Katie</i>	Motion was moved, seconded and carried.
Approval of Minutes			
Minutes - circulated.		<i>Sharon moved, seconded by Katie</i>	Motion was moved, seconded and carried.
Final Draft of Recommendations for Sexualized Violence Policy			
Led by Steve	<i>Decision to rename document with Draft instead of recommendations, add date at the end of the document and have draft form a watermark.</i>	Group agreed that this can go forward as the final draft. The grammatical stylings were completed by both the sub-committee and Marion. Group decided that the word recommendations from the head was to be removed, a final date needs to be added the end of the document, and to add an overall watermark <i>draft</i> so that people are not seeing this as the final document. Suggestion was made to have the document available far in advance of the town hall meetings that are scheduled for mid-November (see below). Also, suggestion was made to have the document circulated around campus (paper copies) along with having stacks of them available at each of the town halls. Carolyn made mention that as a comment to the final draft that the definition for <i>Intersectionality</i> was not an appropriate definition for	

	<p><i>The definition provided by Carolyn to be added the comments for review by the Committee after town halls.</i></p>	<p>people who will be reading this document and are not sure of this term. She provided the following definition: <i>Intersectionality is a sociological theory about how an individual can face multiple threats of discrimination when their identities overlap a number of minority classes, such as race, gender, age ethnicity, health and other characteristics.</i> Janet also had comments that she had provided as to grammatical stylings – provided the changes to Kristin and they will added to the comments for review after the town halls.</p>	
Town Hall Meetings			
<p>Conversation led by Steve</p>	<p><i>Carla to draft speaking notes/script for the town hall introductions.</i></p> <p><i>Decision was made that the deadline for comments will be November 30, 2016.</i></p>	<p>It was recommended that the town hall meetings be led by Carla with other members of the committee. Lisa is also scheduled to be with Carla at each of the town halls, Katie will be available for 2 of the town halls and Steve will not be able to make the events. It was recommended that the introduction be done on the topics we had discussed in committee, (e.g. the use of rape culture, intersectionality, etc) it was also recommended that the student representatives speak and answer questions. Sara and Jenna agreed to be available to be at selected town halls. Decision was made that the deadline for comments will be November 30, 2016. Recommended suggestion that any members of this committee that wish to be a part of the town halls can meet with Carla/Lisa and the student(s) to discuss agenda prior to the town hall start (30 min) at each location. Focus groups meetings will be outside of the town halls that are happening and will be smaller groups, such as collectives on campus so that members of the campus community have an opportunity to have their voices heard. People can also provide their anonymous comments through the sexual violence website.</p>	
Draft Revised Interim Sexual Violence Response Protocol			
<p>Carla spoke to this agenda item.</p>		<p>Currently, the interim Sexual Violence Response Protocol is still in place. Carla is still working on a draft revised protocol. Currently the Interim protocol is available only for the student body, that the faculty and staff component falls under the REP. This revised protocol that will flow alongside the policy will include all members of the campus. There are other complications with the protocol and it following alongside other governing policies/processes and agreements on campus such as the collective agreements and the student rights and responsibilities process. This is something that the sub-</p>	

		<p>committee will be assisting with in the process of building the new interim protocol.</p> <p>Other Universities such as York or Ryerson which are both examples that are being used have protocols that are built into their policies.</p> <p>A point of interest is the SVEPC needs to be aware of all incidents on campus for statistical reporting and there needs to be a mechanism in place for that to be consistently happening when another member of the campus community receives a disclosure/report.</p> <p>Suggestion was made the survivor should be the one controlling the process and therefore, the protocol should also reflect that.</p> <p>Comment was made that the intention of the protocol is to be very much survivor-centered which mimics the way the policy is written.</p> <p>Suggestion was made to have the protocol easy to follow and use a flow chart. Comment was made that the current interim protocol has a flow chart and that all members of the committee should review the interim protocol for clarification.</p> <p>Comment was made that if the protocol is not available for the town halls, the town halls will be hard to manage as most members will be looking to discuss the way sexual violence is handled versus the actual policy. Comment to have the script, agenda and members of the committee to be able to speak to the protocols that are currently in place and be able to guide the conversation directly to the policy as that is the material that is important to have comments on.</p> <p>A suggestion was made that if any grievances come out at town halls that there should be some sort of script as to how to handle those comments and what should be done.</p>	
Off-Campus Community Member for Presentation/Education			
Carla spoke to this agenda item		<p>A member of the Brandon community has come forward and requested to be a part of the education portion of the sexualized violence policy development. This person is well received and is vast in their knowledge as this person is a survivor themselves. This person is able to provide a sense of understanding of the legal system and struggles/successes of a victim/survivor.</p> <p>Group decided that it may be best to defer this until the new year, that this person may be able to helpful in the process but not at this time.</p>	
Time/Date for Next Meeting(s)			
		November 8 th , 2016 at 12:00 (Noon) RM 237, Health Studies	
Adjourned			
Adjourned meeting (2:01pm)			