

BRANDON UNIVERSITY ALUMNI AWARD FOR DISTINGUISHED SERVICE

The Award

The Brandon University Alumni Association Distinguished Service Award is presented to an alumnus who has made an outstanding achievement to community service.

Eligibility

Candidates must be:

Regular members of the Brandon University Alumni Association as per the BUAA constitution:

1. A graduate of Brandon University
2. A person who has successfully completed the equivalent of one full year of course work at Brandon University, such persons shall be eligible for membership when:
 - a) that person has been out of University for one year; or
 - b) that person's class graduates.
3. A recipient of an honorary degree from Brandon University

Criteria

Candidates should demonstrate excellence in the community.

NOMINATION PROCEDURES

1. Nomination forms are available at the Alumni Relations Office. Nomination forms must be completed in full. Nominations shall consist of signatures and letters of support. The first nominator shall provide his/her address and phone number and be designated as the contact. This person shall be responsible for fulfilling all nomination procedures.
2. Nominators should make certain that the Selection Committee has as much quality information specific to the excellence of the nominee in his/her field of expertise. The nominations package should consist of the following:
 - a) one nomination form as distributed by the Office of Alumni Relations
 - b) a current curriculum vitae of the nominee
 - c) not less than 2 but no more than 4 letters of support
3. The following persons will not normally be considered as nominees:
 - a) currently active politicians
 - b) currently serving members of the Alumni Board of Directors
4. Nomination forms and letters of support must be returned to the Alumni Relations office by 4:30 p.m. on March 31st to be considered eligible for the award.
5. All nominations shall be confidential and following selection will be destroyed.
6. The selection committee will consist of the members of the Scholarship and Awards Committee: the Awards & Scholarship Chair of the Brandon University Alumni Association, the Director of Alumni Relations and one other Brandon University Alumni Association Board Member. This committee will present their decision for ratification to the Board of Directors of the Alumni Association. The Alumni Associations' Board decision will be final.
7. The award will be presented at an appropriate event.
8. The Brandon University Alumni Association President will notify all nominees in writing of the results. The award winner and past recipients will be published in the Brandon Sun and Alumni News following presentation of the award.

**BRANDON UNIVERSITY ALUMNI ASSOCIATION
AWARD FOR DISTINGUISHED SERVICE
2005**

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We nominate _____ for the Brandon University

Alumni Award for Distinguished Service.

The nominators are as follows:

(Nominator/Contact Person) (address & phone #)

(Nominator) (address & phone #)

(Nominator) (address & phone #)

(Nominator) (address & phone #)

I understand that I have been nominated and agree to comply with all the necessary nominee procedures.

(Nominee name) (Nominee signature)

In making the nomination, please refer to the criteria which is available from the Alumni Relations Office (located in the Development Office of Brandon University)

All related documentation should be attached at the time of submission

All nominations are to be submitted to the Alumni Relations Office.

Deadline for nomination submissions is March 31st.