

**BRANDON UNIVERSITY  
RETIREMENT PLAN**

**ANNUAL REPORT - 2008**

**Incorporating the Annual Financial Statements**



**BRANDON  
UNIVERSITY**

*Founded 1899*

May 1, 2009

Dear Member:

Enclosed is a detailed report on the operation of the Brandon University Retirement Plan this past year. Its purpose is to provide general information to the membership, particularly with regard to the financial operation and performance of the Plan. Full audited financial statements for the year ended December 31, 2008 are included in this report.

The Plan, under the guidance of Connor, Clark & Lunn Investment Management Ltd., had a rate of return of -16.7% in 2008 (2.2% in 2007). The December 31, 2007 Brandon University Retirement Plan valuation completed by the Plan actuary, Eckler Ltd. determined that the Plan had a solvency deficiency of Plan assets over calculated Plan obligations (liabilities) of \$2,209,000. The solvency ratio is 0.979. Adjusted to reflect benefit improvements effective November 10, 2008 and April 1, 2009, the solvency deficiency increases to \$6,916,000 and \$8,340,000 respectively while the solvency ratio declines to 0.938 and .0926 respectively. "Solvency Valuation" assumes the unlikely scenario that Brandon University would cease operations and all pension benefit obligations would immediately have to be fully paid to every plan member using annuities purchased at today's unusually low interest rates.

A "Going-Concern Valuation" assumes Brandon University will continue to operate and the Retirement Plan will continue to operate and pension benefit obligations will come due as members retire, leave the employment of the University or pass away. The Going-Concern or Aggregate funding method for December 31, 2007 shows a surplus of \$5,369,000. That surplus does not change substantially as the November 2008 and April 2009 Plan amendments become effective. The surplus is comprised of a Past Service amount of \$816,000 on April 1, 2009 (see Financial Statement Note 2.g)) and a Future Service amount of approximately \$4,553,000.

Two significant amendments were made to the Retirement Plan in 2008. The normal form of pension for married retirees, effective November 10, 2008, is joint and 2/3 survivor, which provides a full pension for the retiree during their lifetime and 2/3 of that pension for the remaining life of a surviving spouse. This form of pension was formerly available only at a reduced pension. The second amendment took effect April 1, 2009 and increased the maximum allowable pension from \$1,722.22 per year of service to \$1,975. Also on April 1, 2009, there was a 0.5% increase in Plan member contributions.

In January 2009, Brandon University filed an election to be exempt from making solvency deficiency special payments in accordance with the University Pension Plans Exemption Regulation. As a result of the election, the University is exempt from making special payments for solvency deficiencies. However, due to the existence of a solvency deficiency, to satisfy the requirements of the Pension Benefits Act, University contributions must be made in respect of current service as a percentage of member salary (reduced by 1.8% of salary upon which Canada Pension Plan contributions are required) as follows:

Jan 1, 2008 – Nov 10, 2008	8.75%
Nov 10, 2008 – April 1, 2009	9.55%
April 1, 2009 – Dec 31, 2010	9.85%

The next required valuation of the Plan is December 31, 2010.

In 2008, the Brandon University Pension Trustees commissioned Tom Lappalainen CFA, of Eckler Consultants and Actuaries to review the investment performance and structure of the Brandon University Retirement Plan. The results of the review were that Eckler does not recommend making any significant changes to the strategies utilized within the CC&L family of funds.

Specifically, overall equity results are showing improved trends in value added. The recovery in the equity markets is the primary factor that will bring the total Plan back in line with its objectives.

Lastly, the primary contributor to the underperformance in CC&L's Fixed Income Fund is a large overweight to the Corporate Bond sector during a time of almost unprecedented crisis in the credit markets. The Trustees accepted this recommendation and decided not to make any changes at this time.

The Board of Trustees of the Retirement Plan welcomes any comments or questions from all members.

Sincerely,

Dr. Todd Fugleberg, B.Sc., M.Sc., Ph.D  
Chair, Board of Trustees  
Brandon University Retirement Plan

Mr. Scott J. B. Lamont, FCGA, MBA  
Vice-President (Administration & Finance)  
Brandon University

# BRANDON UNIVERSITY RETIREMENT PLAN

## Annual Report for the year ended December 31, 2008

Members of the Board of Trustees (as of December 31, 2008):

Todd Fugleberg	BUFA
Bryan Hill	BUFA
Eric Raine	MGEU
Janet Olmstead Wood	MGEU
Warren Wotton	IUOE "A"
George Manby	IUOE "D"
Barbara Smith	Exempt Staff
Scott Lamont	Board of Governors
Austin Gulliver	Board of Governors
Peter Letkeman	Pensioners

Consultant/Actuary	Eckler Ltd.
Investment Manager	Connor, Clark & Lunn Investment Management Ltd.
Investment Sector Managers	CC&L Canadian Q Core Fund (Canadian Equities) Scheer Rowlett and Associates (Canadian Equity Fund) PCJ Canadian Equity Fund New Star EAFE Fund CC&L USA Equities Fund CC&L Bond Fund
Custodian	CIBC Mellon Global Securities Services Company
Plan Administrator	Eckler Ltd.

**General Information**

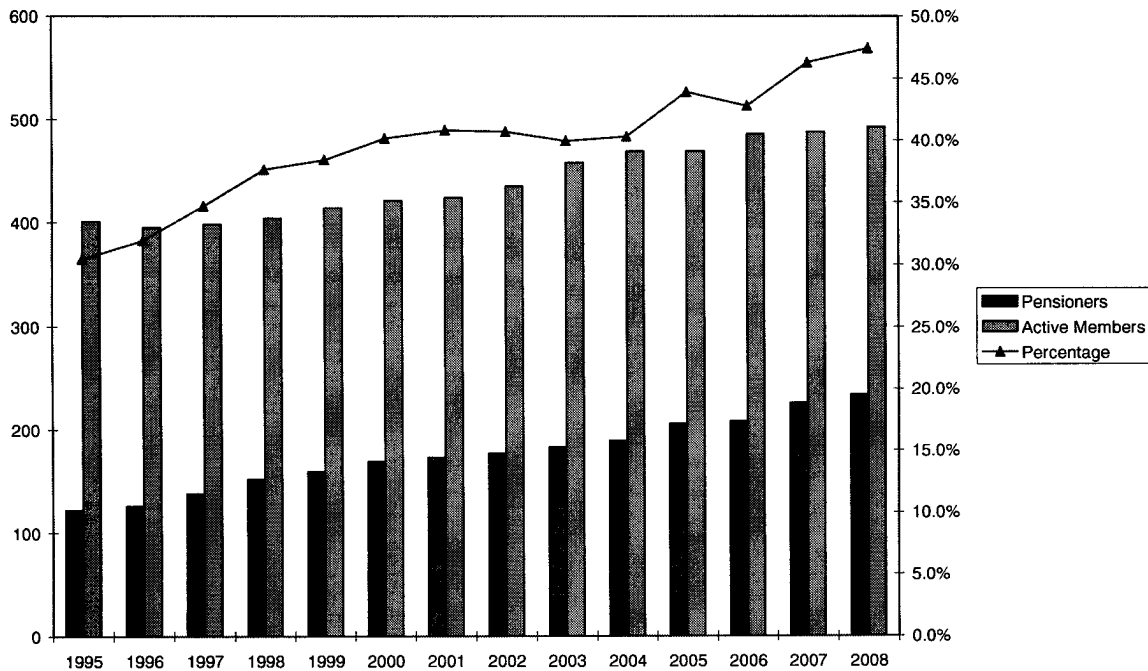
- a) The Brandon University Retirement Plan is a final average, defined benefit plan, which provides a benefit to all eligible employees of Brandon University upon retirement, termination or death. The Plan is administered by the Board of Trustees of the Brandon University Retirement Plan. A full description of the Plan is contained in the official Plan document and is available on the Brandon University website or from the Human Resources Office.
- b) The Plan is fully funded by contributions from Plan members and the University, as well as the income from investments. Net assets in the plan, at market value, at December 31 were:

2008	\$ 85.8 million
2007	103.9 million
2006	103.3 million
2005	92.8 million
2004	83.6 million

- c) Similar to many other maturing pension plans in Canada, the number of pensioners is increasing relative to the number of active contributing members of the Plan. Over the past twelve years, the number of pensioners has increased from 30% of the active members to 47% in 2008. This is a factor in the calculated estimates of the ability of the Defined Benefit Plan to cover the accrued benefits in future years. Brandon University Retirement Plan membership at December 31:

	<b>2008</b>	<b>2007</b>
Active members	493	488
Pensioners	234	226
Deferred, inactive and Pending Election	55	56

## Pensioners as a Percentage of Active Members



A further impact of increasing numbers of pensioners relative to active contributing members is the decreasing ability of the annual contributions from Plan members and the University to cover the annual cost of pensions, and the increasing requirement for investment income of the Plan to fund future requirements. In 1997, pensions paid out totalled 50% of what was being contributed annually. In 2008 the annual cost of pensions were 112% of the annual contributed amounts from active Plan members and the University. In 2008, the investment returns did not fund the difference. This eroded the value of the Plan.

### Plan member transactions:

	<b>2008</b>	<b>2007</b>
Member and University contributions to the Plan	\$3,726,634	\$3,148,972
Transfers from other plans	235,121	84,002
Pensions paid to retired members	4,165,019	3,749,525
Death benefits and refund settlements due to terminations	448,732	592,381

d) The Brandon University Retirement Plan is subject to a periodic valuation by an independent actuary to determine whether the Plan assets and contribution level are adequate to provide future benefits. The Pension Benefits Act of Manitoba requires that such a study be done at least every three years. The most recent valuation was performed by Eckler Ltd. as at December 31, 2007. Using the solvency valuation method, the results of the valuation show that the Plan had a deficiency of assets over actuarial (calculated) liabilities of \$8,340,000 when adjusted for the pension benefit improvement amendments of November 10, 2008 and April 1, 2009. Using the going-concern method, the results of the valuation show that the Plan had a surplus of assets over actuarial liabilities of \$1,919,000 after the above mentioned pension benefit improvement Plan amendments but before any increase in University contributions required to fund the Plan improvements. It is anticipated that added contributions required to fund the Plan amendments will bring the going-concern surplus to approximately \$5.4 million after April 1, 2009. These valuations have not been adjusted for the impact of the significant drop in investment markets and the general economic conditions experienced in the latter half of 2008 in the valuation of the Plan assets or the assumptions used in the valuation of the Plan liabilities.

The next valuation is required as at December 31, 2010.

e) If the net investment return on the Fund, as determined by the Actuary using smoothed asset values, exceeds 6.0% per annum, each pensioner who was receiving a pension at the end of that year, is entitled to receive an increase in that pension effective from July 1 in the following calendar year. The details of this entitlement are recorded in article 7.3 of the Brandon University Retirement Plan document. The result of this calculation over the past 10 years is as follows.

**Brandon University  
Historical Increases (Article 7.3 - Supplementary Pension)**

Year	(1) Gross Actuarial Return	(2) Net Actuarial Return	(3) Excess of Net over 6%	(4) CPI	(5) Actual COLA given	Effective Date of COLA Increase
1999	11.92%	11.37%	5.37%	2.60%	2.60%	1 July 2000
2000	10.12%	9.61%	3.61%	3.20%	3.20%	1 July 2001
2001	4.81%	4.30%	Nil	0.70%	Nil	1 July 2002
2002	-3.75%	-4.19%	Nil	3.90%	Nil	1 July 2003
2003	7.73%	7.25%	1.25%	2.00%	1.30%	1 July 2004
2004	2.42%	1.87%	Nil	2.10%	Nil	1 July 2005
2005	6.70%	6.20%	0.20%	2.20%	0.20%	1 July 2006
2006	15.80%	16.30%	10.30%	1.60%	1.60%	1 July 2007
2007	9.20%	8.68%	2.68%	2.40%	2.40%	1 July 2008
2008	-11.42%	-11.85%	Nil	1.20%	Nil	1 July 2009

COLA = lower of columns (3) or (4)

## **Investment Management Objectives**

On December 30, 1994, the current Investment Manager (Connor, Clark & Lunn, Investment Management Ltd.) was appointed. Since that time the plan investment management has been diversified by making use of several investment sector specialists within the family of companies working with CC&L, under the general management of CC&L.

The Investment Manager operates with the general objective to maximize long-term total returns while protecting the capital value of the fund. The Manager is to attain an average rate of return of 3% over the CPI increase for the same period. Secondary objectives are to generate returns in excess of the return of the Benchmark Fund over rolling four-year periods and to perform in the top third of investment managers as measured by a nationally recognized service.

The Board of Trustees of the Retirement Plan accesses the national investment rating service through the Plan Consultant, Eckler Ltd., without incurring additional costs to the plan. RBC Dexia Benchmark Investment Analytics (BIA) was used as the measurement service for this report.

The Brandon University Retirement Plan did not meet the objective of CPI plus 3% for 2008 (BU Plan was -16.7% vs. 5.3%). It also did not meet the objective for the four year rolling average ending in 2008 (BU Plan was 2.6% vs. 5.0%). The Plan did meet the rolling four year average benchmark return (BU Plan 2.63% vs. Benchmark 2.58%). Although the top third of managers is not reported by BIA, the BU Plan annual return (-16.7%) was also lower than the median (-13.7%) and than the top 25% (-12.5%) of balanced fund investment managers in 2008. The BU Plan four year rolling average return (2.6%) was higher than the median (2.3%) and lower than the top 25% (2.7%) of balanced fund investment managers.

## **Investment Performance**

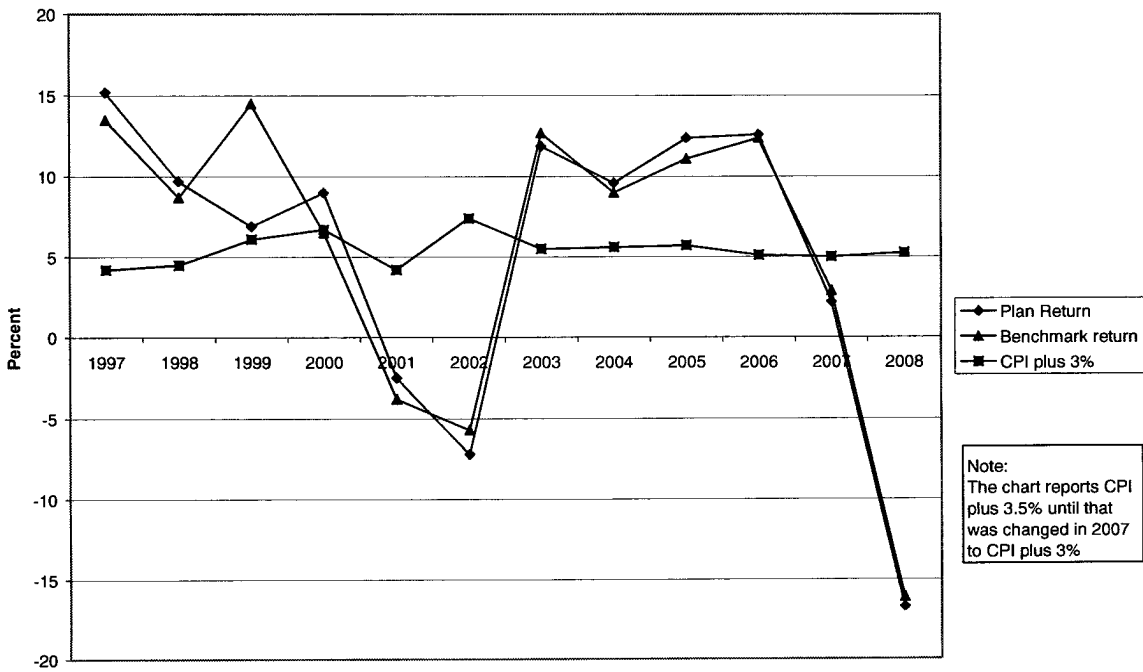
<b><u>Period Ending December 31</u></b>	<b><u>Total Return</u></b>	<b><u>Annual Rate of Increase in CPI</u></b>
2008	-16.7%	2.3%
2007	2.2%	2.0%
2006	12.6%	1.6%
2005	12.4%	2.2%
2004	9.6%	2.1%
Benchmark return for 2008		-16.1%
Four year rolling average ending 2008		
Retirement plan performance		2.63%
Benchmark performance		2.58%



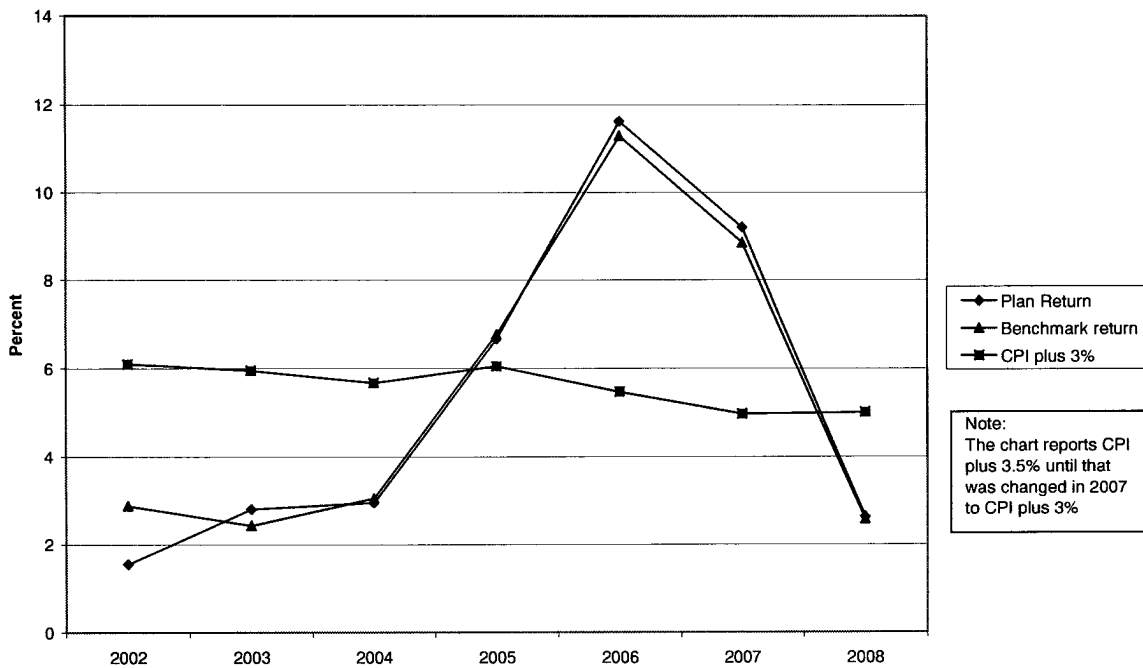
**BIA Balanced Fund Performance Summary**  
**For the Period Ending December 31, 2008**

Top quartile (12 months)	-12.5%
Median (12 months)	-13.7%
BU Retirement Plan (12 months)	-16.7%
Top quartile (4 year rolling)	2.8%
Median (4 year rolling)	2.3%
BU (4 year rolling)	2.6%

**Annual Investment Performance**



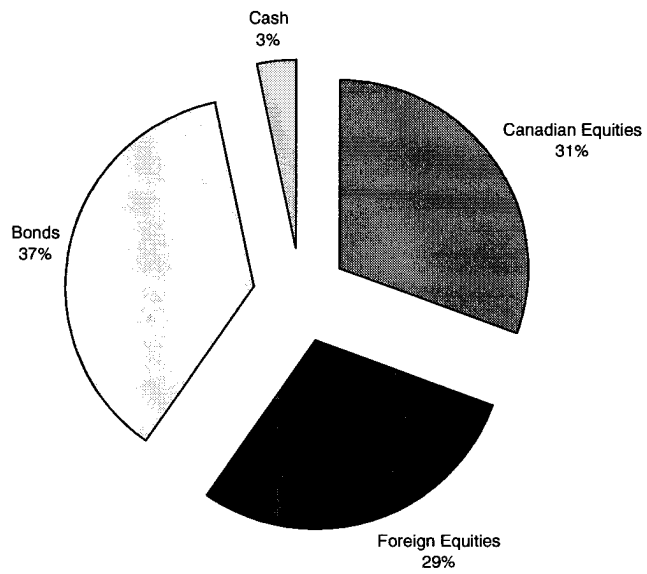
## Rolling Four Year Average Investment Returns



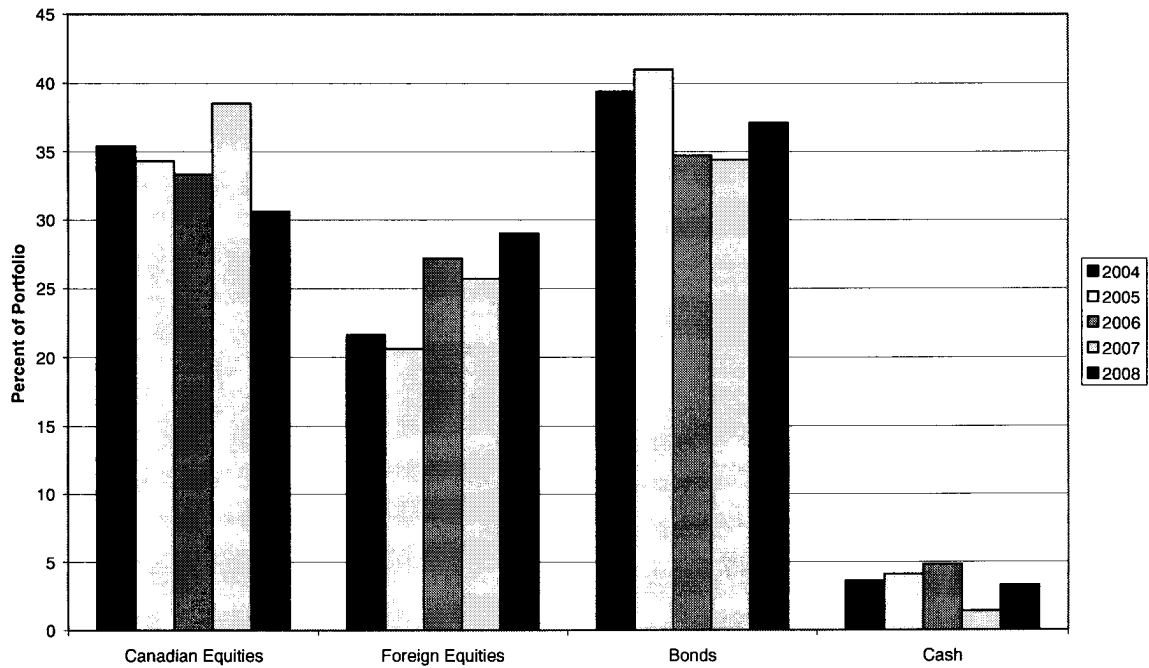
The investment mix of the Brandon University Retirement Plan is established by the investment manager based on market expectations within guidelines authorized by the Trustees of the Plan. On December 31, 2008 the asset mix and the annual performance in each sector follows:

	<u>% of Portfolio</u>	<u>12 month return</u>	<u>Benchmark return</u>
Canadian Equities	30.6%	-31.6%	-33.0%
Foreign Equities	29.0%	-23.6%	-25.1%
Bonds	37.1%	2.1%	6.4%
Cash	3.3%	3.7%	3.3%
<b>TOTAL FUND</b>	<b>100.0%</b>	<b>-16.7%</b>	<b>-16.1%</b>

### Fund Asset Mix - December 31, 2008



### Asset Mix Changes



## **Responsibility for Financial Reporting**

The Board of Trustees of the Brandon University Retirement Plan are responsible for the preparation and presentation of the financial statements and the accompanying notes. The Board of Trustees relies upon the accounting and financial systems established by Brandon University. The financial statements are prepared in conformity with the accounting policies noted in the financial statements, and are reviewed and approved by the Board of Trustees of the Brandon University Retirement Plan. An independent financial auditor whose opinion is included herein examines the statements.

To fulfil its responsibility, Brandon University maintains internal control systems to provide reasonable assurance that relevant and reliable financial information is produced.

Dr. Todd Fugleberg, B.Sc., M.Sc., Ph.D.  
Chair, Board of Trustees  
Brandon University Retirement Plan

Scott J. B. Lamont, FCGA, MBA  
Vice-President (Administration & Finance)  
Brandon University

March 16, 2009



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba and  
To the Board of Trustees of Brandon University Retirement Plan

We have audited the statement of net assets available for pension benefits of Brandon University Retirement Plan as at December 31, 2008, and the statement of changes in net assets available for pension benefits for the year then ended. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the net assets of the Plan available for pension benefits as at December 31, 2008, and the changes in net assets available for pension benefits for the year then ended in accordance with Canadian generally accepted accounting principles.

Office of the Auditor General

Winnipeg, Manitoba  
March 16, 2009

# BRANDON UNIVERSITY RETIREMENT PLAN

## Statement of Net Assets Available for Pension Benefits as at December 31, 2008

### Statement A

	2008	2007
<b>ASSETS</b>		
Accounts receivable	\$ <u>505,691</u>	\$ <u>95,621</u>
Investments (note 2 b))		
Cash and short-term investments	2,767,342	1,424,029
Bonds and debentures	31,685,268	35,689,838
Canadian equities	26,145,529	40,037,680
Foreign equities	<u>24,724,534</u>	<u>26,740,055</u>
	<u>85,322,673</u>	<u>103,891,602</u>
Total Assets	<u>85,828,364</u>	<u>103,987,223</u>
 <b>LIABILITIES</b>		
Accounts payable	<u>52,830</u>	<u>31,454</u>
 <b>NET ASSETS AVAILABLE FOR PENSION BENEFITS, Statement B</b>		
	<u>\$ <u>85,775,534</u></u>	<u>\$ <u>103,955,769</u></u>

The accompanying notes are an integral part of the financial statements.

## BRANDON UNIVERSITY RETIREMENT PLAN

### Statement of Changes in Net Assets Available for Pension Benefits for the year ended December 31, 2008

#### Statement B

	2008	2007
<b>INCREASE IN ASSETS</b>		
Contributions		
Members	\$ 1,587,679	\$ 1,493,573
University	2,138,955	1,655,399
Transfers from other plans	<u>235,121</u>	<u>84,002</u>
	3,961,755	3,232,974
Other income		20,453
Investment income, Schedule 1	<u>4,110,829</u>	<u>6,902,203</u>
Total Increase in Assets	<u>8,072,584</u>	<u>10,155,630</u>
<b>DECREASE IN ASSETS</b>		
Benefit payments		
Retirements	4,165,019	3,749,525
Refunds	448,732	592,381
Current period change in market value of investments	<u>21,180,345</u>	<u>4,706,020</u>
	<u>25,794,096</u>	<u>9,047,926</u>
Administrative expenses		
Actuarial and consulting fees	45,575	42,156
Custodian and plan administration fees	102,823	104,089
Legal and audit fees	4,960	4,859
Investment management fees	302,764	317,600
Trustee expenses	<u>2,601</u>	<u>1,202</u>
	<u>458,723</u>	<u>469,906</u>
Total Decrease in Assets	<u>26,252,819</u>	<u>9,517,832</u>
<b>Net Increase/(Decrease) in Assets Available for Pension Benefits</b>	(18,180,235)	637,798
<b>Net Assets Available For Pension Benefits At Beginning of Year</b>	<u>103,955,769</u>	<u>103,317,971</u>
<b>Net Assets Available For Pension Benefits At End of Year, Statement A</b>	<u><u>\$ 85,775,534</u></u>	<u><u>\$ 103,955,769</u></u>

The accompanying notes are an integral part of the financial statements.

# BRANDON UNIVERSITY RETIREMENT PLAN

## Schedule of Investment Income for the year ended December 31, 2008

### Schedule 1

	<b>Interest and Dividends</b>	<b>Realized Gains/(Losses)</b>	<b>Total 2008</b>	<b>Total 2007</b>
Investment income (note 2 c))				
Cash and short-term investments	\$ 113,951	\$ 2,106	\$ 116,057	\$ 58,770
Bonds and debentures	2,266,107	(316,880)	1,949,227	1,607,519
Canadian equities	475,450	1,341,274	1,816,724	3,455,614
Foreign equities	732,674	(75,122)	657,552	1,790,829
Forward foreign exchange contracts		(428,731)	(428,731)	(10,529)
Investment income, Statement B	<u>\$ 3,588,182</u>	<u>\$ 522,647</u>	<u>\$ 4,110,829</u>	<u>\$ 6,902,203</u>

The accompanying notes are an integral part of the financial statements.



# BRANDON UNIVERSITY RETIREMENT PLAN

Notes to the Financial Statements  
for the year ended December 31, 2008

## 1. Description of the Plan

The following description of the Brandon University Retirement Plan is only a summary. More complete information is contained in the official Plan document.

### a) General

The Brandon University Retirement Plan is a final average contributory defined benefit pension plan established April 1, 1974 for the benefit of the employees of Brandon University. The assets of the Plan are held in trust in the name of ten Trustees - eight elected by and from the Plan membership and two appointed by the Board of Governors. The Trustees oversee the administration of the Plan and set forth the investment guidelines. Their obligations and responsibilities are defined in a trust agreement with Brandon University. An asset manager invests the Plan assets according to the terms of an agreement with the trustees and as required by law. The Plan is registered with the Pension Commission of Manitoba and meets the requirements of the Pension Benefits Act of Manitoba and the Income Tax Act (Canada).

### b) Membership

Unless otherwise stated, all Brandon University employees are eligible to become members of the Plan on their date of employment. Full-time and certain part-time employees are required to join the Plan. Membership is optional for other part-time and certain specified employees.

### c) Funding

The Plan receives its funds from:

- i) the contributions of members
- ii) the required and special contributions of Brandon University
- iii) the income from investments

An actuarial valuation is performed at least once every three years to determine the adequacy of the funding for pension benefits (see note 2g).

### d) Plan Benefits

The Plan provides for the payment of benefits to a member upon retirement, death, or termination of employment with Brandon University.

Retirement benefits are determined by a formula which takes into consideration the member's pensionable earnings, term of employment with Brandon University and a percentage of the Canada Pension Plan earnings. Benefits are payable for the lifetime of the member. Full benefits are payable (a) upon normal retirement; (b) upon early retirement for members who qualify. Reduced benefits are provided to members who retire early and do not qualify for full benefits.

## BRANDON UNIVERSITY RETIREMENT PLAN

### Notes to the Financial Statements for the year ended December 31, 2008

Death and termination benefits are based on the value of the member's pension as determined by the Plan Administrator at the time of death or termination of employment. The options available to beneficiaries and terminating members are outlined in the official Plan document.

#### 2. Significant Accounting Policies

##### a) General

The Brandon University Retirement Plan follows Canadian generally accepted accounting principles.

##### b) Investments

Investments are recorded at market value on a trade date basis.  
Fair values of investments are determined as follows:

###### Fixed Income

Short term investments are recorded at cost which approximates market value.

Bonds and debentures are valued at market by an independent securities valuation company.

###### Equity

Publicly traded securities are recorded at year end market prices or the average of the latest bid and ask prices quoted by an independent securities valuation company.

##### c) Investment Income

Dividend income is recognized on the ex-dividend date and interest income is recognized on the accrual basis as earned. Investment income also includes realized gains and losses, which are recognized when investments are sold.

##### d) Foreign Currency Translation

The fair value of investments denominated in foreign currencies is translated into Canadian dollars at the exchange rate in effect at year end and the resulting change is included in the change in fair value of investments. Revenue and expense transactions are translated at the exchange rates prevailing on the dates of the transactions and are included in investment income at the translated amounts.

##### e) Contributions

Contributions from the members and the University are recorded on an accrual basis. Cash received from members as transfers from other pension plans is recorded when received.

##### f) Financial Instruments

The financial instruments of the Plan consist of cash, accounts receivable, investments and accounts payable. The market value of these financial instruments approximates their carrying values.

## BRANDON UNIVERSITY RETIREMENT PLAN

### Notes to the Financial Statements for the year ended December 31, 2008

#### g) Funding for Pension Benefits

An actuarial valuation performed by the Plan's actuaries, Eckler Ltd., to determine the Plan's funding status as required by The Pension Benefits Act of Manitoba, was completed as at December 31, 2007. The financial statements do not take into account the actuarial valuation on funding status.

The actuarial valuation indicated an actuarial surplus of \$816,000 on a going concern valuation basis as at that date using the accrued benefit method, and reflecting the impact of Plan amendments formally adopted by the University on December 10, 2008. The valuation is based on actuarial assumptions with regard to demographics, rate of return on investments and salary increases to compare the Plan's actuarial assets with its actuarial liabilities (see note 4).

The next actuarial valuation of the Plan will be effective December 31, 2010 and will be completed in 2011.

#### h) New Accounting Policy Adopted

##### Section 1535 Capital Disclosures

Section 1535 establishes standards for disclosing information about an entity's capital and how it is managed. These standards require an entity to disclose its objectives, and how it is managed. These standards require an entity to disclose its objectives, policies and processes for managing capital, a summary of quantitative data about what it manages as capital and whether it complied with any externally imposed capital requirements to which it is subject and, if not, the consequences of such non-compliance. This new section, which was effective January 1, 2008, would require additional disclosure in the financial statements. However, non-publicly accountable enterprises are exempt from this disclosure except to the extent they have externally imposed capital requirements. Information on this requirement has to be disclosed to enable users of the financial statements to evaluate the effect of this requirement.

#### i) Future Accounting Policy Change

##### Disclosure and Presentation of Financial Instruments

The CICA has issued two new standards, Sections 3862 Financial Instruments - Disclosures and Section 3863 Financial Instruments - Presentation. The new standards are intended to enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of risks.

These new sections, which were effective January 1, 2008, would require additional disclosure in the financial statements. However, the CICA subsequently amended these sections to eliminate the requirement for non-publicly accountable enterprises to adopt these sections. These entities are permitted to continue to apply Section 3861 Financial Instruments - Disclosure and Presentation in place of sections 3862 and 3863.

# BRANDON UNIVERSITY RETIREMENT PLAN

## Notes to the Financial Statements for the year ended December 31, 2008

### 3. Financial Risk Management

Management of investments is governed by the managed account agreement between the Brandon University Retirement Plan and Connor, Clark & Lunn Management Ltd. The investment management objective of the Plan is to maximize the long-term total return while protecting the capital value of the fund from major market fluctuations through prudent management of asset allocation and prudent selection of investments. The investment manager is to attain an average rate of return of 3% over the CPI increase for the same period.

The Plan's investments are publicly traded.

There have been no substantive changes in the Plan's exposure to financial instrument risks, its objectives, policies and processes for managing those risks or the methods used to measure them from previous periods unless otherwise stated in this note.

#### i) Market Risk

Market risk is the risk the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: interest rate risk, foreign exchange risk and other price risk.

Interest rate risk is the risk that fair value or future cash flows of a financial instrument will fluctuate due to changes in market interest rates. The investments of the Plan are held for trading instruments which are exposed to interest rate risk.

Foreign exchange risk is the risk that the value of a financial instrument will fluctuate due to changes in foreign exchange rates.

Forward foreign exchange contracts are used to manage currency exposure in connection with securities purchased in foreign currency. Forward foreign exchange contracts are contractual agreements to exchange specified securities at an agreed upon exchange rate and at a settlement date in the future.

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices, other than those arising from interest rate risk or currency risk. The Plan is exposed to other price risks because of its held for trading investments. To manage its price risk arising from investments in equity securities, by policy, the portfolio is diversified. The managed account agreement sets out the limits of investments in any one security.

The Plan's target asset mix based on fair value is:

Fixed income	35 %
Canadian equity	35 %
Foreign equity	25 %
Cash	5 %

## **BRANDON UNIVERSITY RETIREMENT PLAN**

### **Notes to the Financial Statements for the year ended December 31, 2008**

Total exposure to equities is to be no less than 35% of the Pension Fund and no more than 70% of the Pension Fund.

#### **ii) Liquidity Risk**

Liquidity risk is the risk that the Plan will encounter difficulty in having available sufficient funds to meet its commitments. It is the Pension Plan's policy to ensure that it will have sufficient cash and short term investments to allow it to meet its liabilities when they come due.

#### **iii) Credit Risk**

Credit risk arises from the possibility that a loss may occur from the failure of another party to perform according to the terms of a contract. The Plan limits credit risk through a managed account agreement with its investment manager that details the mandate including, objectives, guidelines and asset mix policy.

#### **4. Capital Management**

The capital of the Brandon University Retirement Plan is comprised of the net assets available for pension benefits. Externally imposed capital requirements relate to the administration of the Plan in accordance with the terms of the Plan, The Pension Benefits Act of the Province of Manitoba and the provisions of the Income Tax Act (Canada) and to the fact that the combined assets are held in the name of the Trustees of the Plan as described in note 1 a).

The Trustees, as the administrators of the Plan, on behalf of Brandon University, have developed appropriate risk management strategies, as described in note 3, to preserve the net assets available for pension benefits.

There have been no significant changes to the University's capital management objectives, policies and processes in the year nor have there been any changes in what the Trustees consider to be the Plan's capital. The pension plan has complied with externally imposed capital requirements during the year.

#### **5. Obligation for Pension Benefits**

The actuarial present value of accrued pension benefits was determined using the accrued benefit method prorated on service and using assumptions recommended by the actuary and approved by the Trustees. An actuarial valuation was made as at December 31, 2007 and completed in March 2009 by Eckler Ltd., a firm of consulting actuaries and the results of this valuation have been extrapolated by them to December 31, 2008.

The actuarial present value of accrued pension benefits as at December 31, and the principal components of changes in the actuarial present values during the year, were as follows:

## BRANDON UNIVERSITY RETIREMENT PLAN

### Notes to the Financial Statements for the year ended December 31, 2008

	(in thousands of dollars)	
	<u>2008</u>	<u>2007</u>
Actuarial present value of accrued pension benefits at beginning of the year	\$ 96,125	\$ 91,657
Interest accrued on benefits	5,860	5,248
Benefits accrued	4,363	3,562
Benefits paid	(4,614)	(4,342)
Actuarial gain	800	
Changes in assumptions	<u>5,107</u>	<u>          </u>
Actuarial present value of accrued pension benefits at end of year	<u>\$ 107,641</u>	<u>\$ 96,125</u>

The assumptions used in determining the actuarial value of accrued pension benefits were developed by reference to expected long-term market conditions. Significant actuarial assumptions used in the valuation at December 31, 2007 were:

Rate of return on investments	5.75 %
Rate of salary increase	4.00 %

The next valuation of the plan will be effective December 31, 2010 and will be completed in 2011.

The actuarial value of net assets available for pension benefits has been determined at amounts that reflect long-term market trends (consistent with the assumptions underlying the valuation of accrued pension benefits). The valuation is based on a four-year moving average market method with the market value being the underlying basis. The market value is adjusted by amortizing over a four year period the differences in each year between the fund's actual rate of return and a 5.75% rate of return. The excess of the actuarial value over the market value, if any, is limited to 5%.

The actuarial values of net assets as at December 31 were:

	(in thousands of dollars)	
	<u>2008</u>	<u>2007</u>
Market value of net assets available for pension benefits	\$ 85,776	\$ 103,956
Market value changes not reflected in the actuarial value of net assets	<u>4,288</u>	<u>(1,094)</u>
Actuarial value of net assets available for pension benefits	<u>\$ 90,064</u>	<u>\$ 102,862</u>
Actuarial value as a percentage of market value	105.0 %	98.9 %

## **BRANDON UNIVERSITY RETIREMENT PLAN**

### **Notes to the Financial Statements for the year ended December 31, 2008**

#### **6. Transaction Costs**

The Plan has adopted the new recommendations of the CICA Emerging Issues Committee Abstract - 168 ("EIC-168"), Accounting for Transaction Costs by Pension Plans.

The Committee reached a consensus that pension plans should not include transaction costs in the fair value of investments either on initial recognition or on subsequent re-measurement. Transactions costs should be included in the statement of changes in net assets available for benefits in the period incurred.

There were no imbedded transaction costs during 2008 or 2007 and there is no impact on the net assets available for benefits as at December 31, 2008 and 2007.

#### **7. Disclosure and Presentation of Financial Instruments**

The Plan continues to apply Section 3861 Financial Instruments - Disclosure and Presentation in place of sections 3862 and 3863.

#### **8. Election for Exemption from Special Payments**

The Brandon University Retirement Plan is subject to the Manitoba Pension Benefits Act and Regulations. The University Pension Plans Exemption Regulation 141/2007 allows the University to make an election to be exempt from solvency and transfer deficiency payments. "2(1) An employer in relation to a university plan may, by filing a written election with the plan administrator, elect to be exempt from the solvency and transfer deficiency provisions."

On January 19, 2009 the University filed such an election.

With the exemption, the Plan will continue to be subject to the going-concern funding provisions of the Act. The University will be required to fund the matching contributions, as well as the actuarial cost of the defined benefits in excess of the matching costs; if applicable, and any funding deficits will have to be funded over a maximum of 15 years. The next going-concern valuation will be performed as at December 31, 2010 and completed in 2011.

#### **9. Contributed Services**

Brandon University provides staff and miscellaneous administrative services at no charge to the Plan. The cost of these services is not reflected in the Financial Statements.