Sexual Assault Advisory Group (SAAG)
Meeting Minutes

Meeting Date:	**September 27, 2016**
Meeting Time:	**12:40 pm – 2:10 pm**
Meeting Location:	**RM 237, HS Building**

Members

Attendees: Sharon Hooper (Acting-Chair), Carla Navid (secretary), Kristin Jette (admin), Trevor Poole, Aly Cameron, Lee Affleck, Jenna McDonald, Sara Provencher, Katie Gross, Marsha Harris, Sherry Sawatzky-Dyck, Paul O'Driscoll, Gord Neal, Rachel Herron, Jan Chaboyer

Absent/Regrets: Steve Robinson (Chair), Adrienne Thomas, Meghan Wrathall, Chris Lagimodiere, Michelle Magnusson, Wendy Lynch, Marion Terry, Carolyn Vodon, Russ Paddock, Nadia LaRosa, Janet Smith.

Discussion	Recommended Action	Discussion/Comments/Suggestions	Action Item
Call to Order			
Sharon call to order (12:43 pm)			
Approval of Agenda			
Agenda - circulated.			**Motion was moved, seconded and carried.**
Approval of Minutes			
Minutes - circulated.			**Motion was moved, seconded and carried.**
Update from Sub-Committee			
Update by Trevor/Carla		Trevor/Carla jointly walked through the changes that are listed in blue on the draft recommendations (*V5 KJ: September 21, 2016, 3:00 pm)* Definitions: Sub-committee changed the heading from *Social Media* to *Electronic Communication* and included a definition. Group suggested that texting also be listed under this heading. Parameters of Consent: The first paragraph was re-worded by the sub-committee. Also, g. and h. under this heading were added by the sub-committee, the group agreed to these changes. Michelle to provide wording for e. and f. as they are very similar in language. Complainant Support: In the September 20th meeting with the group, there were some	

		discussions as to whether or not the word Complainant should be taken out of the heading. The sub-committee determined that it would be best to keep in the wording – the larger committee agreed to that adjustment with the exception to re-define *Complainant* under the definition section. Respondent Support: Sub-committee determined that *Respondent Support* should be removed in its entirety from this section but that components of it will be included under the confidentiality section and in due process of the *Guiding Principles*.	
Recommendation for Draft Policy - *continuing*			
	Aly to provide wording for Guiding Principles – Gender Inclusive.	Guiding Principles: Minor changes by sub-committee were agreed to in *Victim-Centred Approach* and *Culture of Consent.* Gender-inclusive needs to be more specific to include sexual orientation not just listing men/women. Aly to provide better wording for this. Safety for All: The last phrase *and the respondent* to either be removed or to be kept in. group divided and was referred to the sub-committee. Due Process: Referred to the sub-committee for consultation with legal as to whether or not this adds value to the policy. Group suggested it be a specialist in this area to provide legal input. Education and Prevention of Sexual Violence and Consent: Removed listing of partnership – the vast list is still limited and without a complete list that will not be changing, it is advised not to include. Suggestion to change to name of the heading, as it reads now it seems that we are looking to provide prevention of consent. Deferred to sub-committee as Lisa has similar information provided in the Discrimination and Harassment policy. Formal Report and Disclosure options for Complainants: To be broken down in to two separate sections, one being *disclosure options for complainants* and the other being *reporting options for complainants* - Referred to Sub-committee.	
Time and Date for Next Meeting(s)			
		Tuesday, October 4th, 2016 at 12:40 pm at RM 237, HSB Members wanting to participate via ZOOM, please contact Kristin at: jettek@brandonu.ca	
Adjourned			
Sharon adjourned meeting (1:55 pm)			